

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
LEGISLATIVE MEETING – JUNE 28, 2021

The June 28, 2021, Non-Legislative Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Chairman Wilkinson. Chairman Wilkinson called for the pledge of allegiance. The record indicated the following in attendance in person or through Zoom:

- Richard Wilkinson, Chairman (Zoom)
- Dan Magaro, Vice Chairman
- Scott Spangler, Treasurer
- Frank Popp
- Elizabeth McBride, Township Manager
- Peter Henninger, Solicitor
- Caleb Krauter, Engineer
- Tracey Bechtel, Recording Secretary

Absent: Chester Hartz, Secretary

Residents and visitors in attendance: See Attached Sheet

Public comments: None

Approval of Minutes:

The Minutes of Regular Meeting, May 24, 2021, were tabled till the Non-Legislative July 12, 2021 meeting.

Approve/reject/table Improvement Guarantee Reduction for Woodridge Phase II, Section 9:

A motion was made by Mr. Magaro seconded by Mr. Spangler to approve the Improvement Guarantee Reduction for Woodridge Phase II, Section 9, in the amount of \$54,407.65 reducing the Guarantee to \$9,601.35. The motion was unanimously approved.

Engineer's Report:

2019 Proposed Capital Improvement Projects

Final inspections for Contracts No. 19-1 and 19-3 have been set up with LSTMA to confirm completion of the final punchlist items. Upon confirmation, the final closeout documents will be provided to the Authority.

HRG completed a final completion walkthrough with Authority staff and found that the Jamesway force main air release valves continued to collect water in the chambers. The Contractor under Contract No. 2019-03 was notified to correct the defective work.

HRG competed a substantial completion walkthrough with Doli Construction and LSTMA Staff on March 3, 2021 to review the work that was completed under Contract No. 2019-01. Construction was determined to be substantially complete, and a substantial completion certificated was issued on March 16, 2021. Doli has completed all punchlist items, except for the paint touchup of the Jamesway Pump Station header piping. Once the punchlist item is corrected by Doli Construction, and the requirements for final completion are met, we will issue the final Closeout Documents.

Doli Construction was on site on April 2, 2021 (Good Friday) when an alarm was triggered for a pump. Upon response by LSTMA Staff, it was found that Doli had damaged a sensor which tripped the alarm. LSTMA called Envirep, TLC to fix the repair which cost \$1,461.23.

The substantial completion date for Contract No. 2019-01 was extended from June 1, 2020 to October 23, 2020 with the approval of Change Order No. 2. Doli is scheduled to complete the final restoration in the coming weeks.

HRG continues the construction administration services until the closeout of the project. Due to substantial delays in construction HRG has exceeded the scope within the Agreement with the Authority. At the request of LSTMA Staff, HRG will continue to bill our services, for the remainder of the project, under Phase 4 of the Agreement. Phase 4 is the time and materials phase for the RPR services.

No update. The Middletown Management Associates permanent easement agreement was signed and received. This easement will need to be notarized by both parties once it is safe to do so and before being recorded.

Act 537 Planning

LSTMA Staff are working with contractors to supply quotes for completing the flow metering of the sewer system, as discussed at the April 2021 Authority Board Meeting. Completion of the plan is temporarily on hold until the flow monitoring is completed, which is anticipated to be completed in the spring of 2021. We also anticipate completing the remaining on-lot disposal system inspections once it is safe to enter onto resident's properties. Our services are proposed to be on a time and materials basis, as requested by the Authority.

Stormwater Authority Implementation Support Services

No update.

2021 Drainage Improvements

Design includes drainage improvement at 217 Delmont Avenue, Scarlett Lane, and Spring Garden Drive.

Legal descriptions for the required easements were written and sent to the Solicitor on May 13, 2021 for incorporation in the final easement documents.

An additional 800 linear feet of storm sewer pipe and 400 linear feet of sanitary sewer pipe was requested to be replaced and included in this project by the Authority staff. This work is located at the intersection of Pennsylvania Avenue and Swatara Drive. Our surveyors have mobilized to the site to gather the necessary information to design the replacements. Once the additional design is completed, the project will be uploaded to PennBid for public bidding.

Rosedale Manor Stormwater Project

Doli continues to set the inlet elevations, perform curb demolition for preparation for new curb and driveway apron installations, and has been installing new curb/apron/sidewalk/ADA ramps as outlined on the plan. Resident notifications on the Township website and Facebook page have occurred to alert residents of the upcoming curb work, as well as door hangers being distributed by the contract. This work has disrupted longer sections of roadway than the stormwater installation has to date, so there have been several resident complaints through the process that we have helped resolve.

Doli has submitted four claims to incorporate changes to the plans to avoid utility conflicts that are currently under review with HRG. We recommended approval in part, and Doli revised the change order requests and sent them for our additional review. We reviewed additional information and issued new letters for each claim on April 21, 2021 with similar rejection comments. We had a call with Doli office management April 28, 2021 to resolve this issue in a timelier manner. They have since resent their proposed changes on April 30, 2021 and we still have issues with what they sent not complying with the contract. We responded back to them on May 11, 2021, requesting additional information.

Mr. Krauter indicated to the Board that HRG can send Doli a Defected Work Notice if they would wish due to the continuing problems on site. Chairman Wilkinson concurred that he would send them a Defected Work Notice. Mr. Krauter noted HRG will send them a Defected Work Notice and continue to update the Board as well as staff.

Ms. McBride reported that she received a phone call from a man who's elderly sister lives on Market St. Ext. Things were dug up some time ago, grading was supposed to be put back and has not been, over the weekend she fell. She asked Mr. Washinger to go down and look. It is Doli's responsibility to fix it, but she is wondering if she should just have our Public Works crew fix it so we do not have lawsuits because of injuries.

Chairman Wilkinson asked Solicitor Henninger if we go in to fix it, would we be assuming responsibility at that point. Solicitor Henninger recommended we put Doli Construction on notice tomorrow that they need to fix this because someone fell and could result in a potential claim. Ms. McBride indicated that Doli is meeting Mr. Washinger and HRG there tomorrow to see what needs to be done and how soon.

Commissioner Paul asked if this incident warrants us to notify our insurance company as a heads up. Solicitor Henninger replied out of an abundance of caution we probably should.

2021 Sanitary Sewer CIPP Lining Project

No update. HRG has completed half of the manhole inspections with the Authority Staff. We will continue the inspections in the coming weeks and will review the CCTV data once received, in preparation of the bidding documents.

Land Development Projects Update

Hershey Creamery Expansion

The revisions to the project plan, which generally include a bypass that divers flow around the proposed retreatment plant for two weeks out of the year during cleaning of the Creamery. These revisions have been reviewed and approved by DTMA.

UPS Northeast Hub

Construction of the onsite sanitary utilities, N. Union Street and storm sewer facilities continues. The on-site pump station was delivered and installed, and construction continues along N. Union Street. HRG just received what the developer is calling the final N. Union Street Pump Station design. They want to move forward with submitting the Part 2 Permit to DEP. That Permit generally takes 6 to 8 months to get back. They also did send HRG the Part 2 Notice of Intent which needs to be signed by the Municipal Authority, so they did request to get approval from the Board for the Authority to sign this document, contingent upon HRG review of the documents and approval. Mr. Krauter opened this up for comment since HRG has not had time to review.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve Ms. McBride to sign the Notice of Intent for the Part 2 Permit to DEP, contingent upon HRG's review and recommendation to do so. The motion was unanimously approved.

Woodridge PH II Section 9

The Developer requested a reduction in the letter of credit (LOC) for the sanitary sewer facilities. Authority staff has confirmed the completion of all construction punchlist items. A recommendation to reduce the LOC was provided to the Authority.

Morgan's Run

HRG has received notification that the developer has completed all punchlist items with the exception of the sanitary sewer manhole testing. Once all items have been completed, we will review the facilities with the Authority staff and provide a recommendation to the Authority.

Mr. Krauter reported on behalf of Mr. Washinger that there are 11 manholes that has historically caused some issues and had some deteriorated conditions but were not addressed. The Staff has looked at those and had a contractor, USG out on-site to look at them and they believe that they can be lined, and they have provided a quote for that lining. Mr. Krauter noted this is the same contractor that did the Green Plains discharge manholes about two years ago. This item will potentially be put on the agenda for next month.

Mr. Magaro asked Mr. Krauter if he knew how much cost per manhole are we looking at. Mr. Krauter replied somewhere between \$3,500.00 and \$4,500.00.

The last item Mr. Krauter wanted to mention is the Flush Truck is finally going to be arriving tomorrow.

Solicitor's Report: Solicitor Henninger reported that he is working with Betsy on the letters to Sheetz and Cramer's regarding their usage and those should go out this week.

Approve June Expenses for Sewer Revenue Fund:

A motion was made by Mr. Spangler seconded by Mr. Magaro to approve the June Sewer Revenue Fund expenses in the amount of \$102,810.36. The motion was unanimously approved.

Approve June Stormwater Fund expenses:

A motion was made by Mr. Spangler seconded by Mr. Popp to approve the June Stormwater Fund expenses in the amount of \$4,745.00. The motion was unanimously approved.

New Business:

Chairman Wilkinson reported that he received a phone call last Friday from Highspire Borough inviting us to their Authority meeting on July 15, 2021, at 7:00 P.M. at the Borough building. They will be discussing the centrifuge issue at the plant.

A motion was made by Mr. Popp seconded by Mr. Magaro to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 7:37 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary

PLEASE PRINT NAME CLEARLY 6-28-21

NAME _____

ORGANIZATION (IF APPLICABLE) OR ADDRESS

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