

## MINUTES

### REORGANIZATION MEETING -- JANUARY 2, 2024

The January 2, 2024 Reorganization Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by Solicitor Schweikert.

Following the pledge of allegiance and a moment of silence, Solicitor Schweikert introduced The Honorable Judge Courtney Powell who administered the oath of office to Commissioner-elect Michael J. Davies, Commissioner-elect Todd F. Truntz, and Commissioner-elect Jon G. Wilt. Judge Powell stated that it was a privilege and honor to be here tonight and thanked the Board for inviting her.

Roll call was then taken by Ms. Arroyo. The following officials were in attendance:

- Michael J. Davies, Commissioner
- Christopher DeHart, Commissioner
- Ronald J. Paul, Commissioner
- Todd F. Truntz, Commissioner
- Jon G. Wilt, Commissioner
- Zachary Border, Township Manager
- Jean R. Arroyo, Township Secretary
- G. Edward Schweikert, Eckert Seamans, Solicitor
- Shawn Fabian, HRG, Township Engineer
- Don Fure, Director of Codes and Planning
- Brian Davis, MS4 Coordinator
- Dominic Visconti, Chief of Police

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

Solicitor Schweikert opened the floor for nominations for President of the Board. A motion was made by Commissioner Truntz, seconded by Commissioner Davies, to nominate Jon G. Wilt as President. A vote was taken, and a motion to appoint Jon G. Wilt as President was unanimously approved. The gavel was then turned over to President Wilt.

A motion was made by President Wilt, seconded by Commissioner Davies, to nominate Todd F. Truntz as Vice President. A vote was taken, and a motion to appoint Todd F. Truntz as Vice President was unanimously approved.

A motion was made by Commissioner DeHart, seconded by Commissioner Paul, to nominate Jean R. Arroyo as Township Secretary. A vote was taken, and a motion to appoint Jean R. Arroyo as Township Secretary was unanimously approved.

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to nominate Ronald J. Paul as Assistant Township Secretary (approval via Resolution No. 2024-R-1). A vote was taken, and a motion to appoint Ronald J. Paul as Assistant Secretary (via Resolution No. 2024-R-1) was unanimously approved.

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to reappoint Herbert, Rowland & Grubic as Township Engineer. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to reappoint Eckert Seamans as Township Solicitor. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve the reappointment of Keystone Collections Group as Earned Income Tax Collector. The motion was unanimously approved.

A motion was made by Commissioner DeHart, seconded by Commissioner Paul, to approve the reappointment of Mid Penn Bank as Township Depository. The motion was unanimously approved.

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve the reappointment of Powell, Rogers & Speaks as Lower Swatara Township delinquent tax collector for Act 511 taxes for the year 2010 and prior. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve the reappointment of Berkheimer Tax Administrator as delinquent tax collector for Act 511 taxes for the year 2011 – 2023. The motion was unanimously approved.

The Board acknowledged confirmation of the list of Special Fire Police for the year 2024: Tyler Ross, Jodie Frazier, Jackie Leonard, and David Rhine.

A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to consider by consent the following list of appointments/reappointments:

Non-Uniform Pension Advisory Board (2- year term):

Timothy Noll  
Tracey Bechtel  
Jeffrey Fultz  
Todd Truntz  
Jon Wilt

Police Pension Advisory Board (2-year term)

Timothy Noll  
Daniel Tingle  
Ryan Lesko  
Michael Davies  
Chris DeHart

Community Policing Advisory Committee (3-year term)

James Kazakavage

Planning Commission (4-year term)

Chauncey Knopp  
Joseph Formica

Zoning Hearing Board (5-year term)

Randall Beon (approval via Resolution No. 2024-R-2)

Vacancy Board (1-year term)

Roseanne Placey Sunajko

Civil Service Commission (6-year term)

Tamara Reed

Recreation Board (5-year term)

Christopher Lubic

Municipal Authority (5-year term)

Chester Hartz

Vice President Truntz recalled that that there were several candidates for the Planning Commission vacancy, and asked how the final selection was made. Mr. Border explained that he and Mr. Fure had met with both candidates (the third candidate dropped out earlier). It was felt that Mr. Formica had an edge due to his construction background. The motion to consider the appointments by consent was unanimously approved. Solicitor Schweikert then called for a motion



to approve all aforesaid appointments by consent. The motion to approve was made by Commissioner DeHart, seconded by Vice President Truntz, and unanimously approved.

Commissioner DeHart pointed out that terms on the Vacancy Board are one-year, so action will need to be taken on a yearly basis.

PRESIDENT'S APPOINTMENTS:

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to approve consent of the following appointments:


Public Works Committee (Chair and Vice Chair)	Truntz/Paul
Budget & Finance Committee (Chair and Vice Chair)	Davies/Paul
Public Safety Committee (Chair and Vice Chair)	Paul/Wilt
Community Development Committee (Chair and Vice Chair)	DeHart/Paul
Personnel Committee (Chair and Vice Chair)	Wilt/Davies
Building Committee (Chair and Vice Chair)	Truntz/Paul
Commissioner-liaison to EMS	Wilt
Commissioner-liaison to EMA	Davies
Commissioner-liaisons to Fire Department	Truntz/DeHart
Commissioner-delegate to MARA	DeHart
Commissioner-alternate to MARA	Paul
Commissioner-liaisons to Middletown School Board	Davies/Truntz
Commissioner-liaisons to Municipal Authority	Truntz/Paul
Commissioner-liaison to MS4/water quality	DeHart
Commissioner-liaison to Dauphin Co. Area Agency on Aging	DeHart
Commissioner-liaison to PSU Harrisburg Advisory Board	Wilt
Delegate to Capital Region Council of Governments (COG)	Zachary Border
Alternate to Capital Region Council of Governments (COG)	Don Fure

The motion was unanimously approved.

ADJOURN:

With the official reorganization complete, President Wilt called for a motion to adjourn. A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to adjourn the meeting. The motion was unanimously approved, and the meeting adjourned at 7:15 P.M.

ATTEST:

  
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Jean R. Arroyo, Township Secretary

**PLEASE PRINT NAME CLEARLY**  
**BOARD OF COMMISSIONERS**

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