

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
LEGISLATIVE MEETING – DECEMBER 18, 2023

The December 18, 2023, Legislative Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Vice Chairman Spangler. Vice Chairman Spangler called for the pledge of allegiance. The record indicated the following in attendance.

- Richard Wilkinson, Chairman (Zoom called in at 7:07pm)
- Scott Spangler, Vice Chairman
- Chester Hartz, Secretary
- Frank Popp, Treasurer
- Don Bailes
- Brett Flower, Eckert Seamans
- Caleb Krauter, Engineer
- Brain Davis, MS4
- Scott Washinger, Municipal Authority Representative
- Zachary Border, Township Manager
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance: See attached list for others in attendance.

Public comments: None

Approval of Minutes:

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the Minutes of Legislative Meeting November 27, 2023. The motion was unanimously approved.

Approve/reject/table 2024 Sewer Revenue Fund Budget.

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the 2024 Sewer Revenue Budget. The motion was unanimously approved.

Approve/reject/table 2024 Stormwater Fund Budget.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve the 2024 Stormwater Fund Budget. The motion was unanimously approved.

Chairman Wilkinson noted to the other Board members that he had a meeting last week with staff regarding the Budget and one of the things that we are going to have to take a hard look at this year is the fact that we are going to be facing a rate increase in both sewer and stormwater in 2025. All the new DEP regulations and the challenges we have with stormwater and the airport, it is impacting us from a budget standpoint to keep these projects flowing.

Approve/reject/table the release of Bond PB00155801936 in the full amount of \$304,127.00 for Union Knoll Phase 1- Sanitary Sewer.

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the release of Bond PB00155801936 in the full amount of \$304,127.00 for Union Knoll Phase-1 sanitary sewer. The motion was unanimously approved.

Approve/reject/table acceptance of 18-month maintenance bond in the amount of \$27,161.40 for Union Knoll Phase 1-Sanitary Sewer.

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the acceptance of an 18-month maintenance bond in the amount of \$27,161.40 for Union Knoll Phase 1-Sanitary Sewer. The motion was unanimously approved.

Approve/reject/table Bill of Sale Off Site Sanitary Sewer Facilities for Union Knoll.

A motion was made by Mr. Hartz seconded by Mr. Popp to approve the Bill of Sale Off Site Sanitary Sewer Facilities for Union Knoll. The motion was unanimously approved.

Approve/reject/table the release of Bond SB0384665 in the full amount of \$22,325.63 for Morgans Run Rd.

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the release of Bond SB0384665 in the full amount of \$22,325.63 for the sanitary maintenance obligation for Morgans Run Rd. The motion was unanimously approved.

Approve/reject/table the release of Letter of Credit #984 in the full amount of \$30,840.45 for Buddys Run Road.

A motion was made by Mr. Hartz seconded by Mr. Popp to approve the release of Letter of Credit #984 in the full amount of \$30,840.45 for Buddys Run Road. The motion was unanimously approved.

Approve/reject/table the release of Bond 107265607 in the full amount of \$35,822.20 for D&H Warehouse.

A motion was made by Mr. Hartz seconded by Mr. Popp to approve the release of Bond 107265607 in the full amount of \$35,822.20 for D&H Warehouse Sanitary Sewer Improvements. The motion was unanimously approved.

To clarify, Solicitor Flower indicated that the amount of \$238,814.64 that is on the agenda is the original financial security. 35,822.20 is the final security adjustment bringing the balance to zero.

Approve/reject/table the connection of six additional EDUs to the Jamesway Pump Station for the Wawa Quick Serve Restaurant.

Mr. Burkholder noted that this is just a line item on the plan itself that required the Board to approve it. Item 36 on the land development plan states that they can make no connection without the approval of the Authority. Since then, we have taken all that I&I out of the Jamesway Pump Station and we are confident that we have capacity there, but this is just a formality that the Board needs to approve.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve the connection of six additional EDUs to the Jamesway Pump Station for the Wawa Quick Serve Restaurant. The motion was unanimously approved.

Approve/reject/table Agreement for Professional Engineering Services for HRG in the amount of \$305,500.00 for the 2024 Capital Improvement Project.

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the Agreement for Professional Engineering Services for HRG in the amount of \$305,500.00 for the 2024 Capital Improvement Project. The motion was unanimously approved.

Engineer's Report: Summary of recent activities performed on behalf of the Municipal Authority of the Township of Lower Swatara (Authority) from November 18, 2023, to December 15, 2023:

Act 537 Planning

HRG has completed the preliminary preparation of the Act 537 Plan update and will provide it to the Authority and Township staff for review as soon as we get clarification from DEP on a few remaining items.

2023 Sanitary Sewer CIPP Lining Project

The Project has been revised to include the sewers within the Bryn Gweled neighborhood, as requested by Authority Staff. Authority Staff have requested this project be included in a CFA Small Water and Sewer Project Grant Application. The Grant awarding has been pushed back multiple times and is currently pushed to 2024.

Lumber Street Interceptor Improvements Project

PADEP approved the Lumber Street Act 537 Plan Special Study. The WQM Part II Permit was submitted to PADEP in October and is waiting for approval. This project is waiting on the permit to proceed with any further construction preparations.

Highspire Borough Authority (HBA) – Biosolids System and Dewatering Improvements Project

HRG reached out to Rettew for an explanation of the recent bid results coming in over 60% higher than estimated. The LSTMA has not received any information to date about the increase from 3.2M to 5.2M.

Jamesway Pump Station Investigations and Analysis

LST Staff requested that HRG have a geotechnical inspection completed at needed areas on this Project, which ECS Mid-Atlantic, LLC was selected to do the work. The boring is scheduled to take place on November 27, 2023. The procurement of the equipment is anticipated to take place via COSTARS.

Capital Campus Interceptor Improvements Project

LST Staff requested that HRG have a geotechnical inspection completed at needed areas on this Project, which ECS Mid-Atlantic, LLC was selected to do the work.

Final Design and permit application preparation has begun and is anticipated to be completed in the Spring of 2024. LSTMA requested help from HRG with the application of the CFA LSA Statewide grant program to hopefully receive up to \$1M for this project.

STORMWATER PROJECTS UPDATE

Bryn Gweled Infrastructure Replacement Project

We have followed up with the contractor on the temporary paving around stormwater and sanitary sewer structures for plow protection until the wearing course is installed. The contractor is working on a schedule to address these concerns. They are waiting for two sanitary sewer manhole structures to be produced to finish that work, so the associated repairs for that and the final wearing course pavement will occur in the spring of 2024.

Substantial Completion	September 29, 2023, needs to be extended to April 26, 2024
Final Completion	October 16, 2023, needs to be extended to May 31, 2024

Hanover St and Meade Ave Stormsewer Repairs

The Contractor mobilized to the site on November 13, 2023. The new outfall and piping connection has been installed and backfilled, and restoration is being performed. The contractor will mobilize to Meade Ave next.

Substantial Completion	October 16, 2023 – Did not meet.
Final Completion	November 13, 2023 – Will not meet.

2024 CIP Stormwater Improvement Project

We have finalized the proposal for the design, permitting, and bid preparation work and this is going to HRG management for review and finalization now.

2023 Drainage Improvements Project

We received permission to prepare the project for bid at the October 23, 2023, LSTMA Board Meeting and are now preparing the bid specifications, project manual and final construction drawings for the project. It would be advantageous to have easements in hand before we make the bid live. We are planning to start the bid in December 2023 for this project and open it in January 2024.

Land Development Projects Update

The Pond at Fulling Mill

No update to report.

Jednota South Warehouse

HRG has observed the sanitary sewer work progress on this project. The lines have all been installed and the testing has been completed. HRG has not received the as built for this work to date.

Kinsley Residential Subdivision

No update to report.

Union Knoll (Formerly Oberlin Road LD-Triple Crown)

HRG is currently reviewing the most recent plans submitted on December 4, 2023. The plan review will be provided shortly.

1801 Oberlin Road – 3 Lots

HRG is currently reviewing the most recent plans submitted on December 4, 2023. The plan review will be provided shortly.

Illuminated Integration

Construction continues.

The sanitary sewer tie-in to the gravity system along Fulling Mill Road is scheduled for this month. The connection to the main will require the pump station to be turned off for a period of time to do the connection.

The tie-in to the gravity system did take place this month. The contractor is still working on testing this line, manufacturing defects.

Penn Preserve

No update to report.

Aberdeen Subdivision

HRG received the Planning Module documents signed on October 24, 2023. The updated plans dated October 20, 2023, were reviewed and responded to with Plan Review #4 on November 10, 2023. There are sanitary sewer comments that need to be addressed.

No update to report.

Colony of Old Reliance

HRG is currently reviewing the most recent plans dated October 24, 2023. The plan review will be provided shortly.

Capital Valley Lots 3 & 4 Subdivision

HRG reviewed the most recent plans and responded with plan review #4 on October 4, 2023. The engineer satisfied all the sanitary sewer comments and is adequate for construction.

Construction has not started to date.

Wawa

HRG received the most recently requested sanitary sewer revisions from the engineer and responded on December 7, 2023. The engineer satisfied all the sanitary sewer comments, and it is adequate for construction.

MASD Elementary School

HRG is currently reviewing the most recent plans submitted on December 1, 2023. The plan review will be provided shortly.

Catherine Hershey School

HRG reviewed the most recent plans which are adequate for construction. The preconstruction meeting was held on November 13, 2023, and construction is underway.

Cramer Auto LDP

HRG reviewed the most recent plan and responded with Plan Review #1 on October 26, 2023. There are sanitary sewer comments that need to be addressed.

Manager Report: Mr. Border reported that he talked with Senator DiSanto's Office, and it is most likely that we will be receiving around \$401,000.00 from the CFA Grant. They will be voting on it tomorrow.

Municipal Authority Representative Report: Mr. Washinger updated the Board on Lakeside stormwater issues, and we are inspecting those lines to see if there is any need for repairs.

Mr. Washinger noted that Middletown notified him, and they are looking at doing upgrades to their wastewater system, he will keep the Board updated on this as he is notified.

Mr. Washinger indicated that there was an emergency repair at the Jamesway Pump Station, which required the replacement of the VFD at the cost of \$7,200.00.

MS4 Report: Mr. Davis noted that he attended the WREP monthly meeting last week where they approved the price scheme for the next two years. The goal is to have our Township vote whether we will continue in the program or not and what tier of service by the end of February.

Mr. Davis reported that a few weeks ago, Dauphin County Conservation District reached out, a few years ago we partnered with them to do a rain barrel workshop. The residents who participated in that workshop had favorable feedback. There is an opportunity to do another round of partnering again, so we reserved, at a minimum, fifteen spots for a new workshop to occur sometime in the Spring of 2024.

Approve December Expenses for Sewer Revenue Fund:

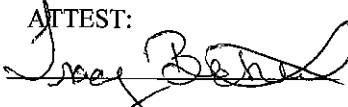
A motion was made by Mr. Popp seconded by Mr. Hartz to approve the December Expenses for the Sewer Revenue Fund in the amount of \$270,685.51. The motion was unanimously approved.

Approve December Expenses for Stormwater Fund:

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the December Expenses for the Stormwater Fund in the amount of \$25,917.44. The motion was unanimously approved.

New Business: Mr. Hartz noted the DTMA Letter indicating the Sewer User Rates for 2024 will increase by 5% starting February 1, 2024.

A motion was made by Mr. Popp seconded by Mr. Bailes to adjourn. The motion was unanimously approved, and the meeting adjourned at 7:34 P.M.

ATTEST:

Tracey Bechtel, Recording Secretary

LOWER SWATARA TOWNSHIP
MUNICIPAL AUTHORITY

Sign-In Sheet

Monday, December 18, 2023

PLEASE PRINT NAME LEGIBLY:

COMPANY NAME or RESIDENT:

1. Ron Burkholder

LST Codes

2. Dale Messinger

Resident

3. Todd Truntz

LST Liason

4. Shawn Fabian

HRG

5. Chris Newman

LST

6.

7.

8.

9.

10.