

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
JANUARY 27, 2020

The January 27, 2020 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Manager Elizabeth McBride. Ms. McBride called for the pledge of allegiance. The record indicated the following in attendance:

- Richard Wilkinson
- Daniel Magaro
- Scott Spangler
- Frank Popp
- Elizabeth McBride, Township Manager
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Chester Hartz, Peter Henninger, Solicitor

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

Ms. McBride called for the reorganization of Officers. A motion was made by Mr. Magaro seconded by Mr. Popp to reappoint the same officers. The motion was unanimously approved. The following is the slate of officers for 2020: Richard Wilkinson, Chairman; Daniel Magaro, Vice Chairman; Chester Hartz, Secretary; Scott Spangler, Treasurer. The gavel was then turned over to Chairman Wilkinson.

A motion was made by Mr. Magaro seconded by Mr. Spangler to reappoint Herbert, Rowland & Grubic as Municipal Authority Engineer. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Spangler to reappoint Peter R. Henninger, Jones & Henninger P.C. as Municipal Authority Solicitor. The motion was unanimously approved.

Public comments: None

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve the Regular Meeting Minutes of December 16, 2019. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the Right-of-Way Agreement between Pennsylvania State University and the Municipal Authority of Lower Swatara Township. The motion was unanimously approved.

Engineer's Report: Mr. Krauter distributed the monthly written report.

2019 Proposed Capital Improvement Projects

Bids were opened, on PennBid, on January 20, 2020, for Contract No. 2019-01 – General Construction, Contract No. 2019-02 – Electrical Construction, and Contract No. 2019-03 – Force Main Replacement. The bid documents were reviewed by HRG and sent to the Authorities Solicitor for review.

HRG recommends that the Authority authorize HRG to issue the Notice of Intent to Award for Contract No. 2019-01 to DOLI Construction Corporation. HRG also recommends that the Authority Award Contract No. 2019-01 to DOLI Construction Corporation for a total unit price bid amount of \$488,714.00, subject to receipt of acceptable Performance and Payment Bonds.

A motion was made by Mr. Magaro seconded by Mr. Popp to authorize HRG to issue the Notice of Intent to Award for Contract No. 2019-01 to DOLI Construction Corporation. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Magaro to Award Contract No. 2019-01 to DOLI Construction Corporation for a total unit price bid amount of \$488,714.00, subject to receipt of acceptable Performance and Payment Bonds.

HRG recommends that the Authority authorize HRG to issue the Notice of Intent to Award for Contract No. 2019-02 to A.N. Lynch CO. Inc. HRG also recommends that the Authority Award Contract No. 2019-02 to A.N. Lynch CO. Inc. for a total unit price bid amount of \$175,000.00, subject to receipt of acceptable Performance and Payment Bonds.

A motion was made by Mr. Magaro seconded by Mr. Spangler to authorize HRG to issue the Notice of Intent to Award for Contract 2019-02 to A.N. Lynch CO. Inc. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Spangler to Award Contract No. 2019-02 to A.N. Lynch CO. Inc. for a total unit price bid amount of \$175,000.00, subject to receipt of acceptable Performance and Payment Bonds. The motion was unanimously approved.

HRG recommends that the Authority authorize HRG to issue the Notice of Intent to Award for Contract No. 2019-03 to JFS Inc. HRG also recommends that the Authority Award Contract No. 2019-03 to JFS Inc. for a total lump sum bid amount of \$496,492.56, subject to receipt of acceptable Performance and Payment Bonds.

A motion was made by Mr. Magaro seconded by Mr. Popp to authorize HRG to issue the Notice of Intent to Award for Contract No. 2019-03 to JFS Inc. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Popp to Award Contract No. 2019-03 to JFS Inc. for a total lump sum bid amount of \$496,492.56, subject to receipt of acceptable Performance and Payment Bonds as well as the easements from Odd Fellows/Middletown Home. The motion was unanimously approved.

Insituform Technologies, LLC continues construction under Contract No. 2019-04. Insituform anticipates completing construction in the next few weeks.

The Township Manager has received several quotes to complete the Green Plains Force Main Discharge Downstream Manhole Lining Rehabilitation. We plan to review these quotes and prepare a recommendation to the Authority in the coming weeks.

Act 537 Planning

HRG continues preparation of the Plan. Work is temporarily on hold until the flow monitoring is completed.

HRG and the Authority have coordinated the installation of the Authority's portable flow monitors for evaluation of the private flow condition and the flow capacity of the Authority's interceptor sewer pipes. The first 6 weeks of the flow monitoring was completed. All remaining flow Monitoring is expected to be completed by March 2020.

Spring Garden Sanitary Sewer Replacement Project

No update. All permits have been submitted for the Project. HRG has completed the preliminary design for the replacement of the sanitary sewer between SG39 and IP25. The design and permitting activities are being combined with the Lower Swatara Township's Spring Garden Pipe Replacement Project.

Lumber Street Sanitary Sewer Upsizing

HRG recommends that the Authority authorize HRG to approve the work that has been proposed by CriLon Corp, in the amount of \$25,368.03, to replace and upsize the sanitary sewer pipe under the storm culvert that is being replaced by the Township. An exhibit of the proposed work is attached to this Report.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve Change Order No 1 to CriLon Corp., in the amount of \$25,368.03, to replace and upsize the sanitary sewer pipe under the storm culvert that is being replaced by the Township. The motion was unanimously approved.

Land Development Projects Update

The Pond at Fulling Mill (Retirement Community)

Phase I – No update to report.

Phase II – No update to report.

Hershey Creamery Expansion

No update. Construction of this project is underway.

Phoenix Contact LCA Expansion

No correspondence was received over the past month.

UPS Northeast Hub

HRG completed the review of the temporary and permanent easements for the sanitary sewer installation and North Union Street Pump Station, noting that the final design drawings have not been received and approved at this time.

William's Manor

No correspondence was received over the past month.

Buddy's Run Subdivision

Construction and testing of the sanitary sewer extension is complete. HRG has scheduled the final inspection walk-through later this week with the contractor. Following this inspection, HRG will prepare a recommendation to reduce the Improvement Guarantee for the work that has been completed.

PSU Meade Heights

No correspondence was received over the past month.

Stoneridge Lot 1

No correspondence was received over the past month.

SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)

No correspondence was received over the past month.

Building #300 – Capital Logistics Center

No Update to report.

Star-Barn Duplexes

No update to report.

Woodridge PH II Section 9

No update to report.

Campus Heights Village III

No update to report. Construction of this development continues.

Wilsbach Distribution Facility

No Update to report.

D&H Proposed Warehouse

HRG received a Land Development Plan for the "D&H Proposed Warehouse" in December 2019. HRG has completed Plan Review No. 1 and comments were returned on January 14, 2020.

Solicitor's Report: None.

M.A. Manager's Report: Mr. Lanman reported he has some ideas for the remaining \$771,000.00 from the Capital Improvement bond monies. As part of the pump station upgrade, we replaced two meter pits, so we're basically replacing the meter inside two of our permanent metering manholes. Mr. Lanman would like to expand that and do all of our permanent metering manholes. Also we are starting to have issues with our portable meter due to new computer upgrades. Mr. Lanman noted he will have a proposal for the Board by the next meeting.

Mr. Lanman updated the Board on inspections that he has been doing on various projects.

Township Manger's Report: Ms. McBride gave a quick MS4 update and recapped of where we currently are with the stormwater fee. Ms. McBride also note that a joint meeting is scheduled for Wednesday, February 19, 2020, she does not have a start time for this meeting as of yet, but will send out an email confirming the date and time.

Ms. McBride requested an executive session immediately following tonight's meeting to discuss a legal matter.

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve the January expenses in the amount of \$316,769.20. The motion was unanimously approved.

Old Business: None

New Business: None

A motion was made by Mr. Magaro seconded by Mr. Popp to adjourn the meeting and convene into executive session. The motion was unanimously approved and the meeting adjourned at 7:39 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary