

MINUTES  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**AUGUST 26, 2019**

The August 26, 2019 Regular Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. The record indicated the following officials in attendance:

- Richard Wilkinson, Chairman
- Daniel Magaro, Vice Chairman
- Scott Spangler, Treasurer
- Frank Popp
- Elizabeth McBride, Township Manager
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Chester Hartz, Secretary and Peter Henninger, Solicitor

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

**Public comments:** None

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the Special Joint Meeting of July 22, 2019. The motion was unanimously approved.

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve the Regular Meeting Minutes of July 22, 2019. The motion was unanimously approved.

Chairman Wilkinson asked for a motion to approve the Deed of Easements and Dedication of Sanitary Sewer Facilities-Woodridge Phase II, Section 9. Mr. Krauter noted that they were unable to get the signed and notarized copy of the Deed of Easement for tonight's meeting, so if the Authority would like to move forward, Mr. Krauter recommended the Board make a motion to accept the Deed of Easement contingent upon the receipt of a signed submission of the Deed of Easement and Dedication and approval by the Authority's Solicitor.

Mr. Krauter commented on the concerns from last month's meeting regarding the sanitary sewer manhole inspections. HRG has looked into this and found that the inspection for these were not included in the Township's agreement with Triple Crown Corporation, therefore they are not liable to complete those inspections. Mr. Krauter recommended that the Board moves forward with this motion. Chairman Wilkinson asked Mr. Lanman what condition the manhole covers are in and do we have issues that we need to resolve. Mr. Lanman responded that the last time he was out there was a couple of years ago. None of the work on Maplewood was involved in the deal with Triple Crown Corporation, the only items that was involved was the paving. Mr. Lanman concurred that we should

move forward with this motion. He noted that staff will have to go out and look at those manholes and see what we have to do and at this point we will take care of any issues ourselves.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the Deed of Easements and Dedication of Sanitary Sewer Facilities-Woodridge Phase II, Section 9 contingent on the submission of the signed Deed of Easement and Dedication. The motion was unanimously approved.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve the O&M Agreement (SWM BMP's) – Hershey Creamery Company. The motion was unanimously approved.

**Engineer's Report:** Mr. Krauter distributed the monthly written report.

**2019 Proposed Capital Improvement Projects –** The 2019 Sanitary Sewer Improvement Project (Contract 19-4: Cured-in-Place Pipe Lining Rehabilitation Project) was uploaded into PennBID on August 21, 2019 following the Authority's authorization to proceed with advertising and bidding at the July meeting. Bids will be opened on September 26, 2019. HRG request that the Authority authorized HRG to issue the Notice of Intent to Award following review and approval by the Authority Manager and Solicitor.

A motion was made by Mr. Popp seconded by Mr. Magaro to authorized HRG to issue the Notice of Intent to Award the 2019 Sanitary Sewer Improvement Project: Contract 19-4-Cured-in-Place Pipe Lining Rehabilitation Project following review and approval by the Authority Manager and Solicitor. The motion was unanimously approved.

**Act 537 Planning –** No update to Report. HRG and the Authority have coordinated the installation of the Authority's portable flow monitors for evaluation of the private flow condition and the flow capacity of the Authority's interceptor sewer pipes.

HRG submitted the Task Activity Report with the revised schedule as seen below:

- Submit Draft 537 Plan Update to Authority/Township November 2019
- Submit Revisions to Authority/Township January 2020
- Public Review and Comment Period March 2020
- Township Commissioners Adopt Act 537 Plan April 2020
- Submit Plan Update to DEP May 2020

**Spring Garden Drive Sewer Replacement** – No update to report. HRG has completed Survey activities between SG39 and IP25. The design and permitting activities will be combined with the Lower Swatara Township's Spring Garden Pipe Replacement Project.

**Land Development Projects Update:**

***The Pond at Fulling Mill (Retirement Community)*** – Phase 1 – No update to report. The developer has requested that the tapping fee reimbursement component be determined for their improvements to the Lumber Street interceptor. It is HRG's understanding that Solicitor Henninger is currently reviewing that. MH vacuum testing

remains to be completed. The developer has agreed to a cost share approach for the replacement of Manhole TW2 whereas the Authority obtains the polymer concrete insert and the Contractor for the development installs the insert at no cost to the Authority.

Phase II – No update to report. HRG has provided additional comments and is awaiting resubmission of a revised land development plan to address all remaining comments. HRG completed review of the financial security and recommended that the financial security be established in the amount of \$285,346.60 for the sanitary sewer facilities for this phase.

***Phoenix Contact LCA Expansion*** – No correspondence was received over the past month.

***UPS Northeast Hub*** – HRG received North Union Street roadway expansion plans which show the proposed sanitary sewer extensions along North Union Street and the relocated pump station. HRG will be reviewing and providing comments on the plans.

***Hershey Creamery Expansion*** – HRG provided comments on the Developers Agreement and approved the Letter of Credit amount for the Improvement Guarantee for the project. The developers engineer is working on revising the land development plans.

***William's Manor*** – No correspondence was received over the past month.

***Buddy's Run Subdivision*** – Submittals of the sanitary sewer components from the contractor, Abel Construction, have been reviewed. Construction is anticipated to start soon.

***PSU Meade Heights*** – No correspondence was received over the past month.

***Stoneridge Lot 1*** – No correspondence was received over the past month.

***SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)*** – No correspondence was received over the past month.

***Building #300-Capital Logistics Center*** – No update to report.

***Star-Barn Duplexes*** – Updated plans have been received and are under review. A financial security estimate must be submitted for review and the Authority's approval.

***Woodridge PH II Section 9*** – No update. HRG reviewed the plat and legal description and found them to be acceptable.

***Campus Heights Village III*** – Sanitary sewer submittals have been received and reviewed and construction is scheduled to start August 26, 2019. Authority direction on whether the sanitary sewers in this development should be public or private is requested.

***Wilsbach Distribution Facility*** – No update to report.

***Sheetz IG release*** – No update.

Mr. Krauter reviewed with the Board the easements and the sanitary sewer that Campus Heights Village III is proposing to dedicate. After further discussion with Mr. Krauter and Mr. Lanman the Authority Board is in agreement that we do not want to accept the easements and sanitary sewer for this project.

Mr. Creswell from Webber/Smith, representing Hershey Creamery asked what the status of the proposed pump station is along North Union Street. He indicated that Hershey Creamery does have interest in obtaining additional EDU's. Mr. Krauter responded that the expansion is currently in the design phase and the plan is to start excavation the middle of next year. Mr. Krauter indicated to Mr. Creswell that his contact information was passed along to the engineer indicating they need to make contact with him for the design of that pump station too include future flow from Hershey Creamery. Mr. Creswell indicated he will follow up with Mr. Lanman in the next week or so.

**Solicitor's Report:** None

**M.A. Manager's Report:** Mr. Lanman noted that we have been talking about upgrading all the Pump Stations with the exception of North Union to all Guard Dog Alarm Dialers. This upgrade would standardize all our call out boxes and would simplify life when we get call outs at pump stations. Mr. Lanman will be able to track everything via his phone from an app. He is looking at upgrading two at this time, Green Plain's and Farr's. These dialers are approximately \$5,000 each, that includes installation from Envirep, Inc. which also includes a backup battery in case we lose power.

These Dialers were initially in the Capital Improvement Plan work for each Pump Station upgrade, but Mr. Lanman would like to pull it from that and do it separately to ensure that it is done this year. Mr. Lanman indicated that the payment for this would be taken out of the bond money.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the installation of the Guard Dog Alarm Dialers at Green Plains and Farr's Pump Station, not to exceed the cost of \$12,000.00. The motion was unanimously approved.

Mr. Lanman reported to the Board that the Act 537 Plan work has been moving along. He will continue to keep the Board updated.

Mr. Lanman reported that the Authority has an abundance of Omni couplers, which is a repair sleeve that were used in the past, we do not allow these in our system anymore, they tend to crack terra cotta pipes when you clamp them down. Mr. Lanman asked the Board's approval this evening to sell these on Municibid.

A motion was made by Mr. Magaro seconded by Mr. Spangler to give Mr. Lanman the authorization to sell the Omni couplers on Municibid. The motion was unanimously approved.

**Township Manager's Report:** Ms. McBride reported that she has sent e-mails out asking if September 16, 2019 is good for the MS4 joint meeting, she summarized where we were at as of the last joint meeting.

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve the August expenses in the amount of \$123,689.28. The motion was unanimously approved.

**Old Business:** None

**New Business:** None

Chairman Wilkinson requested an executive session for Inter-municipal issues immediately following tonight's meeting.

A motion was made by Mr. Magaro seconded by Mr. Popp to adjourn the meeting and convene into executive session. The motion was unanimously approved and the meeting adjourned at 7:38 P.M.

ATTEST:

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Tracey Bechtel, Recording Secretary