

**MINUTES**  
**LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY**  
**LEGISLATIVE MEETING – NOVEMBER 27, 2023**

The November 27, 2023, Legislative Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance.

- Richard Wilkinson, Chairman
- Scott Spangler, Vice Chairman
- Chester Hartz, Secretary
- Frank Popp, Treasurer
- Don Bailes
- Jim Diamond, Eckert Seamans
- Caleb Krauter, Engineer
- Brain Davis, MS4
- Scott Washinger, Municipal Authority Representative
- Zachary Border, Township Manager
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance: See attached list for others in attendance.

**Public comments:** None

**Approval of Minutes:**

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve the Minutes of Legislative Meeting October 23, 2023. The motion was unanimously approved.

Approve/reject/table Invoice #00044 dated 10/10/2023 for Lower Swatara Township's portion of the Biosolids Project in the amount of \$19,862.39.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve Invoice #00044 dated 10/10/2023 in the amount of \$19,862.39 for Lower Swatara Township's portion of the Biosolids Project. The motion was unanimously approved.

Approve/reject/table Invoice #00987 dated 11/14/2023 for Lower Swatara Township's portion of the Biosolids Project in the amount of \$6,946.73.

Mr. Krauter explained that these are the remaining funds under Rettew's existing contract with Highspire, so this is for the bidding phase. Mr. Krauter indicated that Mr. Washinger did attend the Highspire's meeting,

unfortunately, the bids for the project came in well over budget, by 2.1 million over budget. Highspire does have an existing H2O program for one million dollars that is still outstanding so it is possible that one million of the 2.1 million may still be funded by the grant. They are pursuing a change in PennVest Loan to cover the 2.1 million over budgeted.

The Municipal Authority Board directed HRG and Staff to get more details on the bids that were received in order to understand the reasoning that the total project was estimated at 3.1 million, but the lowest bid came in at 5.1 million.

A motion was made by Mr. Spangler seconded by Mr. Bailes to approve the Invoice #00987 dated 11/14/2023 in the amount of \$6,946.73 for Lower Swatara Township's portion of the Biosolids Project. The motion was unanimously approved.

Approve/reject/table Resolution 2023-R-5 for the Capital Campus Interceptor Improvements Project LSA Grant of \$1,000,000.00.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve Resolution 2023-R-5 revised by the Solicitor for the Capital Campus Interceptor Improvements Project LSA Grant of \$1,000,000.00. The motion was unanimously approved.

Approve/reject/table the HRG Retainer Agreement for Capital Campus Interceptor Improvements-2023 CFA LSA Application for \$3,900.00.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the HRG Retainer Agreement for Capital Campus Interceptor Improvements-2023 CFA LSA Application for \$3,900.00. The motion was unanimously approved.

Approve/reject/table Financial Security Adjustment #2 for Stoneridge Lot 5-Stormwater Management, HRG recommends an adjustment of \$13,090.00 leaving a zero balance.

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the Financial Security Adjustment #2 for Stoneridge Lot 5-Stormwater Management in the amount of \$13,090.00 leaving a zero balance. The motion was unanimously approved.

Approve/reject/table placement of water meter within the sanitary easement for the Catherine Hershey School.

A motion was made by Mr. Hartz seconded by Mr. Popp to approve the placement of the water meter within the sanitary easement for the Catherine Hershey School.

**Engineer's Report:** Summary of recent activities performed on behalf of the Municipal Authority of the Township of Lower Swatara (Authority) from September 22, 2023, to October 13, 2023.

**Act 537 Planning**

HRG has completed the preliminary preparation of the Act 537 Plan update and will be providing to the Authority and Township staff for review in November 2023.

#### **2023 Sanitary Sewer CIPP Lining Project**

The Project has been revised to include the sewers within the Bryn Gweled neighborhood, as requested by Authority Staff. Authority Staff have requested this project be included in a CFA Small Water and Sewer Project Grant Application. The Grant awarding has been pushed back multiple times and is currently scheduled to be within the next month.

#### **Lumber Street Interceptor Improvements Project**

The Lumber Street Act 537 Plan Special Study was approved by PADEP. The WQM Part II Permit was submitted to PADEP in October. This project is waiting on the permit to proceed.

#### **Highspire Borough Authority (HBA) – Biosolids System and Dewatering Improvements Project**

No update to report.

#### **Jamesway Pump Station Investigations and Analysis**

LST Staff requested that HRG have a geotechnical inspection completed at needed areas on this Project, which ECS Mid-Atlantic, LLC was selected to do the work. The boring is scheduled to take place on November 27, 2023. The procurement of the equipment is anticipated to take place via COSTARS.

#### **Capital Campus Interceptor Improvements Project**

LST Staff requested that HRG have a geotechnical inspection completed at needed areas on this Project, which ECS Mid-Atlantic, LLC was selected to do the work.

Final Design and permit application preparation has begun and is anticipated to be completed in the Spring of 2024. LSTMA requested help from HRG with the application of the CFA LSA Statewide grant program to hopefully receive up to \$1M for this project.

### **STORMWATER PROJECTS UPDATE**

#### **Bryn Gweled Infrastructure Replacement Project**

Milling operations onsite have been completed and base pavement was performed on November 6, 2023. They are waiting for two sanitary sewer manhole structures to be produced to finish that work, so the associated repairs for that and the final wearing course pavement will occur in the spring of 2024.

Substantial Completion	September 29, 2023, needs to be extended to April 26, 2024
Final Completion	October 16, 2023, needs to be extended to May 31, 2024

#### **Hanover St and Meade Ave Stormsewer Repairs**

The Contractor mobilized to site on November 14, 2023.

Substantial Completion	October 16, 2023 – Did not meet.
Final Completion	November 13, 2023 – Will not meet.

#### **2024 CIP Stormwater Improvement Project**

We assisted with agenda items at board meetings in October to solidify the DCIB-G loan for the project.

## **2023 Drainage Improvements Project**

We received permission to prepare the project for bid at the October 23, 2023, LSTMA Board Meeting and are now preparing the bid specifications, project manual and final construction drawings for the project. It would be advantageous to have easements in hand before we make the bid live. We are planning to start the bid in December 2023 for this project and open it in January 2024.

### **Land Development Projects Update**

#### *The Pond at Fulling Mill*

No update to report.

#### *Jednota South Warehouse*

No update to report.

#### *Stoneridge Lot 5*

No update to report.

#### *Kinsley Residential Subdivision*

No update to report.

#### *Union Knoll (Formerly Oberlin Road LD-Triple Crown)*

The Phase 1 work involved crossing the MASD property and N. Union Street has been completed. The Phase 2 work has not been approved for construction at this time. The last review letter dated November 4, 2022, had multiple comments that needed to be addressed.

#### *1801 Oberlin Road – 3 Lots*

No Update to report.

#### *Illuminated Integration*

Construction continues.

The sanitary sewer tie-in to the gravity system along Fulling Mill Road is scheduled for this month. The connection to the main will require the pump station to be turned off for a period of time to do the connection.

#### *Penn Preserve*

The developer requested an inspection for financial security reduction, HRG recommended an adjustment to \$229,609.

No update to report.

#### *Aberdeen Subdivision*

HRG received the Planning Module documents signed on October 24, 2023. The updated plans dated October 20, 2023, were reviewed and responded to with Plan Review #4 on November 10, 2023. There are sanitary sewer comments that need to be addressed.

#### *Colony of Old Reliance*

HRG is currently reviewing the most recent plans dated October 24, 2023, and will be sending out the plan Review letter within a week.

*UGI CNG Facility*

No update to report.

*Capital Valley Lots 3 & 4 Subdivision*

HRG reviewed the most recent plans and responded with plan review #4 on October 4, 2023. The engineer satisfied all the sanitary sewer comments and is adequate for construction.

Construction has not started to date.

*Wawa*

HRG received requested sanitary sewer revisions from the engineer on October 19, 2023. There are sanitary sewer comments that need to be addressed.

*MASD Elementary School*

HRG received the most recent plan and responded with Plan Review #1 on October 26, 2023. There are sanitary sewer comments that need to be addressed.

*Catherine Hershey School*

HRG reviewed the most recent plans which are adequate for construction. The preconstruction meeting was held on November 13, 2023, and construction will be starting.

*PSU Turf Field*

No update to report.

*Cramer Auto LDP*

HRG reviewed the most recent plan and responded with Plan Review #1 on October 26, 2023. There are sanitary sewer comments that need to be addressed.

*Jamesway Pump Station Update*

Solicitor Diamond noted that they have a title search underway for the proposed property deed.

**Manager Report.** Mr. Border reported that the Board of Commissioners approved a new IT company for the Township and December will be the transitional month between the current company and the new company.

**Municipal Authority Representative Report:** Mr. Washinger updated the Board on the Bryn Gweld area, the contractor will be coming back in to improve the areas around the manholes and storm grates they need to be tapered more in order for plowing this winter.

**MS4 Report:**

Approve/reject/table Operation & Maintenance (O&M) Agreement between Joseph Connelly of 24 Messick Dr and the Municipal Authority of the Township of Lower Swatara for a residential permeable paver system.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve the Operation & Maintenance (O&M) Agreement between Joseph Connelly of 24 Messick Dr and the Municipal Authority of the Township of Lower Swatara for a residential permeable paver system. The motion was unanimously approved.

Mr. Davis noted that he just received an invitation for the upcoming WREP meeting on December 12, 2023.

Approve November Expenses for Sewer Revenue Fund:

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the November Expenses for the Sewer Revenue Fund in the amount of \$687,761.19. The motion was unanimously approved.

Approve November Expenses for Stormwater Fund:


A motion was made by Mr. seconded by Mr. Hartz to approve the November Expenses for the Stormwater Fund in the amount of \$124,771.90. The motion was unanimously approved.

**Old Business:** None

**New Business:** None

A motion was made by Mr. Popp seconded by Mr. Hartz to adjourn. The motion was unanimously approved, and the meeting adjourned at 7:26 P.M.

ATTEST:

  
Tracey Bechtel, Recording Secretary

LOWER SWATARA TOWNSHIP  
MUNICIPAL AUTHORITY

Sign-In Sheet

Monday, November 27, 2023

PLEASE PRINT NAME LEGIBLY:

COMPANY NAME or RESIDENT:

1. Ron Burkholder

LST

2. DeL'Massie Co.

Resident

3. Devin Cook

HRG

4. Chris DeHm

LST

5. Scott Wasinger

LST

6. Ron Paul

LST

7. Todd Truntz

LST/Liason

8. \_\_\_\_\_

\_\_\_\_\_

9. \_\_\_\_\_

\_\_\_\_\_

10. \_\_\_\_\_

\_\_\_\_\_