

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
LEGISLATIVE MEETING – JULY 24, 2023

The July 24, 2023, Legislative Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance in person or zoom.

- Richard Wilkinson, Chairman
- Scott Spangler, Vice Chairman
- Chester Hartz, Secretary
- Don Bailes
- Jim Diamond, Eckert Seamans
- Caleb Krauter, Engineer
- Brain Davis, MS4
- Scott Washinger, Municipal Authority Representative
- Zachary Border, Township Manager
- Tracey Bechtel, Recording Secretary

Absent: Frank Popp, Treasurer

Residents and visitors in attendance: See attached list for others in attendance.

Public comments: None

Approval of Minutes:

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve the Minutes of Legislative Meeting June 26, 2023. The motion was unanimously approved.

Approve/reject/table Resolution No. 2023-R-2-Authorizing the filing of an application for a Dauphin County Infrastructure Bank-General loan request of \$3,960,000.00.

A motion was made by Mr. Spangler seconded by Mr. Bailes to approve Resolution No. 2023-R-2 – Authorizing the filing of an application for a Dauphin County Infrastructure Bank-General loan request of \$3,960,000.00 to be used for the Lower Swatara Township Stormwater Improvements Project. The motion was unanimously approved.

Approve/reject/table Resolution No. 2023-R-3-Official intent to reimburse funds used to construct improvements to the Lower Swatara Township Stormwater Improvements Project with funds received from the Dauphin County Infrastructure Bank-General.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve Resolution No. 2023-R-3 – Official intent to reimburse funds used to construct improvements to the Lower Swatara Township Stormwater Improvements Project with funds received from the Dauphin County Infrastructure Bank-General

Approve/reject/table Illuminated Integration Office and Trade Shop Financial Security for the Sanitary Sewer and Stormwater in the amount of \$205,844.00 and authorized signing of the respective Security Agreement between the Developer (AT Properties LLC) and the Municipal Authority of Lower Swatara Township.

Solicitor Diamond noted the applicant used the form that we wanted them to use but they did not fill in all the blanks, we could fill in those blanks, but he suggests we make the applicant complete the form in its entirety. He added that the next agenda item pertaining to the O&M for this same applicant also has blanks.

A motion was made by Mr. Spangler seconded by Mr. Bailes to table the Illuminated Integration Office and Trade Shop Financial Security for the Sanitary Sewer and Stormwater in the amount of \$205,844.00 and authorizing the signing of the Security Agreement till all documents are fully completed by applicant. The motion was unanimously approved.

Approve/reject/table the Operation and Maintenance (O&M) Agreement Stormwater Management Best Management Practices (SWM BMPs) between AT Properties LLC (landowner and the Lower Swatara Township Municipal Authority for Illuminated Integration Office and Trade Shop

A motion was made by Mr. Hartz seconded by Mr. Bailes to table the Operation and Maintenance Agreement Stormwater Management Best Management Practices till the document is fully completed by applicant. The motion was unanimously approved.

Approve/reject/table Sanitary Sewer Easement Agreement between LRRE, LP and the Municipal Authority of Lower Swatara Township.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve the Sanitary Sewer Easement between LRRE, LP and the Municipal Authority of Lower Swatara Township. The motion was unanimously approved.

Approve/reject/table Bill of Sale between LRRE, LP and the Municipal Authority of Lower Swatara Township.

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve the Bill of Sale between LRRE, LP and the Municipal Authority of Lower Swatara Township contingent on receipt of the security being posted. The motion was unanimously approved.

Approve/reject/table Wawa & Quick Serve Restaurant Financial Security for the Sanitary Sewer and Stormwater in the amount of \$227,820.00.

A motion was made by Mr. Spangler seconded by Mr. Hartz to approve the recommendation for Wawa & Quick Serve Restaurant Financial Security for the Sanitary Sewer and Stormwater in the amount of \$227,820.00. The motion was unanimously approved.

Approve/reject/table Jednota South Lot Financial Security for the Sanitary Sewer and Stormwater in the amount of \$2,712,054.00.

A motion was made by Mr. Hartz seconded by Mr. Spangler to approve the recommendation for Jednota South Lot Financial Security for the Sanitary Sewer and Stormwater in the amount of \$2,712,054.00. The motion was unanimously approved.

Approve/reject/table Change Order No. 1 Hanover St/Meade Avenue Storm Sewer Outfall Repairs for Custer Excavating, Inc

A motion was made by Mr. Bailes seconded by Mr. Spangler to approve the Change Order No. 1 Hanover St/Meade Avenue Storm Sewer Outfall Repairs for Custer Excavating, Inc for time extension due to the lead time necessary for production of structures. The motion was unanimously approved.

Approve/reject/table Authorization to allow Mr. Burkholder to contact and/or sign DEP documents on behalf of the Municipal Authority Board.

A motion was made by Mr. Hartz seconded by Mr. Bailes for the authorization to allow Mr. Burkholder to contact and /or sign DEP documentation on behalf of the Municipal Authority Board. The motion was unanimously approved.

Engineer's Report: Summary of recent activities performed on behalf of the Municipal Authority of the Township of Lower Swatara (Authority) from June 27, 2023 to July 24, 2023.

Act 537 Planning

HRG is working diligently to collect all the needed on-lot information in the Township and prepare notices for distribution. The ACT 537 Plan is anticipated to be completed in the fall of 2023.

2023 Sanitary Sewer CIPP Lining Project

The Project has been revised to include the sewers within the Bryn Gweled neighborhood, as requested by Authority Staff. Authority Staff have requested this project be included in a CFA Small Water and Sewer Project Grant Application. The grant opening has got pushed back to September 2023.

Lumber Street Interceptor Improvements Project

HRG has uploaded the Special Study to PA DEP's OnBase submission site. Following submission and approval of the Act 537 Plan Special Study, the WQM Part II Permit will be submitted to PADEP.

Highspire Borough Authority (HBA) – Biosolids System and Dewatering Improvements Project

No update to report.

Jamesway Pump Station Investigations and Analysis

The Authority staff continue to monitor the area, the flows have been consistently normal.

Capital Campus Interceptor Improvements Project

HRG is currently doing the 30% QAQC and will shortly be scheduling a meeting with LSTMA for comments. This project is moving along as quickly as possible to meet the community needs.

STORMWATER PROJECTS UPDATE

Bryn Gweled Infrastructure Replacement Project

The anticipated construction start date is in August 2023. Veolia's construction timeline may impact our substantial completion date if they are delayed further. We continue to coordinate schedule with Veolia to be able to mobilize our contractor as soon as possible.

Substantial Completion	September 29, 2023
Final Completion	October 16, 2023

2024 CIP Stormwater Improvement Project (Burd & Richard Storm Sewer Replacement, Lumber St Storm Sewer Replacement, Richardson Road Stream Restoration & Fiddlers Elbow Road Bank Erosion Repair).

We reviewed the benefits of delaying Fiddlers Elbow Road given the potential sanitary sewer project for the road with Township Staff and the merits of advancing a project to resolve the issues along Lakeside Drive. We are evaluating a preliminary design and cost estimate for Lakeside Drive but anticipate that project will be roughly half the cost of Fiddlers Elbow.

Hanover St and Meade Ave Stormsewer Repairs

The pre-construction meeting was held on July 14, 2023. We received the contractor's schedule at that meeting. FEMA has awarded their grant support for these sites, and we are supporting Township Staff with review and execution of the funding agreement. The procurement timeline requires us to provide the contractor with a time extension for this contract and it was submitted for LSTMA approval.

Substantial Completion	August 31, 2023
Final Completion	September 29, 2023

2023 Drainage Improvements Project (Nissley & Spring Garden, Woodridge Basin Tie-In Off of Spring Garden)

Nissley and Spring Garden can be bid for construction when the design for the Woodridge connection is finalized. Survey is being conducted within the next week for Woodridge.

Land Development Projects Update

The Pond at Fulling Mill

No update to report.

Jednota South Warehouse

The sanitary sewer work is now underway this month.

UPS Northeast Hub

No update to report.

William's Farm

No update to report.

Stoneridge Lot 5

No update to report.

Campus Heights Village III

No update to report.

Kinsley Residential Subdivision

The developer informed the Township that the Phase 1 plan should be coming back soon for final approval before plan recording.

Union Knoll (Formerly Oberlin Road LD-Triple Crown)

The Phase 1 work crossing MASD property started this month.

1801 Oberlin Road – 3 Lots

No Update to report.

Illuminated Integration

The sanitary sewer submittals have been reviewed and returned to the contractor.

The developer is working with the Township to complete their punch list in preparation for plan recording. The Board of Commissioners conditionally approved this plan set again at their July 19, 2023, meeting.

Penn Preserve

No update to report.

Aberdeen Subdivision

This plan will come back before the Planning Commission for approval on July 27, 2023.

Colony of Old Reliance

The updated sanitary sewer alignment was provided to the Authority and HRG in June 2023. The needed easement for the gravity sewer has not been finalized to date.

UGI CNG Facility

No update to report.

Capital Valley Lots 3 & 4 Subdivision

No update to report.

Wawa

HRG reviewed the most recent plans and responded with plan review #4 on July 20, 2023. The engineer satisfied all the sanitary sewer comments.

MASD Elementary School

The sanitary sewer route has been decided after a few meetings between MASD, LSTMA and LST. HRG received an update for K&W Engineers recently and they are working on the pump station design.

Catherine Hershey School

HRG reviewed the most recent plans and responded with a plan review on July 5, 2023. There were multiple comments that needed to be addressed prior to the next submission.

PSU Turf Field

No update to report.

Mr. Krauter noted a few items that were not included in the written report summary, the first item he wanted to mention that Hershey Creamery has reached out to inquire about procuring additional EDUs, they continue to plan to move the facility from the Harrisburg area to their plant here in the Township. They have requested sixty-eight at this time, the Codes department has asked HRG to do a quick review of the sewer capacity for the pipes from the North Union Street Pump Station, which we have already confirmed we have capacity and to DTMA where it would end up, as well as contacting DTMA to confirm as well.

Mr. Krauter also mentioned that a couple of months ago about the rules and regulations and how that related to the difference between DTMA's. The specific item of concern is the five years that DTMA puts on if you lose your reservation of capacity. The Township Codes Department wanted Mr. Krauter to mention to the Board this evening that they would like a proposed agreement for Hershey Creamery, so that Hershey Creamery can move forward. This might come before the Board as an agenda item in the next month or so.

Mr. Krauter noted that they are wrapping up the Act 537 Plan and the Board should see this go out for public comment and go before the Planning Commissions, probably before the October timeframe. He will continue to keep the Authority Board up to date on this item.

Approve/reject/table Proposal for the Jamesway Pump Station Permanent Generator Upgrade Project in the amount of \$29,100.00.

After discussing concerns from Board members of the appearance that this structure will have and its location and the fact that years ago when this same discussion came before the Municipal Board and it was denied because there wasn't a way to make it aesthetically pleasing, because it has to be placed so high in the air or the other option is to bury it, which would cost more.

Mr. Krauter recommended that we table this item this evening and HRG will work on alternatives and suggested perhaps we set up a committee meeting outside of the Authority meeting to review those.

A motion was made by Mr. Spangler seconded by Mr. Bailes to table the Jamesway Pump Station Permanent Generator Upgrade Project. The motion was unanimously approved.

Manager Report. Mr. Border reported that he is working with staff on a five-year Capital Fund for budgeting purposes for all departments.

Municipal Authority Representative Report: Mr. Washinger noted that staff found a water leak at the Green Plains Pump Station and that has since been repaired. He also mentioned that he is still looking into the flow meters, getting information on varieties and specs.

Mr. Washinger reported that he attended the Highspire meeting, and they were approved for approximately 2.96 million in grant funding. He added that it is possible they may not have any out-of-pocket funding for this project.

MS4 Report: Mr. Davis reported on the stream restoration on Meade Avenue related to the Linden Centre. The project is just about all closed out, the only outstanding issue is they noticed that some of the vegetation has died off in one section, so they are asking up to do some replacement of that vegetation. He noted that we did get some free plantings from the K-10 Program, and we are looking at the possibility of having volunteers do this planting.

Mr. Davis noted that there was a zoom WREP meeting last week with discussion on potential projects to look into for the future, specifically for the next permit cycle. He noted that there seems to be a big push right now to do something in the Swatara Creek Watershed, so this might be an opportunity to do something within the Township.

Approve July Expenses for Sewer Revenue Fund:

A motion was made by Mr. Spangler seconded by Mr. Bailes to approve the July Expenses for the Sewer Revenue Fund in the amount of \$221,070.00. The motion was unanimously approved.

Approve July Expenses for Stormwater Fund:

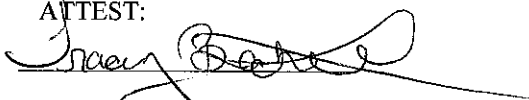
A motion was made by Mr. Bailes seconded by Mr. Spangler to approve the July Expenses for the Stormwater Fund in the amount of \$81,533.36. The motion was unanimously approved.

Old Business: None

New Business: None

A motion was made by Mr. Hartz seconded by Mr. Spangler to adjourn and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 7:46 P.M.

ATTEST:


Tracey Bechtel, Recording Secretary

**LOWER SWATARA TOWNSHIP
MUNICIPAL AUTHORITY**

Sign-In Sheet

Monday, July 24, 2023

PLEASE PRINT NAME LEGIBLY:

COMPANY NAME or RESIDENT:

1. Ron Burkholder

LST

2. Todd Truntz

LST Board Liason

3. Ron Paul

LST

4. Chnls DEWnt

LST

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____
