

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
LEGISLATIVE MEETING – OCTOBER 25, 2021

The October 25, 2021, Legislative Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance in person or through Zoom:

- Richard Wilkinson, Chairman
- Daniel Magaro, Vice Chairman
- Chester Hartz, Secretary
- Scott Spangler, Treasurer
- Frank Popp
- Elizabeth McBride, Township Manager
- James Diamond, Eckert Seamans
- Caleb Krauter, Engineer
- Shawn Fabian, Engineer (Zoom)
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance: See Attached Sheet

Public comments: None

Approval of Minutes:

A motion was made by Mr. Popp seconded by Mr. Magaro to approve the Minutes of Workshop Meeting October 11, 2021, pending the correction of Chester Hartz and Daniel Magaro marked as absent, they were present. The motion was unanimously approved.

Approve/reject/table Application for Payment No. 7, to DOLI Construction Corporation for the Rosedale Manor Stormwater Improvements Project.

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve Application for Payment No. 7, in the amount of \$437,266.24 to DOLI Construction Corporation for the Rosedale Manor Stormwater Improvements Project. The motion was unanimously approved.

Approve/reject/table Change Order No. 4, under Contract No. 2019-01-Sanitary Sewer System Improvements Project.

A motion was made by Mr. Hartz seconded by Mr. Magaro to approve the Change Order No. 4, under Contract No. 2019-01-Sanitary Sewer System Improvements Project, including a decrease of \$1,461.23 in contract price and extension of the Contract Duration of 314 days for substantial and final completion. The motion was unanimously approved.

Approve/reject/table Application for Payment No.2-Final, to DOLI Construction Corporation for Contract No 2019-01.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve Application for Payment No. 2-Final, in the amount of \$185,887.97, to DOLI Construction Corporation for Contract No. 2019-01. The motion was unanimously approved.

Approve/reject/table Proposal for flow monitoring services from ADS Environmental Services.

A motion was made by Mr. Popp seconded by Mr. Magaro to approve the Proposal for flow monitoring services from ADS Environmental Services in the amount of \$58,930.00. The motion was unanimously approved.

Engineer's Report:

Approve/reject/table 2021 Drainage Improvement – Additional Sites Retainer Agreement.

A motion was made by Mr. Magaro seconded by Mr. Popp to approve the 2021 Drainage Improvement-Additional Sites Retainer Agreement for a Design, Bidding and Contract Award services for a lump sum of \$53,500 and Construction Phase Services on a time and materials basis for an estimated budget of \$21,500, giving a total estimated project budget of \$75,000. The motion was unanimously approved.

2019 Proposed Capital Improvement Projects

HRG has prepared the final closeout documentation for Contract No. 19-1, including Change Order No. 4-Final and recommend approval by the Board. The partially executed Change Order is attached to this Report. We have also attached Application for Payment No. 2-Final and recommend approval by the Board to pay the Contractor, contingent upon approval of Change Order No. 4-Final.

Contract No. 19-3 will be closed out upon confirmation that the leaking of the air release valves on the Jamesway Pump Station force main has been addressed by the Contractor. Contract has stated that they have requested the manufacturers to complete and inspection of the installed facilities.

HRG continues the construction administration services until the closeout of the project. Due to substantial delays in construction HRG has exceeded the scope within the Agreement with the Authority. At the request of LSTMA Staff, HRG will continue to bill our services, for the remainder of the project, under Phase 4 of the Agreement. Phase 4 is the time and materials phase for the RPR services.

No update. The Middletown Management Associates permanent easement agreement was signed and received. This easement will need to be notarized by both parties once it is safe to do so and before being recorded.

Act 537 Planning

No update. LSTMA Staff are working with contractors to supply quotes for completing the flow metering of the sewer system, as discussed at the April 2021 Authority Board Meeting. Completion of the plan is temporarily on hold until the flow monitoring is completed, which is anticipated to be completed in the spring of 2021. We also anticipate completing the remaining on-lot disposal system inspections once it is safe to enter onto resident's properties. Our services are proposed to be on a time and materials basis, as requested by the Authority.

Stormwater Authority Implementation Support Services

No update.

2021 Drainage Improvements

Design includes drainage improvements at 217 Delmont Avenue, Scarlett Lane, Spring Garden Drive by the Caterer, Swatara Dr and Penna Ave, Cockley Road Culvert Replacement, Nissley Drive at Spring Garden and Greenwood Circle Storm Discharge Repair. Nissley at Spring Garden and Greenwood Circle designs will be finalized with Scott Washinger and added to this project as a change order. Designs have been completed and reviewed with Scott to finalize.

LSTMA approved the contract award to JVI Group, Inc. and they have returned the contract with the required bonding and insurance. HRG is reviewing through those documents to add contract finalization and notice to proceed to the next LSTMA board meeting agenda for approval.

Rosedale Manor Stormwater Project

DOLI is continuing to complete remaining punch list items in preparation for final pavement. We are still awaiting the schedule for final pavement and DOLI was made aware of the impending paving season end and our concerns about missing our window to install the wearing course pavement.

PADEP requested a field meeting with us and Highspire Borough to review the outfalls from the project. That meeting took place on July 15, 2021, and detailed meeting minutes were completed and sent to Scott Washinger for review prior to pushing to the boards for discussion on how to distribute this to Highspire Borough.

Change Order #2 was approved at the September 27, 2021, LSTMA Board Meeting. We are also reviewing through additional claims for 2021 and working to finalize the change order recommendations for Word Change Directives 1 (storm sewer movement to middle of road to avoid PPL conflict), as well as field orders 3, 4, 5 and 6 (covers mill, binder and overlay of private parking spaces, Market Street Extended eastern and western expansion and Hanover Street from Mountain View to Rosedale Ave).

Schedule:

Substantial Completion	September 17, 2021 – Not Met
Final Completion	October 7, 2021 – Not on target.

2021 Sanitary Sewer CIPP Lining Project

HRG is completing the capacity analysis of the sewer system for lining and continues design activities. Project has been placed on hold until completion of the capacity analysis, including flow monitoring proposed for the Act 537 Plan.

Land Development Projects Update

The Pond at Fulling Mill (Retirement Community)

HRG has scheduled a meeting with the Authority Staff to review the existing capacity agreements and DEP Permits and respond to questions from the Developer's Engineer.

Hershey Creamery Expansion

Construction of the wastewater pretreatment plant continues and HRG continues to provide part time inspection, as required by the Authority.

UPS Northeast Hub

HRG has scheduled a meeting with the Authority Staff to review the final N. Union Street Pump Station Plans.

HRG has received submittals from the Developer's Engineer and will complete the review once the N. Union Street Pump Station Plan is approved by the Township and Authority

Construction at the UPS site and along N. Union Street continue.

William's Farm

No Update.

Buddy's Run Subdivision

No update. The Developer indicated that final pavement restoration is anticipated to be completed before the end of 2021 but may be pushed off until the Spring. The sanitary sewer manholes will need to be re-vacuum tested once final pavement is installed.

PSU Meade Heights

No correspondence was received over the past month.

Stoneridge Lot 1

Construction has begun on site.

Stoneridge Lot 5

HRG has reviewed the sanitary sewage facilities associated with a proposed land development plan for a proposed 32,000 square foot warehouse on Stoneridge Drive, Lot 5. We have completed the Plan review and returned our comments to the Authority, in our letter dated October 18, 2021.

SBC Pennsylvania Building Expansion (2755 Spring Garden Drive)

No correspondence was received over the past month.

Building #300 – Capital Logistics Center

No Report to report.

Star-Barn Duplexes

No update to report.

Campus Heights Village III

No update to report

Wilsbach Distribution Facility

We have received and processed the force main submittals for the private pump station and force main within the PennDOT right-of-way.

D&H Proposed Warehouse

No Update.

Fiddler's Elbow Warehouse

No Update.

Fulling Mill Road Warehouse

Construction of the sanitary sewer is anticipated to begin in the coming weeks.

Kinsley Residential Subdivision

No Update.

Morgan's Run

No Update. HRG has received notification that the developer has completed all punch list items except for the sanitary sewer manhole testing. Once all items have been completed, we will review the facilities with the Authority staff and provide a recommendation to the Authority. We have received the CCTV of the sanitary sewer mains, which are currently under review.

Oberlin Road Townhomes

No Update.

Solicitor's Report: No Report.

Township Manager's Report: Ms. McBride requested an executive session immediately following tonight's regular meeting for a legal issue.

Approve October Expenses for Sewer Revenue Fund:

The approval for the October Expenses for the Sewer Revenue Fund were tabled.

Approve October Expenses for Stormwater Fund:

The approval for the October Expenses for the Stormwater Fund were tabled.

Old Business: Mr. Ash inquired on the status of the Phoenix Contact Agreement as well as the purchase of additional EDU's from Sheetz. Ms. McBride responded that the previous Solicitor had started preparing that Agreement with Phoenix she will check with Eckert Seamans on the status of that Agreement. Ms. McBride also noted that Sheetz has submitted a permit for the additional EDUs.

A motion was made by Mr. Hartz seconded by Mr. Magaro to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 7:21 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary

PLEASE PRINT NAME CLEARLY 10-25-21

NAME

ORGANIZATION (IF APPLICABLE) OR ADDRESS

[illegible]