

AGENDA

LEGISLATIVE MEETING.....AUGUST 16, 20237:00 P.M.

1. Call to order.
2. Pledge of allegiance.
3. Roll call.
4. Public comment.
5. Approve/reject/table Minutes of the August 2, 2023 Workshop Meeting.
6. Approve/reject/table Payment of Bills – Warrant No. 2023-07.
7. Approve/reject/table the Treasurer’s Report for July 2023.
8. Department Reports

Police Department:

- Activity Report for July 2023
- Approve/reject/table authorization for the Police Chief to begin accepting applications for entry-level police officer positions in order to begin another selection process.
- Approve/reject/table conditional reimbursement to Officer Heather Rogers for her police academy application fees and tuition expense in the amount of \$5,825.
- Approve/reject/table offering police officer candidates a conditional \$5,000 bonus to be disbursed in the following manner: \$1,500 upon completion of field training officer period, \$1,500 upon successful completion of one year probation period. and \$2,000 after 2 years of employment absent any disciplinary action.

Fire Department:

- Activity Report for July 2023

9. Engineer’s Report.
10. Manager’s Report

11. **Future Meetings/Events:**

August 23	7 PM	Zoning Hearing Board
August 24	7 PM	Planning Commission Mtg.
August 28	7 PM	Municipal Authority Mtg.
September 4	Labor Day Holiday – Twp. Offices closed for business	
September 6	6 PM	Recreation Board Mtg.
September 6	7 PM	Board of Commissioners Workshop Mtg.

12. COMMITTEE REPORTS:

- a. Public Safety Committee – Commissioner Paul (Budget & Finance Committee, Public Works Committee, Community Development, Building Committee, liaison to Middletown Area Recreation Alliance, liaison to Municipal Authority)
- b. Budget and Finance Committee – Commissioner Davies (Personnel Committee, liaison to EMA, liaison to Middletown School Board, member of Police Pension Advisory Board)
- c. Public Works Committee – Vice President Truntz (Building Committee, liaison to Middletown School Board, liaison to Municipal Authority, liaison to Fire Department, liaison to Middletown School Board, member of Non-Uniform Pension Advisory Board).
- d. Community Development – Commissioner DeHart (liaison to Middletown Area Recreation Alliance, liaison to Dauphin County Agency on Aging, liaison to MS4/water quality, liaison to Fire Department, member of Police Pension Advisory Board)
- e. Personnel Committee – President Wilt (Public Safety Committee, liaison to EMS, representative to Penn State Advisory Board, member of Non-Uniform Pension Advisory Board).

13. UNFINISHED BUSINESS:

- A. Approve/reject/table Resolution No. 2023-R-9 adopting rules and regulations governing conduct in Township parks and setting rental fees.
- B. Approve/reject/table Ordinance No. 608 amending Chapter 16 (Parks and Recreation), Part 1 (Conduct in Parks and Playgrounds), Section 16-102 (Rules and Regulations) to repeal the codified rules and regulations and provide for the promulgation of rules and regulations by the Board of Commissioners.
- C. Approve/reject/table a Retainer Agreement with HRG, in the amount of \$84,000, for Professional Engineering Services for the New Salt Shed.
- D. Any other Unfinished Business.

14. NEW BUSINESS:

- A.1. Approve/reject/table three waiver requests associated with PC#2022-02 Oberlin Rd - Aberdeen relative to Section 22-404 - Preliminary Plats; Procedure, Section 22-502.7.D – Intersections 5% Approach, and Section 22-606 – Curbing along Oberlin Road.
**Planning Commission recommended approval of the waiver requests relative to both Section 22-404 – Preliminary Plats and Section 22-502.7.D – Intersections 5% Approach. They recommended deferral of the waiver request relative to Section 22-606 – Curbing along Oberlin Road.*

- A.2 Approve/reject/table the Preliminary/Final Subdivision & Land Development Plan for Aberdeen Development.
**Plan proposes to subdivide an existing 19.1 acre tax parcel into twenty-five new tax parcels/single-family lots, and construct associated site/stormwater improvements along the southwest side of Oberlin Road (S.R. 0441). The Planning Commission recommended approval (w/conditions).*

- B.1 Approve/reject/table a waiver request associated with PC#2023-03 Catherine Hershey School relative to Section 22-403.1 & Section 22-404 – Preliminary Plan.
**The Planning Commission recommended approval of this waiver request.*

- B.2 Approve/reject/table the Preliminary/Final Lot Consolidation & Land Development Plan for Catherine Hershey School.
**Plan proposes to consolidate two existing tax parcels into one new tax parcel, and construct both a 37,700 S.F. school for early learning and associated site/stormwater improvements along the west side of Oberlin Road (S.R. 0441). The Planning Commission recommended approval of the plan.*

- C. Approve/reject/table the posting of Maintenance Security for PC#2020-02 - Fiddler's Elbow Warehouse in the amount of \$488, which is 15% of the \$3,250 worth of site improvements proposed for dedication to Lower Swatara Township. Approval will be subject to the developer submitting, executing, and recording an acceptable Bill of Sale.

- D. Approve/reject/table Ordinance No. 609 amending Part 4 (General Parking Regulations) of Chapter 15 (Motor Vehicles and Traffic), Section 15-402 (Parking Prohibited at All Times) of the Lower Swatara Township Code of Ordinances to prohibit parking along the interior curve of Lakeside Drive.

- E. Approve/reject/table Resolution No. 2023-R-14 adopting a five-year smoothing method to determine the actuarial value of assets as part of the actuarial valuation for Lower Swatara Township Non-Uniformed Pension Plan.

- F. Approve/table/reject Change Order #2 for the 2022 Lower Swatara Township Paving Project in the amount of -(\$64,729.52) for reconciliation of installed quantities on the project. This is the final change order for the project.
 - G. Approve/table/reject Application for Payment #4F in the amount of \$48,445.50, to New Enterprise Stone & Lime Co. for the 2022 Lower Swatara Township Paving Project and approval of final project close out documentation.
 - H. Approve/reject/table Drainage Easement Agreement between Pennsylvania State University and Lower Swatara Township granting access for the Meade Avenue outfall replacement project.
 - I. Approve/reject/table \$83,333.33 monthly transfer from the General Fund to the Capital Reserve Fund.
 - J. Approve/reject/table \$41,666.67 monthly transfer from the General Fund to the Recreation Development Fund.
 - K. Approve/reject/table the Lower Swatara Township Procurement Card Policy.
 - L. Approve/reject/table request from the Municipal Authority of Lower Swatara Township to serve as a municipal guarantor in connection with the Lower Swatara Township Stormwater Improvements Project (aka 2024 Capital Improvement Project) for their application for a Dauphin County Infrastructure Bank-General loan request in the amount of \$3,960,000, as outlined in their resolution 2023-R-2 signed on July 24, 2023 at their last regular meeting.
 - M. Approve/reject/table the appointment of Tamara Reed as an Alternate Member of the Civil Service Commission with a term expiration date of December 31, 2028.
 - N. Approve/reject/table a proposal from G.R. Sponaugle for new air conditioning units at an amount not to exceed \$135,000.
 - O. Approve/reject/table a request from the Lower Swatara Lions Club for the Township to be a co-applicant for a Local Share Grant in an amount up to \$75,000 for upgrade of the Lions Club Building.
 - P. Any other New Business.
15. Good and welfare.
16. Adjourn.