

MINUTES
LEGISLATIVE MEETING – OCTOBER 21, 2020

The October 21, 2020 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by President Jon G. Wilt.

The following officials were in attendance:

- Jon G. Wilt, President
- Todd F. Truntz, Vice President
- Ronald J. Paul, Assistant Secretary
- Michael J. Davies, Commissioner
- Christopher DeHart, Commissioner
- Betsy McBride, Township Manager
- Jean R. Arroyo, Township Secretary
- Peter R. Henninger, Solicitor (via Zoom)
- Shawn Fabian, HRG (via Zoom)
- Ann Hursh, Planning & Zoning Coordinator (via Zoom)
- Dominic Visconti, Police Chief

Residents and visitors in attendance: Dale Messick, Tim Edwards (HIA),
Maggie McGahen (Delta Development Group)
Participants through Zoom: Holly Evans, Evans Engineering

President Wilt welcomed everyone to the meeting, and opened the floor for public comment.

PUBLIC COMMENTS: None

HIA/SARAA DISCUSSION ON CARGO EXPANSION:

Tim Edwards, Executive Director at HIA, introduced Maggie McGahen, Delta Development Group, who helped put together some of the projections for the Air Cargo Expansion Access Improvement Project. He then presented a PowerPoint of the project. The expansion of HIA's air cargo complex is broken into two categories: "landside" improvements located outside of the air cargo fencing perimeter and typically not eligible for FAA financial assistance; and "airside" development within the areas accessible to aircraft including runways, taxiways, aprons, and aircraft gates and the land adjacent to these; airside development is supported by FAA funds. Mr. Edwards thanked the Board for providing the planning consistency letter that was submitted as part of a package for a multimodal transportation fund

grant that is being applied for. Several grants are being sought to help fund the landside portion of the project. Phase 1A of these improvements include the demolition and environmental remediation of the abandoned barracks building and old guard headquarters building. This phase is fully funded by SARAA and PennDOT Bureau of Aviation and will be completed in 2021. Phase 1B includes reconstructing the intersection of Olmsted Drive, Airport Drive, Third Street, and the cargo tug road, closing the western portion of Olmsted Drive, designating 100,000 sf for cargo landside use, constructing a new alignment for Olmsted Drive, and expanding landside area by 25,000 sf. This phase will start construction in November 2021 and be completed in December 2022. Again, several grants are being pursued to fund this phase.

The airside part of the project includes a stormwater drainage component which is currently being designed. This will require installing stormdrains under the runway that will eventually drain into the Susquehanna. Commissioner Davies asked if this would significantly increase the ability to move stormwater across the property. Mr. Edwards explained it will provide the capacity to accommodate the new ramp area and any future landside development. Commissioner Davies asked for an estimate of the additional volume that it will accommodate. Mr. Edwards stated his engineer would certainly be able to provide this number. In response to a question from Commissioner DeHart, Mr. Edwards explained that this stormwater expansion is really just to accommodate the additional impervious ramp area being constructed.

Mr. Edwards noted that while passenger activity has been down due to Covid, there has been an increase in cargo activity, most likely due to on-line shopping. Commissioner DeHart asked if the original study done projected what the off-shoots would be outside the Township. Mr. Edwards reviewed some financial impacts. It will enable more than \$50 million in airside investments, leverage more than 3.3 million in secured state and local funds, facilitate a 30% expansion of air cargo operations at HIA, generate 529 temporary construction jobs, create 354 new permanent jobs, and support more than \$4.5 million in additional property taxes over a 20-year period. Commissioner DeHart asked if the current carriers want to expand or if a new carrier wants to come in. Mr. Edwards responded the answer is "yes" on the cargo side. A new agreement was just signed with DHL, which is not serving the airport now. They will be there November and December of this year, primarily supporting the holiday season. Hopes are they will continue serving the Airport beyond January. Prior to Covid, there was interest from FedEx and UPS for additional aircraft parking space.

Commissioner Davies stated that the expansion is certainly good news. He asked if any information can be shared on the stormwater part of the project as far as numbers of what is being discharged or traveling through to the river. Mr. Edwards again explained the system was designed to accommodate the additional flow, but he does not have the numbers with him tonight. He agreed to provide these to the Board. Vice President Truntz referenced the construction part of the project, and asked if they anticipate the work being performed by local contractors or will it be highly specialized work. Mr. Edwards explained this work will need to be bid out; hopefully a lot of contractors will be interested and it will be competitive.

Vice President Truntz added that he likes the 354 new permanent jobs, especially with the hit taken by the loss of TMI. Mr. Edwards agreed that the one grant applied for has a component that, as part of the review and approval process, takes into account the fact that this is a Nuclear Closure Community. Ms. McGahen added that for the EDA grant, the fact that this is a Nuclear Closure Community allowed them to quantify the impact of those jobs lost and those taxes lost, and then compare what the new tax revenues would be to Middletown, Lower Swatara Township, and Dauphin County and determine how this offsets them. By the end of the analyses that was done, the tax revenue lost through unemployment compensation and property tax from TMI closing is projected to be offset through this project once it is fully developed.

Mr. Fabian asked to address Commissioner Davies' comments about stormwater. There was a meeting with HIA and Township staff back in December to review some of these proposed stormwater improvements for the cargo apron expansion. These improvements have more to do with the internal water flow from the Airport into the river than some of Lower Swatara Township's flow under 230 and through this area on the airside of the project.

The Board thanked Mr. Edwards and Ms. McGahen for the informative presentation.

APPROVAL OF MINUTES:

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve the Minutes of the October 7, 2020 Workshop Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve the payment of bills as presented on Warrant No. 2020-9. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to approve the Treasurer's Report for September 2020. The motion was unanimously approved.

PUBLIC SAFETY REPORTS:

Police Department

Activity Report

Chief Visconti provided the summary of statistics for the Police Department for the month of September. There were 469 total calls for service which included 19 total Part I Crimes and 28 Part II Crimes. There were 45 total cases, 19 arrestees, 2 DUI arrests, 32 traffic citations, 29 written warnings, and 2 non-traffic citations. Patrol miles driven totaled 8,031 miles. There were 1,508 foot patrol minutes. There was a total of 5 accidents in the Township.

Vice President Truntz asked if there are any plans to have additional officers on duty during Election Day should there be any unrest. Chief Visconti reported that he received an email today from Swatara Township Police Chief Darrel Reider with regards to a plan to have additional officers available as a type of mutual aid response team in the event there is serious civil unrest at one of the polling places.

Presentation of quote for security camera upgrade:

Chief Visconti presented a quote from Stanley Security for a security camera upgrade for Township property. This would include all the parking areas, Township buildings, and Police Department. Chief Visconti noted that after further review, he noticed the quote includes the installation of seven new cameras and relocation of the existing two cameras. According to the location plan, it appears there needs to be only six new cameras. The quote for the seven cameras is \$7,591. The revised quote for the six cameras proposed in the detailed plan comes to \$6,846. In response to a question from Commissioner DeHart, Ms. McBride noted this expenditure is not included in the budget. There are unused funds which can be used for this, or it can be put in

next year's budget. Commissioner Davies stated that moving unused money this year to fund the upgrade could take some pressure off of next year's budget. In response to a question from President Wilt, Chief Visconti confirmed that these cameras will be recording.

Commissioner Paul asked if the cameras were laid out to cover all areas. Chief Visconti explained this was an assessment done by Officer Malott and the vendor. He offered to come up with a floor plan showing the locations of the cameras.

Presentation of quote for intercom system

Chief Visconti discussed a quote for an intercom (audio and video) system for the public entrance to the police department. The master location will be at the receptionist's desk, and the receptionist will be able to interact with the visitor. Total price is \$1,579. Commissioner DeHart stated it would be beneficial to have something like this upstairs; the administrative staff would be able to see who is at the door and let them in remotely instead of having to get up to answer the door. Ms. McBride agreed this should be looked into.

Presentation of quote for body camera

A quote from WatchGuard for body cameras was discussed. The quote is for eight units and a new state-of-the art server, and totals \$24,860. Chief Visconti stated that other alternatives were discussed with the vendor to cut costs. The current server will support body cameras, but not the new-generation body cameras. Price of the cameras would be the same. Using the old server would reduce the quote by \$5,995. In addition, after re-evaluation, Chief Visconti noted the Department can probably get by with six cameras. With six and using the old server, the price would be down to \$16,695. Vice President Truntz expressed concern with trying to save money by using the old server, only to find it will not support the cameras in a few years. Chief Visconti added that he was told these body cameras have about a three year life span; four years is pushing it. They do come with a 1-year warranty. A three-year extended warranty would cost about \$3,600. Commissioner DeHart noted this is the price for three cameras. Chief Visconti added there are a few other items in the quote that can be looked at to possibly save money, including having the Township mechanic install these. Commissioner Davies asked if six would be enough functional units when some may be charging. Chief Visconti responded that he feels six units are sufficient. President Wilt stated that for the sake of safety, he would recommend getting eight. Commissioner DeHart asked if the District Attorney's office would have funding available for this purchase. Chief Visconti explained he is keeping his eyes open for any

available grants. In response to a question from Commissioner DeHart, Chief Visconti agreed that if the new server is purchased, the current one will be taken off line. Commissioner DeHart asked if there is any trade-in value for this old server. Commissioner Visconti agreed that he could look into this, although it would be like trading-in an old cell phone. He agreed to put together a spreadsheet of options for this item. Solicitor Henninger asked if the WatchGuard quote is a COSTARS quote. Chief Visconti explained he did not pursue COSTARS quotes, but used this company since it is the current vendor for the server system. Solicitor Henninger explained that at \$24,860, this is a public bid situation. A lower amount could necessitate obtaining three written quotes. President Wilt asked Chief Visconti to verify that WatchGuard is a COSTARS vendor.

Commissioner DeHart requested that Chief Visconti and Ms. McBride also look into the possibility of the intercom system for the upstairs area and possibly monitors for several of the offices to provide coverage.

Fire Department

Chief Weikle was not in attendance, but had provided a written report of statistics for the month of September.

ENGINEER'S REPORT

Shawn Fabian, HRG, referenced his report and provided project updates.

An update was provided on the microsurfacing project. There was a walk-thru of the project this morning; Commissioner Paul was in attendance. Mr. Fabian noted he had not heard comments about anything needing attention. Commissioner Paul reported that everything had been explained to his satisfaction, with a few hiccups. He recommended the Board continue to look at this process as projects move forward, as it is a significant savings if the quality of the road is worthy of this process.

The Greenfield Park Basin Retrofit and Riparian Buffer project is complete, with about \$15,000 of grant money left over. HRG is working on preparing a scope and fees to do some of the PRP BMP-6 fieldwork for the stream restoration near this site instead of giving it back to DEP. DEP is open to reviewing the request after the Township submits a scope, schedule

and budget for the requested work. HRG will finalize a proposal for staff review prior to sending it to DEP for approval of the transfer of funds for the new work.

There has been a lot of activity on Rosedale with regards to mobilization for the Rosedale Manor Stormwater project. Final design and permit revision preparation for the new inlet run on Market Street Extended is now complete and ready for submission to the Dauphin County Conservation District for review and approval.

DCNR has contacted Ms. McBride regarding the Township Comprehensive Recreation, Park and Open Space (PROS) Plan. Paper copies were provided to those requesting them.

Construction is progressing on the Spring Garden Drive Culvert Replacement Project as they are proceeding with the sanitary sewer replacement work. There was a construction delay that resulted in the intersection being closed a bit longer than originally anticipated.

HRG is processing revisions to the approved PRP plan, per Mr. Davis' request, to incorporate the DEP revisions processed in 2018 through a response letter into a final pdf of the approved PRP plan. Also, CAPCOG provided an article to support MCM 1 in the local paper, and a final copy of the article was provided for Township records.

An update was provided on the PFBC Boating Facility Grant Application. HRG has prepared a scope and fee for approval for the design and permitting of the site. Upon finalization, this scope will be provided to Ms. McBride for preliminary review.

President Wilt asked Mr. Fabian when the Spring Garden Drive work will be completed. Mr. Fabian explained that the original substantial completion date was the end of this month. With the current sanitary work going on, and with the extension to the paving timeline, Mr. Fabian anticipated the paving to occur over the next couple weeks.

Commissioner Paul asked if there is a firm date yet on the Rosedale project work as far as actually digging. Mr. Fabian responded that a paper schedule has not been submitted. However, it appears from the documents he is receiving for review that they will indeed mobilize within the next week. He added that they now plan to start on Hanover Street. There is a significant issue with a landowner at the bottom of that street in regards to the yard collapsing into a failed pipe. Commissioner Davies observed that the paving deadline is coming up, and asked if holes will be dug and then not be able to be paved. Mr. Fabian explained it would be a temporary patching, and then next season the entire paving would be done. Substantial completion is May 2021.

SOLICITOR'S REPORT:

Solicitor Henninger stated he had nothing to report, but will address items as they appear on tonight's agenda.

MANAGER'S REPORT:

Ms. McBride noted she has hard copies of the park plan in her office, although they may not be the final copies. DCRN will still need to review the plan to make sure the changes as suggested meet their approval. Once that happens, it will be before the Board for approval. Commissioner Paul asked to see a copy of the plan in order to determine what changes were made. Mr. Fabian stated he does have a Word document with track changes that he can provide.

Scheduling of Special Meeting to present 2021 budget

Ms. McBride asked for authorization to advertise for a Special Meeting to present the 2021 budget. The Board agreed to schedule it for November 4, beginning at 6:30 P.M. Commissioner DeHart stated that due to his work schedule, he would request that the document be sent to him as soon as it is finalized. That way, he can submit questions to Ms. McBride in advance in the event that he is late to the meeting. Commissioner Davies added that there is the possibility that he may not be in attendance of the December 2 meeting. Solicitor Henninger noted that if the Board so desires, it can even take action on the budget at the December 16 meeting. That would still allow time to schedule another meeting if necessary. A motion was made by Commissioner Davies, seconded by Vice President Truntz, to hold a Special Meeting at 6:30 P.M. on November 4 to present the preliminary budget.

Dauphin County CARES Grant Award

Ms. McBride referenced correspondence from Dauphin County Community & Economic Development informing the Township that it was awarded a CARES Municipal Grant in the amount of \$512,687.06. This is reimbursable grant, so the Township will be submitting for expenses already occurred.

STMP

Ms. McBride referenced the EIP (now known as the STMP), and noted she had spoken to them to see if the Township could get funds to write procedures for operations here, and perhaps have them pay 65% of the cost and the Township pay the other 35%. They seemed warm to the idea. Ms. McBride stated that she had then spoken to Zelenkofske Axelrod about cost, and they

estimate it to be around \$45,000 -- \$48,000 or less. She noted this cost will probably be lower, and estimated the cost to the Township after the match would be about \$10,000. Ms. McBride added that she would also like to request a sound system for this boardroom. This would be a marginal expense, about \$15,000, and could hopefully be purchased through a 50/50 match. The present system is about eighteen years old, and cost about \$16,000 when purchased.

Commissioner DeHart reported that he had attended the presentation on the proposed new system, and added that it will be able to integrate the recordings into the hard drive of those staff members that transcribe meeting minutes. It will use the same microphones and tie them into Zoom, without all the humming and noise that has been an issue. This same company also provided the Fire Department's sound system. Commissioner DeHart stated that if a grant for this can be obtained, he feels it is a very worthwhile purchase. President Wilt added that tonight was a big improvement over the last meetings as far as hearing the Zoom participants.

Mr. Fabian and Solicitor Henninger agreed the audio has been excellent.

Vice President Truntz addressed the policy and procedure documentation and stated \$45,000 seems very high. Ms. McBride suggested the Board could limit this to perhaps \$30,000. Vice President Truntz explained that he still wants to make sure the job is done correctly. Ms. McBride explained that she can do some of the financial components. Vice President Truntz suggested other quotes be obtained. Ms. McBride agreed to pursue this. Commissioner Davies asked how much grant money would be put towards this. Ms. McBride explained the match would be 65%, so the Township would be responsible for the other 35%. Commissioner Davies noted that this match by the Township is not a big number. Vice President Truntz agreed, but stated the money still comes from the state coffers, and he would feel more comfortable knowing this is a competitive bid. President Wilt agreed. Commissioner DeHart asked Solicitor Henninger if this would need to be bid due to the amount. Solicitor Henninger explained that this is a professional specialized service, so it would not be necessary. Solicitor Henninger asked Ms. McBride if the recording system is a COSTARS quote. Ms. McBride confirmed that it is. She stated that she will obtain a few more quotes on the procedures documentation and then be back at the next meeting for formal approval of both items.

In response to a question from Commissioner Paul, Ms. McBride stated that she will be talking tomorrow to the individual that will be doing the job descriptions.

Ceremony at Memorial Park on Veterans Day

Ms. McBride reminded the Board that Nathan Russo is doing his Eagle Scout project by putting up flags at Memorial Field, representing all the armed forces. The Commissioners are invited to this ceremony which will be held at 3:00 P.M. on Veterans Day. They have asked for chairs to be set up, and Ms. McBride will discuss this with Mr. Lanman. President Wilt added there are bleachers there. Ms. McBride agreed to see if they are able to be moved.

Commissioner Paul referenced the budget, and asked for the draft document when it is completed. He added the other Board members would probably like copies too, since it is departmentalized at present time. Commissioner Davies agreed that he would also like a draft as soon as possible.

Future Meetings/Events:

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| October 22 | CANCELLED: | Planning Commission Meeting |
| October 26 | 7:00 PM | Municipal Authority |
| October 28 | 7:00 PM | Zoning Hearing Board |
| October 29 | 6:00 PM – 8:00 PM | “Trick-or-Treat” |
| November 3 | | Election Day |
| November 4 | 6:00 PM | Recreation Board Meeting |
| November 4 | 6:30 PM | Board of Commissioners Special Budget Meeting |
| November 4 | 7:00 P.M. | Board of Commissioners’ Workshop Meeting |

COMMITTEE REPORTS:

Public Safety Committee: Commissioner Paul -- no report

Budget and Finance Committee: Commissioner Davies reported that he and Commissioner Paul had met with the manager and department heads to discuss their budget requests for the coming year.

Public Works Committee: Vice President Truntz reported the Public Works crew is busy with mowing and leaf collection. As far as the Municipal Authority, the vendor for the flush truck was in town with the tandem axle version. Employees were able to drive it around the Township in some of the tight spots. He noted his understanding that it is fine as far as maneuverability, and that they are currently in the process of making sure it is outfitted for the features needed. Vice President Truntz reported that in his capacity as liaison to the Fire Department, he along with Commissioner DeHart and Ms. McBride had attended a meeting with Representative

Mehaffie and officers of the Fire Department last Thursday night. Purpose of the meeting was to discuss budgets and financial needs. Commissioner DeHart will report on this later this evening.

Community Development: Commissioner DeHart -- no report

Personnel Committee: President Wilt – no report

UNFINISHED BUSINESS: None

Resolution No. 2020-R-15 re: cable franchise agreement

The Board discussed approval of Resolution No. 2020-R-15 authorizing execution of a cable franchise agreement between the Township and Comcast of Southeast Pennsylvania, LLC. Commissioner DeHart asked if the blank exhibit had been completed. Ms. McBride confirmed that she did include three televisions in the Township Building and three televisions in the Fire Department. Comcast provides cable services to these, which means the franchise fee is reduced by the amount of that service. The School District was contacted about being included; they did confirm receipt of the email but did not respond with an answer. In response to a question from Vice President Truntz, Solicitor Henninger confirmed he is fine with the agreement. A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve Resolution No. 2020-R-15 authorizing execution of a cable franchise agreement between the Township and Comcast of Southeast Pennsylvania, LLC. The motion was unanimously approved.

NEW BUSINESS:

Revised Preliminary/Final Land Development Plan for Wilsbach Distribution Facility

Ms. Hursh asked that Holly Evans, Evans Engineering, explain the request to re-approve the REVISED Preliminary/Final Land Development Plan for Wilsbach Distribution Facility, PC File#2019-02. The plan was conditionally approved by the Board of Commissioners on June 19, 2019. This revised plan shows a decrease in the total building footprint by 19,056 sf with an increase of 82 sf additional total paved area and no changes to the stormwater facilities. Ms. Evans explained that this is a refined footprint designed by the architect. As stated, this is about 19,056 sf less of total building footprint with an additional 82 sf of impervious coverage. There is no change in the overall disturbed area, stormwater design, HOP design, or access. It is really a refinement to reflect architectural design of the building as well as staging the

construction for what Wilsbach needs today and reserving the balance for future capacity, while building all of the stormwater features in now. Relocation of the PPL power lines is complete, and the Verizon relocation will be completed next week. The Sunoco lines have been removed. Ms. Hursh explained they are coming back in so that the Township can record this revised plan with the new building footprint. The nuts and bolts of the plan itself remain the same as the one previously approved by this Board. In response to a question from Commissioner DeHart, Ms. Evans explained that the total maximum capacity with full build-out will be 280,254 sf; previously it was 299,310. However, at this point in time Wilsbach is not building the entire 280,254 sf. The initial 122,434 sf is the main warehouse and 14,000 sf of office, or about 138,000 sf. A motion was made by Commissioner Paul, seconded by Vice President Truntz, to re-approve the REVISED Preliminary/Final Land Development Plan for Wilsbach Distribution Facility, PC File#2019-02. The motion was unanimously approved.

Improvement Guarantee Reductions

The Board discussed Improvement Guarantee Reduction #14 for Morgans Run, PC File#2004-13, in the amount of \$33,101.93 from \$54,226.93 leaving a balance of \$21,125. Ms. Hursh explained that this is taking off the paving that was just completed. Mr. Fabian noted this still leaves the remaining sidewalk that has yet to be installed. Commissioner Paul asked if the detention basin is okay. Mr. Fabian agreed that the work was completed and found to be satisfactory. Ms. Hursh added that they will be coming before the Board soon with the deed of dedication of the roads. A motion was made by Vice President Truntz, seconded by Commissioner Paul, to approve Improvement Guarantee Reduction #14 for Morgans Run, PC File#2004-13, in the amount of \$33,101.93 from \$54,226.93 leaving a balance of \$21,125. The motion was unanimously approved.

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to approve the Maintenance Guarantee release for Capital Valley Business Park Site C, File #PC2014-01 in the amount of \$42,350.00, leaving a balance of \$0 and closing out the project. The motion was unanimously approved.

Resolution No. 2020-R-16 for Plan Revision for Fiddlers Elbow Warehouse

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to approve Resolution No. 2020-R-16, a Resolution for Plan Revision for new land development for Fiddlers Elbow Warehouse. The motion was unanimously approved.

Resubmission of Township PROS Plan to DCNR for review

The Board agreed to table the resubmission of the Township Comprehensive Recreation, Park and Open Space (PROS) Plan to DCNR for review

Proposal from Cohen Law Group to draft wireless facilities ordinance amendments/guidelines

Solicitor Henninger explained this proposal was made to the CapCOG members over a year ago. The price has not changed, but the delay in action was in order to await a court decision with regards to distributing antenna systems in the Commonwealth. The amendments proposed will give the Township as much local control as possible over mini cell towers throughout Lower Swatara. A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve a proposal not to exceed \$5,200 from Cohen Law Group to draft wireless facilities' ordinance amendments and design guidelines. The motion was unanimously approved.

GOOD AND WELFARE:

Commissioner DeHart reported on the meeting with the Fire Department, as referenced earlier by Vice President Truntz. The Fire Department is trying to project its needs over the next several years including vehicles, equipment, building, etc. The Board will recall that the agreement with ROBB Consulting to review the finances was on the agenda several times, but was tabled. The Board had seemed favorable to moving forward with this, but agreed to check out one more study of the financials and how much it would cost. Ms. McBride had agreed to look into this. The original cost just for the Fire Department study was approximately \$8,500 but not to exceed \$10,000. Commissioner DeHart added that prior to this year, the Township had always carried the liability insurance on the Fire Department vehicles/apparatus. Earlier this year it was changed to have the Fire Department take over this expense. Theoretically, they are paying more now so the Township paying for this study should be a wash. Commissioner DeHart asked that this be placed on the November 4 agenda so a decision can be made one way or the other, and this can move forward. He added that the feeling at the meeting was that the study would be a good thing.

Commissioner Davies stated it is good that the budget process is moving along, and offered to share any of his notes with the Commissioners. He thanked Vice President Truntz and

Commissioner DeHart for the time they've spent working on the issue with the Fire Department's financials.

Commissioner Paul asked if there is the need for an executive session. Ms. McBride confirmed there is. Commissioner Paul requested an executive session for personnel issues immediately upon conclusion of this meeting.

Vice President Truntz thanked Ms. McBride for her efforts in improving the sound system; it is vastly improved from the last few meetings. He added that he agrees with Commissioner DeHart that it is now time to move forward on the consultant for the Fire Department financial review. Every year, the taxpayers of this Township pay around \$380,000 to the Fire Department, so it is important to be good stewards of the taxpayers' money. Vice President Truntz also thanked Representative Mehaffie for the role he played in steering the CARES grant. That is \$500,000 of funds that can be used to reimburse necessary purchases. He stated that having Tom Mehaffie as a resident and a former commissioner is huge. Vice President Truntz expressed his support and thanks to Representative Mehaffie.

President Wilt thanked everyone for their participation tonight.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other comments, a motion was made by Vice President Truntz, seconded by Commissioner Paul, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 8:45 P.M.

ATTEST:



Jean R. Arroyo
Township Secretary