

**MINUTES**  
**SPECIAL MEETING OF THE LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**APRIL 9, 2020**

The April 9, 2020 Special Meeting of the Lower Swatara Township Municipal Authority was called to order at 6:04 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance:

- Richard Wilkinson, Chairman, (Zoom)
- Daniel Magaro, Vice Chairman ( Zoom)
- Chester Hartz, Secretary (Zoom)
- Scott Spangler, Treasurer (Zoom)
- Frank Popp (Zoom)
- Elizabeth McBride, Township Manager (Present at the Township Bldg.)
- Peter Henninger, Solicitor (Zoom)
- Caleb Krauter, Engineer ( Zoom)
- Tracey Bechtel, Recording Secretary (Zoom)

Residents and visitors in attendance:

- Todd Truntz, LST Board Liaison (Present at the Township Bldg.)
- Ron Paul, LST Board Liaison (Present at the Township Bldg.)
- Chris DeHart, LST Commissioner (Zoom)
- Lester Lanman, MA Manager ( Zoom)
- Laura Hays, Press and Journal (Zoom)

Chairman Wilkinson reported that the purpose of this evenings special meeting is to consider entering into a Management Agreement with the Township of Lower Swatara with regards to the Stormwater Management System. The second item is to consider for adoption a Stormwater Fee Resolution and the third item is to consider for adoption a Stormwater Credit Policy Manual.

Solicitor Henninger reviewed with the Board the revisions on the Management Agreement and Fee Resolution. He indicated that the only changes on the Fee Resolution was the definition on non-residential properties, changed the language to townhome complexes as oppose to townhouses and then we made the stormwater management fee definition consistent throughout and pulled in the definition of stormwater management system that is in the Management Agreement and in the Credit Policy and added it to the Fee Resolution. Solicitor Henninger added that in Section 6. (a), we rounded up for the residential properties so that it is consistent with the sanitary sewer. The last item on the resolution is that at the recommendation of the Board of Commissioners for

Section 13, make this effective September 1, 2020, with a billing date of October 1, 2020 due to the current COVID-19 situation.

Solicitor Henninger noted the revisions to the Management Agreement is not necessarily a revision, but a question that needs to be decided in paragraph 10, page 7. Since the Township is going to manage the system and the Municipal Authority is going to collect fees the question is how often are the payments going to be transferred to the Township, on a quarterly or monthly basis. After a brief discussion, the Authority Board decided that the payments would be transferred on a quarterly basis for now.

A motion was made by Mr. Magaro seconded by Mr. Popp to enter into a Management Agreement with the Township of Lower Swatara with regards to the Stormwater Management System. A roll call vote was taken: Authority Member Hartz, Yes; Authority Member Magaro, Yes; Authority Member Popp, Yes; Authority Member Spangler, Yes; Chairman Wilkinson, Yes. The motion was approved 5-0.

A motion was made by Mr. Hartz seconded by Mr. Magaro to consider for adoption the Stormwater Fee Resolution. A roll call vote was taken: Authority Member Hartz, Yes; Authority Member Magaro, Yes; Authority Member Popp, Yes; Authority Member Spangler, Yes; Chairman Wilkinson, Yes. The motion was approved 5-0.

A motion was made by Mr. Magaro seconded by Mr. Popp to consider for adoption the Stormwater Credit Manual. A roll call vote was taken: Authority Member Hartz, Yes; Authority Member Magaro, Yes; Authority Member Popp, Yes; Authority Member Spangler, Yes; Chairman Wilkinson, Yes. The motion was approved 5-0.

**Public comments:** None

Chairman Wilkinson raised the topic of whether late fees should be waived due to the COVID-19 situation. The Municipal Authority had a brief discussion, no decision was made but the members may revisit this at their regular monthly meeting later this month.

A motion was made by Mr. Magaro seconded by Mr. Popp to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 6:46 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary