

MINUTES
LEGISLATIVE MEETING – NOVEMBER 20, 2019

The November 20, 2019 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 by President Jon G. Wilt.

The following officials were in attendance:

- Jon G. Wilt, President
- Todd F. Truntz, Vice President
- Michael J. Davies, Commissioner
- Ronald J. Paul, Assistant Secretary
- Christopher DeHart, Commissioner
- Elizabeth McBride, Manager
- Jean R. Arroyo, Secretary
- Peter R. Henninger, Solicitor
- Ann Hursh, Planning & Zoning Coordinator
- Jeff Vargo, Chief of Police
- Shawn Fabian, HRG

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

President Wilt welcomed everyone to the meeting, and announced that the Board had executive sessions for personnel related issues relative to the budget on the evenings of November 11 and November 12. He then opened the floor for public comments.

PUBLIC COMMENTS:

Nancy Avolesse, 1451 N. Union Street, invited the Board and public to the first Open House of the Lower Swatara Township Historic Preservation Society tomorrow evening at 6:00 P.M. at the Lower Swatara Township Fire Department. There will be a short presentation on the Samuel Nisley Farmstead.

Kane High, 2096 Powderhorn Road, stated he has two questions to bring to the Board this evening. The first regards the potential MS4 fee and his understanding that there will probably not be consideration to those that have raingardens in their backyards. He stated that if the Township can incent people to perhaps put in a raingarden, particularly with new construction where it is not very expensive, this could help offset some of the costs for the Township. Mr. High stated his second question is when the Township will begin streaming these

meetings. He encouraged the Board to do so, since people are not always able to attend meetings but would like to be kept abreast of what is happening. Ms. McBride responded that as far as the MS4 fee, there were several meetings held and reviews conducted. It seems like it is being narrowed down to a flat fee per resident, although nothing is finalized. Commercial fees will be based on size and impervious surface. Mr. High noted that something like a raingarden falls on the individual property owner to maintain, and would save the Township costs. People may be willing to do this if there is an incentive offered. Ms. McBride explained credits were looked into, but no decision has been reached yet. She explained it is kind of a balancing act of whether the credit is worth it to the homeowner and whether it is worth it to the Township to send someone out to do the inspections to make sure the raingarden is meeting the requirements. Vice President Truntz addressed the live-streaming issue and explained there are some legal issues that must be explored with that, including what constitutes a public record and if these video tapes would become a public record. Mr. High asked if any of this has been looked into. Solicitor Henninger commented that he has received no direction along those lines. President Wilt added there is no consensus yet. Commissioner DeHart stated last Tuesday's MS4 meeting did not have a big turnout. Live streaming could help residents see the presentation that was given by HRG and understand the potential MS4 fee. He added that he had previously brought to the Board's attention a system that is affordable and could have been taken to the Fire Department to broadcast from there. Commissioner DeHart agreed that this should be given some consideration.

PRESENTATION OF AWARDS:

Chief Vargo acknowledged the Lower Swatara Township police officers in the audience this evening. He noted that all officers make a difference in the lives of the community and should be commended, honored and thanked by everyone for their efforts and the impact on the community. He then called forward Officer Joshua Malott and Officer Timothy Shea, and noted both epitomize the definition of hero. He described the event on October 14, 2019 when the officers responded to a domestic disturbance where a female victim was being held against her will and which resulted in Officer Shea being shot in the leg. Officer Shea was able to apply a tourniquet to his injury while Officer Malott remained in the home and was able to move the female victim to a point of safety. It is without a doubt that these two officers saved the lives of

the female victim. For their actions that evening, Chief Vargo presented Officer Malott and Officer Shea with the Award of Valor and Officer Shea with the Purple Heart Award.

Officer Shea expressed his appreciation for the awards, and stated they are just here to do their jobs the same as the other officers in the audience. He and Officer Malott just happened to be the ones on call. The Board and audience congratulated the two officers.

BUDGET REMARKS:

President Wilt asked Commissioner Davies, Budget & Finance Chairman, and Rebecca McClain, Township Accountant, to provide an update on the proposed budget document and the changes made since last month's presentation. Commissioner Davies explained that some minor adjustments were made to the proposed 2020 budget, which amounts to \$7,729,631 and includes a rollover of revenue from 2019 in the amount of \$320,327. This is in order to transfer about \$350,000 into the Recreation Development Fund Budget for future use and will bring that fund balance to \$761, 114.90. This will enable the Township to proceed with some projects in the coming years. The changes in the November version specifically are salary related due to the acceptance of the Non-Uniformed Teamsters Local 776 contract. Changes in salary include non-represented as well as represented employees since the Board delayed all salary actions until this union contract was finalized. Commissioner Davies noted that presently the Public Safety Department is made up of 15 police officers, an administrative assistant and a Chief of Police. The Public Works Department consists of a Director, an MS4 Supervisor, and 9 employees who work between the Public Works and Municipal Authority. The Administrative Department is comprised of 8 employees including Code Enforcement, Accounting, and Management. Until now, the MS4 related activities have been paid for with General Fund dollars. These MS4 activities may be having their own funding source in the future. In 2020, the Township hopes to coordinate with various utilities to use tax dollars in an optimal manner. Street paving projects are planned, and the intent is to avoid paving streets and then finding out that a utility company needs to come in and make changes.

Commissioner Davies noted that in total, there are about six line items being changed; all are budget related and total about \$9,673 difference in the budget that will be voted to advertise tonight versus the budget originally introduced at the November 6 Special Budget Meeting. He asked Ms. McClain to go into more detail about the salary changes. Ms. McClain noted that the

departments the salaries changed for include Township Manager, Accountant, Chief of Police, Codes Administrative Assistant, Planning & Zoning Director, and MS4 Coordinator. The original \$330,000 that was to come from the 2019 budget will now be \$320,327.

Commissioner DeHart commented that the carryover into the Recreation Fund is because the real estate property transfer tax was unusually high, in part because the warehouses behind the old Fruehauf property were sold for \$102,000,000 this year. He also thanked Ms. McClain and Ms. McBride for meeting with him last week to go over the budget line by line. Commissioner Davies agreed that these are the two individuals, as well as Commissioner Paul, that did the lion's share of the work on this document.

APPROVAL OF MINUTES:

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve the Minutes of the November 6, 2019 Special Budget Meeting. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve the Minutes of the November 6, 2019 Workshop Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve the payment of bills as presented on Warrant No. 2019-10. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve the Treasurer's Report for October 2019. The motion was unanimously approved.

PUBLIC SAFETY REPORTS:

Fire Department

Ms. McBride reported that Fire Chief John Weikle is unable to be here this evening but did provide the monthly report. There were 66 calls in October, bringing the total for the year to

465. There were 35 responders, with the average personnel per response at 7. There were 2 fire incidents, 13 Rescue and EMS incidents, 7 hazardous condition incidents, 8 service calls, 22 good intent calls and 14 false alarms. Mutual aid calls were provided to Derry, Highspire, Londonderry, Lower Paxton, Middletown, PA Turnpike, Steelton and Swatara.

Police Department

Chief Vargo provided the summary of statistics for the Police Department for the month of October. There were 602 calls for service, which included 39 cases investigated. There were 30 criminal arrests, which included 4 DUI arrests. There were 49 traffic citations issued, 10 non-traffic citations, and 81 written warnings. The Township's motor carrier enforcement officer conducted a total of 8 motor carrier enforcement details; 6 of these were Level I inspections and 1 was a Level 3 inspection. The officer also issued 1 citation and 10 warnings for various violations.

ENGINEER'S REPORT:

Shawn Fabian, HRG, referenced his report and provided project updates. The chapter 106 permits for the Bradford Avenue Residential Home Demolition Assistance – FEMA Flood Mitigation Assistance is still in review with DEP. Bidding will be held off until this permit is in hand.

The Greenfield Park Basin Retrofit and Riparian Buffer project is ready to be put out for bid. A motion to authorize HRG to proceed with advertisement for bids appears on tonight's agenda.

The final DCNR inspection of the Old Reliance and Shope Gardens Parks Stormwater BMPs was completed yesterday and went well. The documentation for the final close out of that grant can now proceed.

The Rosedale Manor Stormwater project is moving ahead. The improvements for the Market St. Ext. section to address the drainage issues started with construction yesterday. Mr. Fabian added that it appears one inlet box has been set and the other one is prepared to be set. There are quite a lot of utility conflicts to maneuver around back there, but everything appears to be proceeding well.

The GP-11 permit for the Spring Garden Drive Arch Culvert Replacement was submitted to PADEP and is now under review.

Notice of Award for the Highland Street and Lumber Street/Greenwood Drive culvert projects was approved by the Board at the October 16, 2019 Board of Commissioners meeting and the final contract is now ready for signature by the Board. Notice to proceed can then be given for the project.

Work on the stormwater utility implementation continues. An MS4 Informational Meeting was held on November 12, 2019 for residential property owners. Bruce Hulshizer from HRG provided a presentation which seemed to answer some of the questions the residents and audience had.

Commissioner DeHart noted that during the recreation meetings, there was some talk about the end of Fulling Mill Road where the old bridge used to be and the possibility of a boat launch. There is a grant out right now from the Fish and Boat Commission with a 50% match. He asked if Mr. Fabian had any idea about the costs for a boat launch. Mr. Fabian explained he had started to look at the availability of the type of parcels the Township has down there and how to make a boat launch work. He also collected photos to get some ideas on pricing. He stated that because it is in both the comprehensive plan and has been discussed by the Park, Recreation, and Open Space Committee, it would be worth pursuing that grant. Mr. Fabian stated he does have some preliminary pricing information on what he feels it would take to pull a submission together for the deadline which is the end of December. Commissioner DeHart agreed this should be looked at, since it is used heavily in the summertime. Commissioner Davies stated the location is right at an at-grade crossing of a railroad, and asked if this would add significant cost. Mr. Fabian explained the fact that it is an existing crossing actually helps. Commissioner DeHart added that he may have a picture of the hundred year old map that the railroad has; he took a picture of it when he was on the Planning Commission. Mr. Fabian added that DCRN also indicated that they have some launch grants as well, and will be sending him information. Commissioner Davies also inquired if the costs associated with signaling and signing at an at-grade crossing are the responsibility of the railroad or the owner of the road right-of-way. Mr. Fabian explained that since it is currently not going to be utilized for motorized delivery of the boats, he is not sure this will be an issue but agreed to look into this. The documents

Commissioner DeHart referenced may be able to provide some clarity. The Board agree to have Mr. Fabian pursue cost estimates for presentation at the December 3 meeting.

Vice President Truntz referenced the large amount of trees cut down on Market Street Ext., and asked if the contractor will be removing the stumps. Mr. Fabian explained the stumps are in line with the installation of that stormwater pipe coming down through, so they should be picked as they are pulling down through. He added that a lot of the damage that was caused to the fence there was because the trees were growing into the fence. Cutting the trees down pulled a lot of the fence down. Vice President Truntz asked if the area would be contoured. Mr. Fabian explained this was a major discussion with the contractor after viewing the videos. They are aware of the issue and the need to provide some type of erosion control blanket to protect that area over the winter since grass growth won't occur this time of year.

SOLICITOR'S REPORT:

Solicitor Henninger noted the Township had received a decision from the Commonwealth Court in the Dickerson matter. Mr. Dickerson had requested variances in order to build commercial highway uses in the neighborhood of the North Union Street /283 Interchange. The Zoning Hearing Board had turned him down, so he took an appeal to the Court of Common Pleas which upheld the decision of the Zoning Hearing Board. Mr. Dickerson then took another appeal to the Commonwealth Court which once again upheld the decision of the Zoning Hearing Board. There is an appeal period, but Solicitor Henninger has not received any word whether Mr. Dickerson plans to appeal. Solicitor Henninger added this shows the great job the Zoning Hearing Board did.

MANAGER'S REPORT:

48th Senate District Election

Ms. McBride reported that there will be a Special Election on January 14 for the 48th Senate District. The election will be held at all of the polling places in Lower Swatara Township.

2019 Funds for purchase of police vehicle

Ms. McBride asked for approval to use 2019 funds for the purchase of two police vehicles. They are for 2020, but the Township can take possession of them now. Chief Vargo had previously been given permission by the Board to order the cars, but at that time the intent was to use 2020 funds. However, the vehicles are available and there are funds in the budget. A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve use of 2019 funds for the purchase of two new police vehicles.

Purchase of new computers/laptops

Ms. McBride noted over the last few months, she has been discussing with the Board the need to purchase computers/laptops. After getting prices from three companies on the CoStars contract, she recommended the computers be purchased from E-Plus at a cost of \$16,067.97. She anticipated that at least half the costs of this will be covered with funds remaining from the EIP (now STMP – Strategic Management Plan) grant. Ms. McBride added these computers will not be installed by the vendor, since she feels the Township's own IT vendor, PointSolve, should hook-up the computers to the server that they are maintaining. Cost for that is about \$100/computer. A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve the purchase of new computers/laptops from E-Plus, in the amount of \$16,067.97. The motion was unanimously approved.

Ms. McBride reported the Township had received a request from the Economic Development Company of Lancaster County to provide a letter of support for UGI to supply extension of natural gas services to the O'Hara Lane neighborhood. Apparently the Township received similar requests in past years. Ms. Hursh agreed, and noted that last year, CREDC expressed its desire to extend a gas line to the old steel mill and asked for a letter of support. Ms. Hursh had submitted a letter back stating that it was in compliance with the Township's comprehensive plan. This is a similar request and will allow them to apply for a grant. Commissioner Paul asked if the residents have any involvement in this and are aware. Ms. Hursh responded she does not know. Ms. McBride added her past experience is that once the municipality says it's possible, they then contact the residents. Commissioner Truntz noted that he is a resident of Twelve Oaks, and can confirm that many residents there want natural gas. Commissioner Davies asked what type of excavation a project like this would entail. Ms. Hursh replied that she does not know, but would think boring would be involved. A motion was made

by Commissioner Paul, seconded by Commissioner DeHart, to provide a letter of support for the grant application of the Economic Development Company of Lancaster County for the extension of natural gas services to the O'Hara Lane neighborhood. The motion unanimously approved.

Future Meetings/Events:

President Wilt reviewed the list of future meetings and events:

November 21	7 PM	Planning Commission Meeting
November 25	7 PM	Municipal Authority Meeting
November 25	7:30 PM (or upon conclusion of 7 PM Meeting)	Joint MS4 Mtg.
November 26	7 PM	Recreation Board Meeting
November 28, 29		Thanksgiving Holiday – Twp. Offices closed
December 4	7 PM	Board of Commissioners Workshop Mtg.
December 11	7 PM	Zoning Hearing Board
December 18	7 PM	Board of Commissioners Legislative Mtg.

COMMITTEE REPORTS:

Public Safety Committee: Commissioner Paul reported that he recently attended PennDot's first Regional Innovation Day. It was a well-attended event with a lot of good information. Of particular interest to him was the pavement preservation method for municipalities, and pavement materials and recycling reuse. Commissioner Paul also commented on the glitch last week with the Rosedale Manor project involving the water company. He stated this reinforces the importance of notification to the residents when utilities are interrupted. While it may be the responsibility of the utility, the Township needs to make sure the utilities do what they are supposed to do. Commissioner Paul referenced the upcoming M4 meeting, and expressed hopes that some of the issues will be buttoned up.

Budget and Finance Committee: Commissioner Davies noted the changes to the proposed 2020 budget were pretty much buttoned up at the executive sessions on November 11 and 12. Solicitor Henninger clarified that it was personnel issues that were buttoned up. Commissioner Davies agreed that it was all budget-related personnel issues. He thanked everyone for their hard work and participation in this budget process.

Public Works Committee: Vice President Truntz noted that as Mr. Fabian reported, the work at Old Reliance and Shope Gardens parks is complete. Leaf collection is ongoing.

Community Development: no report

Personnel Committee: President Wilt reported that the union contract with the non-uniformed employees has now been fully executed by the Board and Teamsters. This week Ms. McBride and Mr. Lanman have been interviewing for the vacant laborer positions in the Public Works Department. Ms. McBride requested a brief executive session upon conclusion of this evening's meeting to discuss this item.

UNFINISHED BUSINESS:

Revised Plan of the Preliminary/Final Subdivision/Land Development Plan for Star Barn Duplex

Ms. Hursh reported tonight's agenda includes the Revised Plan of the Preliminary/Final Subdivision/Land Development Plan for Star Barn Duplex Units, Planning Commission File #PC2018-03, with a time deadline of December 14, 2019. Plan is located on Nissley Drive, south of I-283, one lot, 3.67 acres, 10 duplex units, zoned Residential Urban, owned by Star Barn Townhomes, LP, submitted by Navarro & Wright Consulting Engineers, Inc. The Planning Commission took action on February 28, 2019 to recommend approval of the plan with conditions and with a waiver and a deferral. The Planning Commission took action on August 22, 2019 to recommend approval of the revised plan, based upon the opinion of the Planning Commission that the access to the units is from a private access drive and not a private road and therefore the setback comments do not pertain. The recommendation for approval was contingent upon addressing all remaining comments from staff, HRG and outside agencies. The plan was recommended for approval with the following waiver and deferral of the curbing requirement. Waivers requested: Section 22-404: Preliminary Plan and Section 22-606: Curbing along Nissley Dr. The Board of Commissioners, at its October 2, 2019 Workshop Meeting, granted a time extension through December 14, 2019 on this plan.

Ms. Hursh explained this is being called a revised plan, since there were some significant changes. They took out one of the units at the end of Nissley Drive, as requested by the Township, instead of vacating that portion of Nissley. She turned the floor over to engineer for the plan, Jason Gutshall, Navarro & Wright Consulting Engineers. Mr. Gutshall added that the owner and his representative are also here to answer any questions. As Ms. Hursh mentioned, some significant revisions were made to the plan throughout the process. The plan has not changed much from the last meeting it was presented, except that NPDES approval was received last week. He summarized that the project is 10 units, stormwater is handled on site, and it has a

private access drive serving those. There was some concern about the ability for emergency vehicles to maneuver, so turning templates are shown on the exhibit. As mentioned earlier, units were removed by the Nissley right-of-way and there is now a turn around and snow removal area there.

Commissioner DeHart questioned the setback from the access drive. Mr. Gutshall explained that 20' is provided from the edge of the road to the building. Commissioner DeHart stated there is a one-car garage and driveway. Mr. Gutshall confirmed this is correct, and confirmed that these are two-bedroom units. Commissioner DeHart asked the owner whether these apartments will have residential sprinklers in them. The owner indicated they are duplexes, and will not. Commissioner DeHart stated as a former fire chief, he has safety concerns with parking in the street and its impact on access by a fire truck. People tend to park where they shouldn't. Since this is private, it won't be an enforcement issue, but is a big concern.

Commissioner Paul stated his biggest issue is that he doesn't necessarily agree with the motion as worded that setbacks do not apply to this particular project. The Township does have interior yard setbacks, and that doesn't seem to be mentioned anywhere. He questioned how they came up with the setback from the access drive to the front of the building when there is a section in the ordinance that says it should be 35' from an access drive to the front of a building. Commissioner Paul noted he understands there is some clarity issues, since this is defined as a "development group". He again questioned why it was determined that the 35' doesn't apply in this case. There is a certain section in one of the other districts, specifically the Woodridge PRD, that does specifically say it must be 35' from the edge of the access drive. There is some supporting documentation in the ordinance and if someone went to the zoning hearing board, a different conclusion might be reached. Commissioner Paul noted this is just his opinion. He stated that it seems to him that the likelihood of the same result may be the same, but it didn't go to the Zoning Hearing Board for them to say there is a legitimate variance there.

Commissioner Davies asked if this matter can be addressed in the future by looking at the ordinance and possibly amending it. Commissioner Paul suggested this be done, and stated he feels this really does not meet the intent of the ordinance. Solicitor Henninger agreed it can be easily addressed moving forward. However, he agrees with the interpretation of the Township's zoning officer on this plan. Ms. Hursh explained she feels the problem is in the yard definition and the fact that this plan is one lot. Commissioner Paul stated there is a separate set of criteria

for interior yards that needs to be brought over and tied into access drives. Solicitor Henninger and Ms. Hursh both agreed.

Solicitor Henninger suggested the Board first take action on the waiver request and deferral.

A motion was made by Commissioner Davies, seconded by Vice President Truntz, to grant a waiver of Section 22-404: Preliminary Plan. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Vice President Truntz, to grant a deferral of Section 22-606: Curbing along Nissley Drive. The motion was unanimously approved.

With the waiver and deferral granted, a motion was then made by Vice President Truntz, seconded by Commissioner Davies., to approve the Revised Plan of the Preliminary/Final Subdivision/Land Development Plan for Star Barn Duplex Units, contingent upon addressing all remaining comments from staff, HRG and outside agencies. The motion was approved by a 4 – 1 margin, with Commissioner Paul dissenting.

NEW BUSINESS:

Requests for Funding

A motion was made by Vice President Truntz, seconded by Commissioner DeHart, to approve Request for Funding No. 22 (DCIB 2017 loan) in the amount of \$4,189.48 to the Dauphin County Infrastructure Bank for the Highland Street Bridge Replacement. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve Request for Funding No. 23 (DCIB 2017 loan) in the amount of \$4,148.90 to the Dauphin County Infrastructure Bank for the Lumber Street Culvert Replacement. The motion was unanimously approved.

Advertise for bids for Greenfield Park projects

A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to authorize advertisement of bids for the Greenfield Park Basin Retrofit and Riparian Buffer project. The motion was unanimously approved.

Improvement Guarantee Release for Woodridge Phase 2

A motion was made by Vice President Truntz, seconded by Commissioner Davies, to approve the Improvement Guarantee Release #3 for Woodridge Phase 2, Section 9, Triple Crown Corporation, File PC 2018-02 in the amount of \$47,287.00 from the current amount of \$65,956.00, leaving a balance of \$18,669.00. The motion was unanimously approved.

Sale of 2006 Ford Crown Victoria through Municibid auction

A motion was made by Commissioner DeHart, seconded by Commissioner Paul, to accept the high bid submitted by Matthew Hoover in the amount of \$1,850.00 for the sale of a 2006 Ford Crown Victoria, and to authorize Lester Lanman to be the signatory for the title transfer. The motion was unanimously approved.

Advertisement of budget ordinance

A motion was made by Commissioner Paul, seconded by Commissioner Davies, to approve advertisement of an ordinance which appropriates specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during fiscal year 2020. The motion was unanimously approved.

Advertisement of tax rate ordinance

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve advertisement of an ordinance which fixes applicable tax rates for the year 2020. The motion was unanimously approved.

Other new business:

Commissioner Paul asked the Board to endorse a motion to look into the zoning ordinance to try to rectify what was just discussed regarding access drives and interior yard setbacks as they pertain to dwelling groups in all zoning categories. He asked that this be looked into in a reasonable time. A motion was made by Commissioner Paul, seconded by Commissioner Truntz, to authorize this review of the zoning ordinance. The motion was unanimously approved.

GOOD AND WELFARE:

Commissioner DeHart thanked Chief Vargo for presenting the awards to the officers tonight and stated the Board appreciates the service they provide to the Township and its residents and is lucky to have them.

Commissioner Davies also thanked the police officers for their service. He again thanked those who participated in this year's budget, including Ms. McClain, Ms. McBride, and Commissioner Paul. He also thanked Commissioner DeHart for his input.

Commissioner Paul wished everyone a happy Thanksgiving.

Vice President Truntz also thanked Officer Shea and Officer Malott, and noted it was very humbling to hear Officer Shea deflect the credit back to his fellow officers. The Township has very impressive police officers. He also thanked everyone for coming out tonight.

President Wilt also thanked everyone for coming out tonight.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other comments, a motion was made by Vice President Truntz, seconded by Commissioner DeHart, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 8:07 P.M.

ATTEST:

A handwritten signature in dark ink, appearing to read "Jean R. Arroyo", written over a horizontal line.

Jean R. Arroyo
Township Secretary

PLEASE PRINT NAME CLEARLY
NOVEMBER 20, 2019 LEGISLATIVE MTG. – 7 PM

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