

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**DECEMBER 16, 2019**

The December 16, 2019 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Vice Chairman Magaro. The record indicated the following officials in attendance:

- Daniel Magaro, Vice Chairman
- Chester Hartz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Elizabeth McBride, Township Manager
- Peter Henninger, Solicitor
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Richard Wilkinson, Chairman

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

**Public comments:** None

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the Regular Meeting Minutes of November 25, 2019. The motion was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Popp to approve the Special Joint Meeting of November 25, 2019. The motion was unanimously approved.

Ms. McBride acknowledged the 2020 Sewer Revenue Fund Budget numbers as follows: 2020 Revenues in the amount of \$5,649,700.00; 2020 Expenditures in the amount of \$5,141,948.00, with a budget surplus of \$507,752.00.

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the 2020 Sewer Revenue Fund Budget. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve the two (2) CD's at Mid Penn Bank as follows: \$746,208.64 for 8 months; \$1,515,029.67 for 4 months. The motion was unanimously approved.

A motion was made Mr. Hartz seconded by Mr. Popp to approve the Highway Occupancy Permit Request from Wilsbach Distributors, Inc. for Sanitary sewer extension from existing manhole MH-1140 to the Wilsbach proposed connection point (Application #193747). The motion was unanimously approved.

A motion was made by Mr. Hartz, seconded by Mr. Popp to approve the O & M Agreement (SWM BMP's) – BREIT Industrial HS PA Property Owner, LLC. The motion was unanimously approved.

**Engineer's Report:** Mr. Krauter distributed the monthly written report.

### **2019 Proposed Capital Improvement Projects**

HRG has incorporated the Authority Staff's comments of the Contract Documents following their review. HRG has completed the Final Design and is prepared to upload the Project to PennBID. Dave Spaulding, from SARAA, has requested a meeting to discuss the design of the Jamesway Force Main installation. HRG set up a meeting with SARAA, the Authority Solicitor, and the Authority Manager the morning of Wednesday, December 18, 2019, to discuss SARAA's concerns.

HRG conducted a Preconstruction meeting with Insituform Technologies, LLC, and the Authority Manager for the 2019 Sanitary Sewer Improvement Project, Contract 19-4: Cured-in-Place Pipe Lining Rehabilitation Project. Due to value engineering and extremely competitive bids, the Contract Price of \$76,812.00 is significantly less than the Capital Improvement Plan Budget (Amendment No. 2). For this reason and at the request of the Authority Staff, HRG has prepared Change Order No. 1 as attached to this Engineer's Report. The Change Order proposes additional locations of CIPP lining be added to the existing Contract at the Unit Cost that was Bid and awarded to Insituform Technologies, LLC.

A motion was made by Mr. Spangler seconded by Mr. Popp to approve Change Order No. 1 that increase the quantities of the CIPP lining bid items to include other sewer that are to be rehabilitated. This change in quantities increases the Contract Cost to \$172,576.00 and no increase in the Contract Times. The motion was unanimously approved.

### **Act 537 Planning**

No update. HRG and the Authority have coordinated the installation of the Authority's portable flow monitors for evaluation of the private flow condition and the flow capacity of the Authority's interceptor sewer pipes. The first 6 weeks of the flow monitoring was completed last month. One of the flow monitoring locations did not provided flow data, which will require an additional 6 weeks of flow monitoring to be completed.

### **Spring Garden Sanitary Sewer Replacement Project**

No update. All permits have been submitted for the Project. HRG has completed the preliminary design for the replacement of the sanitary sewer between SG39 and IP25. The design and permitting activities are being combined with the Lower Swatara Township's Spring Garden Pipe Replacement Project.

#### **Land Development Projects Update**

##### *The Pond at Fulling Mill (Retirement Community)*

Phase I – No update to report.

Phase II – No update to report.

##### *Hershey Creamery Expansion*

No update. Construction of this project is underway.

##### *Phoenix Contact LCA Expansion*

No correspondence was received over the past month.

##### *UPS Northeast Hub*

HRG provided preliminary comments that Snyder Secary & Associates, LLC are to provide a separate financial security and construction cost estimate to the Authority for the sanitary sewer work on the UPS site.

##### *William's Manor*

No correspondence was received over the past month.

##### *Buddy's Run Subdivision*

No update. Construction testing of the sanitary sewer extension work is wrapping up.

##### *PSU Meade Heights*

No correspondence was received over the past month.

##### *Stoneridge Lot 1*

No correspondence was received over the past month.

##### *SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)*

No correspondence was received over the past month.

##### *Building #300 – Capital Logistics Center*

No update to report.

##### *Star-Barn Duplexes*

No update to report.

##### *Woodridge PH II Section 9*

No update to report.

##### *Campus Heights Village III*

No update to report. Construction of this development continues.

*Wilsbach Distribution Facility*  
No Update to report.

**Solicitor's Report:** Solicitor Henninger followed up on UPS Northeast Hub indicating that they did provide drafts of the sanitary sewer and stormwater easements. They have been forwarded to HRG for review. Solicitor Henninger noted that he did request a copy of their proposed easement agreement for the pump station. We own the land at all of our other pump stations, but in this circumstance Solicitor Henninger recommends approaching it on an easement situation, otherwise we would be looking at a subdivision, zoning variance, etc.

**M.A. Manager's Report:** Mr. Lanman updated the Board on the Capital Improvement project work. Mr. Lanman also mentioned that the Flush Truck should be here in April and staff in working through the new software system to get information in Caselle from City Gov.

**Township Manger's Report:** Ms. McBride gave a quick MS4 update and recap of where we currently are with the stormwater fee. Also noted is the possibility that a Special Meeting will happen mid-January.

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve the December expenses in the amount of \$98,255.05. The motion was unanimously approved.

**Old Business:** None

**New Business:** None

A motion was made by Mr. Popp seconded by Mr. Spangler to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 7:39 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary