

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
MARCH 23, 2020

The March 23, 2020 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:06 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance:

- Richard Wilkinson, Chairman, (Present at the Township Bldg.)
- Daniel Magaro, Vice Chairman (Zoom)
- Frank Popp (Zoom)
- Elizabeth McBride, Township Manager (Present at the Township Bldg.)
- Peter Henninger, Solicitor (Zoom)
- Caleb Krauter, Engineer (Zoom)
- Tracey Bechtel, Recording Secretary (Present at the Township Bldg.)

Absent: Chester Hartz, Secretary and Scott Spangler, Treasurer

Residents and visitors in attendance:

- Todd Truntz, LST Board Liaison (Present at the Township Bldg.)
- Ron Paul, LST Board Liaison (Present at the Township Bldg.)
- Chris DeHart, LST Commissioner (Zoom)
- Lester Lanman, MA Manager (Zoom)
- Ron Secary, Snyder, Secary and Associates (Zoom)

Public comments: Mr. Secary of Snyder, Secary and Associates gave the Municipal Authority Board an update on the UPS project. There has been discussions with HRG regarding the sanitary sewer, although they do not have an official review letter yet, Mr. Secary feels they addressed most of the collection and conveyance system items and as soon as that is reviewed they will finish the pump station design.

Mr. Secary indicated that the construction has stopped due to the Governor's order due to COVID-19. The construction company has put in waiver and is waiting on a response.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the Regular Meeting Minutes of February 24, 2020. The motion was unanimously approved.

Solicitor Henninger noted a correction on the Municipal Authority's Agenda. The Resolution No. 2020-R-1 that is listed is actually the Resolution that is to go before the Board of Commissioners at their April 1, 2020 meeting. The Resolution No. 2020-R-2 listed on the Agenda should be renumbered as Resolution of the Municipal

Authority of Lower Swatara Township No. 2020-R-1 – A Resolution authorizing an Amendment to the Articles of Incorporation of Municipal Authority of the Township of Lower Swatara, Dauphin County, Pennsylvania, extending the term of existence of the Authority for a period of fifty (50) years from the date of the filing of the Articles of Amendment; and related actions.

A motion was made Mr. Popp seconded by Mr. Magaro to Approve Resolution of the Municipal Authority of Lower Swatara Township No. 2020-R-1 authorizing an Amendment to the Articles of Incorporation of Municipal Authority of the Township of Lower Swatara, Dauphin County, Pennsylvania, extending the term of existence of the Authority for a period of fifty (50) years from the date of the filing of the Articles of Amendment; and related actions. The motion was unanimously approved.

Engineer's Report: Mr. Krauter distributed the monthly written report.

Mr. Krauter indicated he is looking to get approval for the four (4) items on the agenda this evening before he reviews his monthly written report with the Board.

The first item is approve/reject authorization to execute the Utility Services Group COSTARS proposal in the amount of \$29,530.00, for the rehabilitation of the Green Plains Force Main Discharge Manholes.

A motion was made by Mr. Popp seconded by Mr. Magaro to approve authorization to execute the Utility Services Group COSTARS proposal in the amount of \$29,530.00 for the rehabilitation of the Green Plains Force Main Discharge Manholes. The motion was unanimously approved.

The second item is to approve/reject execution of the Authority's 2019 Chapter 94 Report and submission to PADEP. Mr. Krauter indicated this was only completed earlier today, so Mr. Lanman has not had a chance to review so he is asking for this approval contingent on his review.

A motion was made by Mr. Popp seconded by Mr. Magaro to approve execution of the Authority's 2019 Chapter 94 Report and submission to PADEP contingent of review from Mr. Lanman. The motion was unanimously approved.

The third item is to approve/reject Contract No. 2019-04 Final Adjusting Change Order, with a net decrease in Contract Price of \$17,507.00.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the final adjusting Change Order for Contract No. 2019-04 with a net decrease in Contract Price of \$17,507.00. The motion was unanimously approved.

The final item is approve/reject payment to Insituform Technologies, LLC, in the amount of \$33,056.90 for the Final Application for payment.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve Final Application for payment to Insituform Technologies, LLC in the amount of \$33,056.90. The motion was unanimously approved.

2019 Proposed Capital Improvement Projects

Following review by Authority Staff, the Authority Solicitor and HRG, the Agreements were executed for Contract Nos. 2019-01, 2019-02, 2019-03. In accordance with Governor Wolf's guidance and the policies of the attending companies and agencies, the Preconstruction Meeting was canceled, previously scheduled for March 18, 2020 which

is also the date of the Notice to Proceed. To keep the Project moving forward, submittals and coordination efforts were begun via email and phone calls with Contract Nos. 2019-1 and 2019-2. HRG will make every effort to keep construction activities moving forward. As of March 20, 2020 all construction activities were directed to shut down by Governor Wolf.

The PA DEP NPDES Permit and PennDOT Highway Occupancy Permit were anticipated to be completed and returned on March 17, 2020, for work to be completed under Contract No. 2019-03. Due to delays at the regulatory agencies, related to COVID-19, the issuance of these permits have been delayed. We have been notified that the NPDES Permit is not anticipated to be issued for at least 6-8 weeks, but could be longer due to recent events. HRG recommends the Authority issue a Stop Work Notice to the Contractor delaying construction for 90 days. We anticipate that this will result in the Contractor submitting a Claim for a change in Contract Price and Contract Time. An extension in Contract Time will result in the Authority needing to get an extension for the Bond funding this project.

A motion was made by Mr. Popp seconded by Mr. Magaro to authorize HRG to issue a Stop Work Notice to the Contractor delaying construction for 90 days. The motion was unanimously approved.

Insituform Technologies, LLC has completed all construction activities under Contract No. 2019-04. The final Adjusting Change Order with a net decrease in Contract Price of \$17,507.00 and no change in Contract Time, has been prepared and attached to this Report. HRG recommends that the Authority Board authorize this Change Order and the closeout of Contract No. 2019-04, with Insituform Technologies, LLC.

Act 537 Planning

HRG continues preparation of the Plan. Work is temporarily on hold until the flow monitoring is completed.

HRG and the Authority have coordinated the installation of the Authority's portable flow monitors for evaluation of the private flow condition and the flow capacity of the Authority's interceptor sewer pipes. The first 6 weeks of the flow monitoring was completed. All remaining flow Monitoring is expected to be completed by March 2020.

Spring Garden Sanitary Sewer Replacement Project

The General Permit 11 has been received for this Project. With Authorization by the Township, we will be moving forward with preparation for bidding. The bidding and construction activities are being combined with the Lower Swatara Township's Spring Garden Pipe Replacement Project.

Lumber Street Sanitary Sewer Upsizing

The sanitary sewer replacement has been completed. The Contractor's Application for Payment, including the \$25,368.03 for the sewer replacement, is anticipated to be sent to the Township in the coming weeks.

Land Development Projects Update

The Pond at Fulling Mill (Retirement Community)

Phase I – No update to report.

Phase II – No update to report.

Hershey Creamery Expansion

No update. Construction of this project is underway.

UPS Northeast Hub

Revised land development plans of the UPS Northeast Hub onsite facilities as well as North Union Street improvements have been received and are under review. HRG has also received construction submittals for the onsite sanitary and storm sewer facilities. In accordance with Township direction, HRG will not release submittal reviews until the associated land development plans are acceptable.

William's Manor

No correspondence was received over the past month.

Buddy's Run Subdivision

No update to report. Construction and testing of the sanitary sewer extensions is complete. The Developer has requested an improvement guarantee reduction, which HRG will prepare once CCTV data and Record Drawings are received from the Developer.

PSU Meade Heights

No correspondence was received over the past month.

Stoneridge Lot 1

No correspondence was received over the past month.

SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)

No correspondence was received over the past month.

Building #300 – Capital Logistics Center

No update to report.

Star-Barn Duplexes

The Developers Engineer has submitted an Opinion of Probable Construction Cost in the amount of \$75,600.00 for the sanitary sewer facilities for this project for financial security.

Woodridge PH II Section 9

No update to report.

Campus Heights Village III

No update to report. Construction of this development continues.

Wilsbach Distribution Facility

No update to report.

D&H Proposed Warehouse

HRG prepared Sewage Planning Module certifications for the Authority and SUEZ Middletown to take action on.

Solicitor's Report: Solicitor Henninger updated the Board on the recent determination that in order to transfer the loan, Bond Council has to go through new debt proceedings with DCED. Due to COVID-19 DCED is not accepting any applications at this time so that has put a slight delay on the implication of the fee.

M.A. Manager's Report: Mr. Lanman reported that he attended the Highspire meeting last Thursday. They took action on two items that pertain to Lower Swatara Township. The first is they approved their portion of the Sewage Planning Module for the Starbarn Duplexes. We can now sign off on our portion of that planning module, so with the Board's approval tonight for him to sign off on the Sewage Planning Module for the Starbarn Duplexes for 2,170 gallons per day. Chairman Wilkinson asked if there was any public comments. No public comments.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve Mr. Lanman to sign off on the Sewage Planning Module for the Starbarn Duplexes for 2,170 gallons per day, ten (10) Edu's. The motion was unanimously approved.

Mr. Lanman noted that Highspire also approved their portion of the Sewage Planning Module for the Wilsbach Distribution Facility. Mr. Lanman is asking for the Board's approval to sign off on our portion of the Sewage Planning Module for 1,500 gallons per day, seven (7) Edu's. Chairman Wilkinson asked if there was any public comments. No public comments.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve Mr. Lanman to sign off on the Sewage Planning Module for the Wilsbach Distribution Facility for 1,500 gallons per, seven (7) Edu's. The motion was unanimously approved.

Mr. Lanman noted that due to COVID-19 and many residents home all day now and the shortage of toilet paper, we are now running our grinder pumps 24/7 instead of having them cycle on and off just in case we see items going down the drain that is not toilet paper. We also have Envirep on standby in case we run into a problem.

Township Manger's Report: Ms. McBride updated the Municipal Board on the current work situation due to COVID-19.

A motion was made by Mr. Popp seconded by Mr. Magaro to approve the March expenses in the amount of \$150,808.56. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Popp to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 8:10 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary