

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
FEBRUARY 24, 2020

The February 24, 2020 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Vice Chairman Magaro. Vice Chairman Magaro called for the pledge of allegiance. The record indicated the following in attendance:

- Daniel Magaro, Vice Chairman
- Chester Harz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Elizabeth McBride, Township Manager
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Richard Wilkinson, Chairman

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

Public comments: None

A motion was made by Mr. Spangler seconded by Mr. Popp to approve the Regular Meeting Minutes of January 27, 2020. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the Improvement Guarantee Reduction for Phoenix Contact, Inc.-LCA Expansion in the amount of \$68,893.00 or 100% of the original amount for all sanitary sewer improvements leaving a balance of zero and closing out the project. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Popp to approve the O&M Agreement (SWM BMP's) – Pennsylvania State University, Soccer Field. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Hartz to confirm that Mr. Lanman signed off on the written certification for the sewer planning module for the MASD-New Synthetic Turf Field & Amenities Building. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the conveyance of seven (7) Edu's to Highspire for Wilsbach Distribution Facility. The motion was unanimously approved.

Engineer's Report: Mr. Krauter distributed the monthly written report.

2019 Proposed Capital Improvement Projects

HRG issued the Notice of Intent to Award Letters for Contract Nos. 2019-01, 2019-02, 2019-03. Once the Agreements, Bonds, and Insurance documents are received, they will be forwarded to the Authority Staff and Authority's Solicitor for review. HRG will then prepare and issue the Notice to Proceed for all three Contracts and set up a pre-construction meeting.

Insituform Technologies, LLC has completed all construction activities under Contract No. 2019-04. A Substantial Completion Walk-Through was held on February 20, 2020, in accordance with the Contract. We anticipate that the Final Change Order will be prepared and presented at the Authority's next Public Meeting.

Act 537 Planning

HRG continues preparation of the Plan. Work is temporarily on hold until the flow monitoring is completed.

HRG and the Authority have coordinated the installation of the Authority's portable flow monitors for evaluation of the private flow condition and the flow capacity of the Authority's interceptor sewer pipes. The first 6 weeks of the flow monitoring was completed. All remaining flow Monitoring is expected to be completed by March 2020.

Spring Garden Sanitary Sewer Replacement Project

No update. All permits have been submitted for the Project. HRG has completed the preliminary design for the replacement of the sanitary sewer between SG39 and IP25. The design and permitting activities are being combined with the Lower Swatara Township's Spring Garden Pipe Replacement Project.

Lumber Street Sanitary Sewer Upsizing

HRG has issued the executed Change Order to CriLon Corp, in the amount of \$25,368.03, to replace and upsize the sanitary sewer pipe under the storm culvert that is being replaced by the Township. We anticipate that the Work will be completed in the coming weeks.

Land Development Projects Update

The Pond at Fulling Mill (Retirement Community)

Phase I – No update to report.

Phase II – No update to report.

Hershey Creamery Expansion

No update. Construction of this project is underway.

Phoenix Contact LCA Expansion

At the developer's request, we have reviewed the project in order to determine the completion of items contained within the Improvement Guarantee Estimate for the sanitary sewer improvements. Based upon observations from the Township Staff, all sanitary sewer improvements have been completed. We recommend an improvement guarantee reduction, in the amount \$68,893.00, or 100% of the original amount.

UPS Northeast Hub

HRG attended a pre-permitting meeting with the UPS Building Designer/Contractor, KBD Group LLC, and Authority Staff. KBD Group would like to start construction of the building this Spring and was requesting timely reviews by the Township in order to help with their proposed schedule.

William's Manor

No correspondence was received over the past month.

Buddy's Run Subdivision

Construction and testing of the sanitary sewer extension is complete. The Developer has requested an improvement guarantee reduction, which HRG will prepare once CCTV data and Record Drawings are received from the Developer.

PSU Meade Heights

No correspondence was received over the past month.

Stoneridge Lot 1

No correspondence was received over the past month.

SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)

No correspondence was received over the past month.

Building #300 – Capital Logistics Center

No update to report.

Star-Barn Duplexes

No update to report.

Woodridge PH II Section 9

No update to report.

Campus Heights Village III

No update to report. Construction of this development continues.

Wilsbach Distribution Facility

HRG reviewed the updated Land Development Plan and determined that all sanitary sewer comments have been addressed and the plans from a sanitary sewer perspective are ready for construction. Financial security in the amount of \$170,658.57 is to be provided for the sanitary sewer facilities for this Project.

D&H Proposed Warehouse

HRG reviewed the updated Land Development Plan and issued comments in a correspondence dated February 24, 2020.

Solicitor's Report: None.

M.A. Manager's Report: Mr. Lanman reported that we received our GP5 Permit for the Jamesway Force Main, just waiting on the easement from the Odd Fellows Home to proceed.

Mr. Lanman requested approval for Application for Payment No.1, Contract No. 2019-04 – Sanitary Sewer Rehabilitation 2019 Sanitary Sewer System Improvements Project. Mr. Krauter noted that based upon our review of the application and our part time field observations, we recommend payment to the Contractor, Insituform Technologies, LLC in the amount of \$122,012.10.

A motion was made by Mr. Hartz and seconded by Mr. Popp to approve Application for Payment No.1 to Insituform Technologies, LLC in the amount of \$122,012.10. The motion was unanimously approved.

Township Manger's Report: Ms. McBride reviewed the letter requesting a billing adjustment of \$291.25 for the property at 2020 Eshelman Street due to water shut off on August 28, 2019 by Suez. Estate notified Suez of owner's death, but Township was unaware till this letter.

A motion was made by Mr. Hartz and seconded by Mr. Popp to approve the billing adjustment of \$291.25 for the property at 2020 Eshelman Street. The motion was unanimously approved.

Ms. McBride informed the Municipal Authority Board on a lien request for 14 Riverview Drive Middletown. After a brief discussion the Board directed Ms. McBride on how to follow up with this request.

Ms. McBride requested an executive session immediately following tonight's meeting to discuss a legal matter.

A motion was made by Mr. Spangler seconded by Mr. Popp to approve the February expenses in the amount of \$197,654.68. The motion was unanimously approved.

Old Business: None

New Business: None

A motion was made by Mr. Popp seconded by Mr. Spangler to adjourn the meeting and convene into executive session. The motion was unanimously approved and the meeting adjourned at 7:40 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary

2-24-2020

ORGANIZATION (IF APPLICABLE) OR ADDRESS

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