

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**JANUARY 25, 2021**

The January 25, 2020 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:01 P.M by Chairman Wilkinson via Zoom. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance through Zoom:

- Richard Wilkinson, Chairman
- Dan Magaro, Vice Chairman
- Chester Hartz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Elizabeth McBride, Township Manager
- Lester Lanman, MA Manager
- Peter Henninger, Solicitor
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance through Zoom:

- Ron Paul, Commissioner
- Todd Truntz, Commissioner
- Mike Davies, Commissioner
- Chris DeHart, Commissioner
- Brian Davis, LST MS4 Coordinator

**Public comments:** None

Solicitor Henninger called for the reorganization of Officers. Solicitor Henninger asked if there was a motion for Chairman or a motion to keep the same slate of officers as Year 2020. Mr. Magaro made a motion to retain the same slate of officers as in 2020. Mr. Magaro made a motion to close the nominations, the motion was unanimously approved by a 5-0 vote. The following is the slate of officers for 2021: Richard Wilkinson, Chairman; Daniel Magaro, Vice Chairman; Chester Hartz, Secretary; Scott Spangler, Treasurer.

A motion was made by Mr. Popp seconded by Mr. Magaro to reappoint Herbert, Rowland & Grubic as Municipal Authority Engineer. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Magaro to reappoint Peter R. Henninger, of Jones & Henninger P.C. as Municipal Authority Solicitor. The motion was unanimously approved.

**Approval of Minutes:**

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the Minutes of Regular Meeting November 23, 2020. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the Minutes of Regular Meeting December 21, 2020. The motion was unanimously approved.

Approve/reject/table Application for Payment No. 1, for Contract No. 2019-01-Sanitary Sewer Improvement Project.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve Payment No. 1, for Contract No. 2019-01-Sanitary Sewer Improvement Project-General Construction, in the amount of \$483,458.80. The motion was unanimously approved.

Approve/reject/table Change Order No. 2, for Contract No. 2019-03, including a net Contract Price increase of \$13,363.12.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the Change Order No. 2, for Contract No. 2019-03, including a net Contract Price increase of \$13,363.12 due to an extra air release valve that needed to be installed after a 10" water main was discovered that was not marked by Suez. The motion was unanimously approved.

Approve/reject/table Application for Payment No. 2, for Rosedale Drainage Improvements Project.

Mr. Krauter commented that the Authority Board has not seen documents for this project, this was a project that was undertaken by the Township, but when the storm sewer facilities were transferred over to the Authority, the Penn Vest application was transferred to the Authority, the Authority is now responsible to make motions on these. Mr. Krauter also noted that this application for Payment is for work that has been completed.

Chairman Wilkinson inquired as to whether the Contractor is going to do better restoration work. Mr. Krauter responded that they have to do better restoration work. Mr. Lanman added that some of the areas down there, Suez is also working, so it may not be part of this work. Mr. Krauter also added that this Application for Payment does not include any type of restoration work.

A motion was made by Mr. Popp seconded by Mr. Magaro to approve Application for Payment No. 2 for the Rosedale Drainage Improvements Project in the amount of \$365,323.50. The motion was unanimously approved.

**Engineer's Report:**

**2019 Proposed Capital Improvement Projects**

Construction has been substantially completed for Contract No. 2019-03. Once acceptable record drawings are received for Contract No. 2019-03, we will provide the final Closeout Documents to the Authority.

Work continues under Contract No. 2019-01. DOLI Construction is substantially completed at the Green Plains Pump Station, with vegetative restoration activities to be completed in the spring. DOLI Construction has provided an updated schedule showing completion of the work by February 19, 2021, for the remainder of the work with exception of final vegetative restoration.

No Update. The Middletown Management Associates permanent easement agreement was signed and received. This easement will need to be notarized by both parties once it is safe to do so and before being recorded.

**Act 537 Planning**

No Update. HRG continues preparation of the Plan. Work is temporarily on hold until the flow monitoring is completed, which is anticipated to be completed in the spring of 2021. We also anticipate completing the remaining on-lot disposal system inspections once it is safe to enter onto resident's properties. Our services are proposed to be on a time and materials basis, as requested by the Authority.

**Stormwater Authority Implementation Support Services Proposal**

No Update.

**Land Development Projects Update**

Mr. Krauter brought to the Boards attention, a new Land Development project, Jednota Residential Subdivision has been added to the list of projects.

*The Pond at Fulling Mill (Retirement Community)*

Phase I – No update to report.

Phase II – No update to report.

*Hershey Creamery Expansion*

The Developer will be providing updated drawings for review in the coming weeks.

*UPS Northeast Hub*

No update. Construction of the onsite sanitary and storm sewer facilities is underway.

*William's Manor*

No correspondence was received over the past month.

**Buddy's Run Subdivision**

No update to report. Construction and testing of the sanitary sewer extensions is complete. The Developer has requested an improvement guarantee reduction, which HRG will prepare once CCTV data and Record Drawings are received from the Developer.

**PSU Meade Heights**

No correspondence was received over the past month.

**Stoneridge Lot 1**

No correspondence was received over the past month.

**SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)**

No correspondence was received over the past month.

**Building #300 – Capital Logistics Center**

No update to report.

**Star-Barn Duplexes**

No update to report.

**Woodridge PH II Section 9**

No update to report.

**Campus Heights Village III**

No update to report.

**Wilsbach Distribution Facility**

No update to report.

**D&H Proposed Warehouse**

No update to report. Construction of this project is progressing.

**Fiddler's Elbow Warehouse**

HRG has reviewed the Land Development Plan and provided comments to the Authority Staff in our Plan Reviews dated January 12, 2021 and January 14, 2021.

**Jednota Residential Subdivision**

HRG participated in a preliminary design meeting with Snyder, Secary & Associates, LLC to discuss potential development of 102 single family houses.

Commissioner Dehart asked Mr. Krauter if we are soon done with the Act 537 work. Mr. Krauter indicated that work is currently on hold. We are looking at finishing that in spring. The Authority Staff was assisting with the flow metering. We obtained some flow meter and installed those and when the staff went to pull those, the batteries had expired and the data could not be recovered from those. Mr. Lanman reached out to the Manufacture to be sure they were doing everything possible to restore any data that we had, but since that was lost, we decided it would be best to wait till the spring for the wet weather and we will do one more time of flow metering in order to get that completed this spring, early summer.

**Solicitor's Report:** Solicitor Henninger thanked the Board for their vote of confidence as we move forward to 2021. It's been my pleasure this many years to represent the Authority and look forward to the future.

Solicitor Henninger updated the Board regarding Phoenix Contact. They have had a turnover in their legal department. He indicated he gave them a February 15, 2021 deadline to have the Agreement completed so the Board can act on it at their February meeting or we will just send them a bill for new connections.

**M.A. Manager's Report:** Mr. Lanman updated the Board on the Highspire Authority meeting last week. They reappointed everyone as the same slate just as we did this evening, so it will be the same Board as this past year. They reported that they had a small repair at the plant on the clarifiers, about \$3,800.00.

**Authorize the Authority Manager to sign the sewer Planning Module for 250 Fulling Mill Road Warehouse.**

A motion was made by Mr. Hartz seconded by Mr. Magaro to authorize the Authority Manager to sign the sewer planning module and ability to serve letter for two (2) EDUs for 250 Fulling Mill Road Warehouse. The motion was unanimously approved.

**Authorize the Authority Manager to list items from the Green Plains Pump Station upgrade for auction on Municibid.**

A motion was made by Mr. Magaro seconded by Mr. Popp to authorize the Authority Manger to list the 1987 Kohler Fast Response generator and transfer switch for auction on Municibid. Bidding will start on February 1, 2021 through February 15, 2021. The motion was unanimously approved.

**Township Manger's Report:** Ms. McBride reported that the new bank accounts have been opened for the Sewer Revenue Fund and Stormwater Fund.

Ms. McBride noted that the sewer rate increase from \$55.00 to \$57.50 will go into effect with the February billing for January services. The letter reminding the residents of this increase will be going out in the next few days.

Approve December expenses:

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the December expenses in the amount of \$347,093.46. The motion was unanimously approved.

Approve January Sewer Revenue and Stormwater expenses:

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve the January expenses in the amount of \$243,142.10. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Magaro to adjourn the meeting and convene into executive session. The motion was unanimously approved and the meeting adjourned at 7:41 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary