

**MINUTES**  
**LEGISLATIVE MEETING – OCTOBER 17, 2018**

The October 17, 2018 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by Vice President Todd F. Truntz.

The following officials were in attendance:

- Todd F. Truntz, Vice President
- Michael J. Davies, Commissioner
- Ronald J. Paul, Assistant Secretary
- Christopher DeHart, Commissioner
- Elizabeth McBride, Manager
- Jean R. Arroyo, Secretary
- Peter R. Henninger, Solicitor
- Randy Watts, HRG
- Scott Young, Officer in Charge
- Ann Hursh, Planning & Zoning Coordinator

Absent: Jon G. Wilt, President

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

Vice President Truntz welcomed everyone to the meeting.

Commissioner Paul reported that the Board had met in executive session on September 20 for personnel reasons. He expressed the Board's apologies for failing to announce this at the last meeting.

**PUBLIC COMMENTS:**

Kenneth Hess, 1850 Bonnie Blue Lane, expressed concern that the Township really has no code enforcement. He explained the Board is aware of the situation in his neighborhood, and has received a letter from David and Loretta Miller about these concerns. Mr. Hess explained that his neighbor removed as much as 6' of the yard, right up to Mr. Hess' property line. When he brought this to the attention of Ms. Hursh, he was informed that this was just landscaping. Mr. Hess stated that with the amount of digging and large equipment involved, he feels this is excavation. He added that there was no silt fence, and Ms. Hursh had agreed to request the

neighbor install one. Over the course of six weeks, he had warned Ms. Hursh several times that heavy rains would end up filling the cul-de-sac at the end of Bonnie Blue with mud; that is exactly what happened. The mud then went down the storm sewer and into the retention basin. He noted that a silt fence was eventually put up, but was removed after two weeks. Mr. Hess distributed copies of the photos he had taken of this property and the cul-de-sac. He added that he had come to the code office to discuss this, and received a rough reception from one of the gentlemen in that office. He and the other neighbors who expressed concern were basically accused of harassing this neighbor who just flooded the cul-de-sac. Mr. Hess stated that had told the code office that if they would not take action, he would contact EPA. Within the hour, the neighbor and his family were out there working. A silt fence was installed and the cul-de-sac was somewhat cleaned up. Now the project is basically stopped. The yard has been a mess since May, and is an eye sore. Mr. Hess again stated he feels there is a problem with code enforcement. The residents are paying heavy taxes and yet get no services from that office.

Commissioner DeHart questioned if the property owner has a permit. Mr. Hess stated they do have a permit for an above-ground swimming pool. Commissioner DeHart asked Mr. Hess what he would like the code enforcement department to do to satisfy everyone. Mr. Hess stated he is only asking that the Township do what is right, and not allow this neighbor to move earth without a silt fence. Commissioner DeHart noted that he had paid a visit to the property and observed there is a silt fence. Mr. Hess stated this was put up after the fact, and again referenced the photos. He stated that none of the Board members would put up with living next to this mess. Vice President Truntz commented that he had just received the letter from the Millers today, and had taken a ride down there prior to this evening's meeting. He informed Mr. Hess that the Board is taking this matter very seriously, and has charged Ms. McBride with working to resolve the matter.

Loretta Miller, 1846 Bonnie Blue Lane, explained that she and her husband David were the ones that sent the letter to the Board. She agreed with Mr. Hess that the neighbors here – Ken Hess and Ron Arris --- are at their wit's end. They have tried to work with the Township, but nothing is being done. She stated they expect the Township to instill in its homeowners the fact that there are codes, and people need to have plans. This neighbor, Mr. Smallwood, seems to do whatever he wants. She expressed hope that her letter and these photos will encourage the Board to have the code office enforce its codes. Mr. Hess added that if EPA had come down

and investigated, it would have come right back on the code enforcement officers and the Board who hired them. He noted that he had decided not to call EPA since the silt fence was put up. Commissioner Paul asked if the photos were taken at one time or over a series of dates. He asked when the photo with the mud in the cul-de-sac was taken, and explained he is trying to determine if anything proactive has been done. Ms. Miller responded that these photos were taken from July throughout the three-week period of the heavy rains. She added the only real proactive measure is removal of the large pieces of equipment from the yard.

Ron Arris, Bonnie Blue Lane, agreed that this property is negatively impacting all the neighbors, who have pride in their properties. He personally filed two formal complaints with the Township, and is frustrated with the constant statement that the situation is being “monitored.” Mr. Arris added that this neighbor and his family take up the cul-de-sacs with their vehicles. Mr. Hess agreed that they park their vehicles perpendicular to the curb, making it difficult for the trash trucks to maneuver in this area.

Vice President Truntz again assured the neighbors that these concerns will be looked into.

#### APPROVAL OF MINUTES:

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve the Minutes of the October 3, 2018 Workshop Meeting. The motion was unanimously approved.

#### APPROVAL OF BILLS:

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to approve the payment of bills as presented on Warrant No. 2018-09. The motion was unanimously approved.

#### APPROVAL OF TREASURER’S REPORT:

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve the Treasurer’s Report for September 2018. The motion was unanimously approved.

### PUBLIC SAFETY REPORT:

Officer in Charge (OIC) Young presented the statistics for the Police, Fire, and EMS for the month of September and year-to-date, and compared them to figures from last year.

Vice President Truntz referenced the \$3,300 vehicle repair expense associated with the 2004 Tahoe used by the detectives, and stated it is probably time to replace the vehicle.

Commissioner Davies referenced the concerns about perpendicular parking in cul-de-sacs, and asked what the regulations are for parking in cul-de-sacs. He questioned if the Township has an ordinance prohibiting vehicles that are parked in such a way that would obstruct access by emergency vehicles. Commissioner Davies stated that he does share the concerns of the residents on Bonnie Blue Lane, and the fact that public safety might be compromised as a result of the irregular parking patterns that were just reported. OIC Young agreed that he will look into this.

### ENGINEER'S REPORT:

Randy Watts, HRG, stated that there is good news to report on the Mariner East II Pipeline Grant Funding. The Township received an \$180,000 grant this week which will be used for stream and streambank restoration projects. That money can be used for design permitting and then lead into some of the construction costs. Commissioner DeHart stated that the Township had requested over \$700,000 in the grant, and asked how much can be done with what was received. Mr. Watts stated there is another smaller grant that was applied for, the Growing Greener grant, which is about \$50,000. Additional grants can also be looked into, if necessary. Ms. Hursh explained that the Township had included many items in the Mariner East II grant, since there was no limit on the amount. Even if the Township only does part of the projects, it will help with the MS4 nutrient reduction.

An update was provided on the Old Reliance and Shope Gardens Parks projects. Mid-State Paving received a notice of intent to award letter from HRG, and they are currently working on the agreement and bonding. These documents should be received in a week or two, and the project can then proceed. Commissioner DeHart questioned if a timetable had been received. Mr. Watts stated that a schedule has not yet been received, but surmised the porous pavement, seeding, and planting will probably not occur until spring.

Vice President Truntz asked if the data from the flyover for the MS4 has been compiled. Ms. McBride confirmed that HRG does have it.

### SOLICITOR'S REPORT:

Solicitor Henninger referenced the stormwater project for Rosedale Manor, and reported that 73 easements, most of which are temporary construction easements, are being put together for that project. These should be done next week and then coordination can occur with staff and HRG as far as getting a community meeting together to review the project and have those easements available for signature.

Solicitor Henninger requested a brief executive session immediately upon conclusion of this evening's meeting in order to discuss an intermunicipal issue.

In response to a question from Commissioner Paul, Ms. McBride verified that the next MS4 Advisory Committee is scheduled for November 8, 2018 at 6:00 P.M. Solicitor Henninger added that there is also a special joint meeting of the Board of Commissioners and Municipal Authority to update both boards on the MS4 process on Tuesday, October 30, at 6:15 P.M. This will meeting will be open to the public.

### MANAGER'S REPORT:

Ms. McBride stated that staff had received a request earlier today to post a sample election ballot on the Township website. The Board expressed no objection to this.

Ms. McBride also addressed the issue with the property on Bonnie Blue Lane. She explained that the Township is well aware of the frustration with the situation in the neighborhood, and estimated that at least every ten days someone from this office is down there. She noted that it appears the person who has secured the permit is not the neatest, but does not appear to be violating the permit. At the same time, there is a balancing act with the neighbors who do keep pristine properties. She assured everyone that she will work towards a resolution.

Vice President Truntz read aloud the future meetings/events:

October 22	7 PM	Municipal Authority Mtg.
October 24	7 PM	Zoning Hearing Board
October 25	7 PM	Planning Commission Mtg. – CANCELLED
	6 PM – 8 PM	“Trick-or-Treat”
October 30	6:15 PM	Joint Meeting of Board and Municipal Authority re: MS4
November 1	6 PM	Community Meeting of D&H Distributing regarding Conceptual Plan for Jednota Property (Meeting will be held at Lower Swatara Fire Hall)
November 7	6 PM	Recreation Board Mtg. – CANCELLED
	7 PM	Board of Commissioners Workshop

## COMMITTEE REPORTS:

Public Safety Committee: Commissioner Paul stated that he has been busy with meetings regarding the budget and with ongoing discussions with the non-uniformed labor group. The Olmsted Regional Recreation Board is winding down its operations, as the new MARA (Middletown Area Recreation Alliance) is getting up and running.

Budget and Finance Committee: Commissioner Davies stated that he and Commissioner Paul had recently met with Ms. McBride and department heads to discuss budgetary needs for next year. He reported on some of the highlights that were included in the preliminary version of the budget that was provided to the Board. There are two new positions in the budget: an additional police officer and a MS4 coordinator/public works assistant supervisor. An integrated software system, as recommended by the EIP study, is included as well as a new interactive website that will give residents easier access to information. A new salt storage shed, estimated to cost \$150,000, is included and could be paid for through the Capital Improvement Fund. New bleachers for Little Hollywood are budgeted. There are also costs throughout the departments to upgrade an outdated server and workstations. There will be some minor transfer of funds from Capital Reserve. Also, some of the larger ticket items are planned to be moved onto this year's budget since there appears to be opportunities to use some surplus this year. These purchases include a new police vehicle, workstations for the police department, a new codes department vehicle, and a new truck with a plow for the public works department. These are budget adjustments that can be made to the 2018 budget to make the 2019 budget more streamlined. The estimated total budget for 2019 is \$7,202,000 as opposed to last year's \$6,424,000. Commissioner Davies stated there is a marginal increase in revenue based on property values, and more revenue is anticipated from permits in 2019, since there are several large projects on the horizon. Commissioner DeHart referenced the EIP recommendation for the new software, which is much-needed, and asked if some of this expense could be covered through a state grant. Ms. McBride stated she is pursuing this possibility. Vice President Truntz referenced the comment about the additional police officer, and noted that the Township is in the process of hiring one now. He asked if this will be in addition to this year's hire. Commissioner Davies agreed it will be, and explained the thought is that this should significantly reduce the costs associated with overtime. In response to a question from Commissioner DeHart, OIC Young explained that there are presently 14 officers. An additional officer hired this year and one hired

next year would bring the department to 16 officers. At its heaviest, the department had 17 officers. Commissioner DeHart added that the hiring of a police officer is a lengthy process.

Public Works Committee: Vice President Truntz reported that the PowerPoint presentation regarding maintenance of Township right of ways will be tabled until the November 7 workshop. President Wilt is not in attendance tonight, and this is a very important topic. Ms. McBride added that she does have the PowerPoint presentation in print, and will provide the Board with copies this evening. Vice President Truntz reported the department is prepared for the upcoming leaf collection.

Community Development: Commissioner DeHart referenced Commissioner Paul's comments about the termination of the Olmsted Regional Recreation Board and bringing MARA on-line. Later on the agenda will be approval to pay some of the final expenses relative to Olmsted Regional Recreation Board. He reminded the Board that the Township has not yet paid anything to the Recreation Board this year, so there are still funds available in the budget. Commissioner DeHart added that MARA is the process of hiring someone to run the program. Ms. McBride confirmed that the MARA grant did come through. Commissioner DeHart referenced the October 30 joint meeting of the Board and Authority to discuss MS4, and urged the public to attend this important meeting, which will impact every homeowner in the Township.

Personnel Committee: Ms. McBride reported that the Township has hired two new public works employees; both will start this Monday.

#### UNFINISHED BUSINESS:

##### Preliminary/Final Lot Consolidation and Land Development Plan for Campus Heights Village III

The Board discussed the Preliminary/Final Lot Consolidation and Land Development Plan for Campus Heights Village III, LP, File #PC2018-01, with a time deadline of December 19, 2018. The properties are generally south of Dauphin Street, west of N. Lawrence Street and east of the Borough of Middletown line, zoned Commercial Neighborhood. The plan will combine 32 parcels into one new parcel, vacate select existing streets and construct 14 student housing buildings (84 units for a total of 336 bedrooms). It is owned by Campus Heights Associates I, L.P., and submitted by C2C Design Group. The Planning Commission recommended approval of the two waiver requests and approval of the plan with staff and engineering comments. Waivers requested are: §22-404 Preliminary Plan and §22-508.A Tree Preservation and Planting.

Ms. Hursh noted that the staff comments are the standard ones, and they did submit street vacation documents. Solicitor Henninger confirmed that he had received them on Monday, but had not had a chance to review them. He stated that he does not anticipate any issues with those. He asked if the lot annexation documents had been submitted. Ms. Hursh responded that they indicated these are still being worked on. Again, Solicitor Henninger noted he does not anticipate any concerns with these once submitted.

Mr. Watts referenced the 24 remaining comments, and stated the big one was tying into the existing inlet along Route 230 that sits back from the road itself. The plans at this point show the bypass pipe being day-lighted, releasing the flow into a depressed area that goes into an inlet. HRG feels it should be connected to that existing inlet, so it requested that in the design as well as providing 24' wide access easements around all stormwater facilities. In response to a question from Commissioner DeHart, Mr. Watts explained that instead of discharging it along the gutter line at Wood Street, the pipe comes down the gutter line and turns towards that depressed area. Larry Grybosky, C2C Design Group, stated they were able to connect that pipe into the existing inlet. It was a 36" inch pipe, but was able to be reduced to a 24" pipe. This revision was submitted to HRG this week. The Board thanked the developer for addressing this concern.

Solicitor Henninger noted that with the soccer field supposedly being sold to Penn State, there could be a further opportunities to help with the water issues on Wood Street if they build something on this site. Mr. Grybosky agreed. Commissioner Davies referenced the soccer field, and asked if this temporary soccer field is now considered a permanent soccer field. He observed that the water coming off that field is part of the issue with Wood Street. Solicitor Henninger noted the Township has no idea what the university plans to do there. Commissioner DeHart asked the owners if they plan, at any time in the future, to sell Campus Heights to Penn State. Mr. Genesio stated there are no plans right now. He added they are not aware of any interest and are not pursuing that route.

Ms. Hursh stated that any plan approval tonight would be subject to addressing all the outstanding comments. A motion was made by Commissioner Davies, seconded by Commissioner Paul, to grant the waiver requests: §22-404, Preliminary Plan, and §22-508.A, Tree Preservation and Planting. The motion was unanimously approved. With the waiver requests granted, a motion was then made by Commissioner Paul, seconded by



Commissioner Davies, to conditionally approve the Preliminary/Final Lot Consolidation and Land Development Plan for Campus Heights Village III, LP, with the condition that all comments of the staff, engineer, and solicitor be addressed. The motion was unanimously approved.

Preliminary/Final Land Development Plan for UPS Northeast Regional Hub

The next plan addressed was the Preliminary/Final Land Development Plan for UPS Northeast Regional Hub, File #PC2018-05, with a time deadline of November 21, 2018. The property is located east of N. Union Street at the northern Township boundary, zoned Mineral Recovery and Conservation. The plan is 192 acres, proposed 775,033 square foot parcel delivery distribution hub, maintenance garage, truck wash, employee training center and other required site improvements. It is owned by SP Middletown Holdings, LP, and submitted by Snyder, Secary & Associates, LLC. The Planning Commission recommended approval of the four waivers and the sidewalk deferral. It recommended approval of the plan contingent upon receiving the subdivision plan, the developer giving due consideration to the Hartz request for a fence and buffer, and all staff and engineering comments. Waivers requested: §22-404 Preliminary Plan; §22-602 Monuments and Markers; §22-607 Sidewalks (Deferral); §26-118 Volume Controls; §26-126.2.H Dewatering Time.

Solicitor Henninger noted that the subdivision plan appears under new business, but the agenda deals with the unfinished business first. He explained that the subdivision plan really needs to be acted on prior to acting on the land development plan. In addition, there is still some reviewing that needs to be done with regards to the North Union Street reconstruction plan. They are also still working with the Municipal Authority engineer with relative to the pump station and possible casings under North Union Street. The Developer's Agreement is also being finalized, as well as submissions of the financial security. UPS feels the plan should be in a better position for approval at the Board's November 7 workshop meeting.

Mark Stanley, McNees, Wallace & Nurich, explained that UPS is comfortable with tabling the plan tonight, but would be agreeable to providing a brief update tonight regarding the changes made since the initial presentation of the plan. Vice President Truntz questioned the decreased footprint of the project, from 900 square feet to 775 square feet. Ovidio Irizarry, engineer for UPS, noted that UPS is constantly looking at its network and the area surrounding

the facility. Also, as technology improves, the footprint tends to get smaller. In this case, the result was the need for a smaller facility. Vice President Truntz asked if the smaller building would result in less trucks in and out of the facility. Mr. Irizarry agreed that the number of delivery vehicles going in and out during the peak will be reduced from the original 360 to about 180. The estimated number of tractor trailers will remain the same. There will be a slight reduction in the number of jobs.

Ron Secary of Snyder, Secary and Associates, walked the Board through the project and the elements that were added to the plan since the last time they were here. Besides the size differential, there are now two separate truck wash facilities, a maintenance building with its own electrical substation, a salt shed, and a CNG station located on the northeast side of the building. He noted they have already met with some of the outside agencies including DEP, the Dauphin County Conservation District, as well as the Manada Conservancy to discuss landscaping plans.

Todd Trautz, traffic engineer with Michael Baker Associates, stated that they in the process of doing the transportation impact study. He referenced the roadway improvement plans for North Union Street, and stated the Township was provided with a rather high-level overview of the plans. More detailed plans, although not complete, have also been provided to the engineer and staff. Commissioner DeHart questioned the area of 2090 North Union Street, at the abandoned quarry, and asked if the road would be raised there because of water issues which have resulted in significant flooding there. Mr. Trautz responded this is an issue that has not come up with staff yet, but can be addressed. Commissioner Davies stated that from the onset, he has been extremely interested in the capacity for bikes and pedestrians to travel along that route. Mr. Trautz explained that the existing road is about 23' in average, and will be 34' wide when completed. There will be shoulders that can function as bike lanes on either side of the road. In response to a question from Commissioner Paul, Mr. Trautz stated that at this point in time, they are not planning to replace the existing culvert referenced by Commissioner DeHart. He agreed, however, that they will continue to consult with the Township Engineer on this matter. Commissioner Paul observed that through past experience, the Township has seen that even with due diligence to come up with traffic counts and then design accordingly, the build-out after a year or two sometimes shows more traffic than originally envisioned. He stated his primary concern is Longview Drive, and asked if this area can be re-evaluated in two to three years. He suggested the possibility of putting something in the Developer's Agreement that

would have UPS revisit the Longview Drive circumstances once the project is up and running. Mr. Stanley stated he could present the request to UPS to look at this for planning purposes. He added, however, that it is difficult after a project is built and funded to go back and address issues such as this.

Commissioner Paul referenced two recommendations made by the Planning Commission in regards to buffer and fencing, and asked if these had been considered. Mr. Stanley agreed that there were discussions with the attorney for the Hartz family, and there is proposal before the Hartz's for purposes of building a berm on the property line, half on the UPS side and half on their side, and addressing some landscaping at the expense of UPS. After one year, UPS would maintain the landscaping on its side and would ask the Hartz's to maintain it on their side.

Hearing no other questions, a motion was made by Commissioner Davies, seconded by Commissioner Paul, to table the Preliminary/Final Land Development Plan for UPS Northeast Regional Hub until the November 7, 2018 Workshop Meeting. Commissioner DeHart stated he would be abstaining on votes associated with this project, since he is employed by UPS. The motion was approved by a 3 – 0 margin, with Commissioner DeHart abstaining due to a conflict of interest.

#### Preliminary/Final Land Development Plan for Hershey Creamery

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to table the Preliminary/Final Land Development Plan for Hershey Creamery, File #PC2018-06. The property is located at 1200 AIP Drive, zoned Industrial Park, Industrial Park Limited and Residential Agriculture. It is 106.27 acres, with a proposed 183,302 sf of building expansion involving a sanitary sewer pretreatment plant and associated site improvements. It is owned by Hershey Creamery Corporation submitted by Rettew Associates, Inc. The Planning Commission recommended approval of the two waiver requests and approval of the plan subject to all staff and engineering comments. Waivers requested include §22-404 Preliminary Plan and §22-606 Curbs. The motion to table was unanimously approved.

## NEW BUSINESS:

### Final Subdivision Plan for SP Middletown Land Holdings, LP

The Board addressed the Final Subdivision Plan for SP Middletown Land Holdings, LP, PC File #2018-07, with a time deadline of December 26, 2018. The property is located at the northern Township Boundary, east of N. Union Street, zoned Residential Agriculture, Mineral Recovery and Conservation -- 270+/- acres, proposed to subdivide tax parcel 36-006-001 along N. Union Street and add the tract on the east side of the road to tax parcel 36-003-009. It is owned by SP Middletown Holdings LP, and submitted by Snyder, Secary & Associates, LLC. The Planning Commission recommended approval of the waivers, the deferral and the plan subject to staff and engineering comments. Waivers requested include: §22-404 Preliminary Plan; §22-403.1.A (2) Plan Size; §22-403.1.A (2)(e) Plan Scale; §22-602 Monuments and Markers, §22-607 Sidewalks – deferral. Solicitor Henninger explained this is a rather perfunctory process, and noted the plan is ready for action.

A motion was made by Commissioner Paul, seconded by Commissioner Davies, to grant the following waivers: §22-404 Preliminary Plan; §22-403.1.A (2) Plan Size; §22-403.1.A (2)(e) Plan Scale; and §22-602 Monuments and Markers. The motion was approved by a 3 – 0 margin with Commissioner DeHart abstaining due to conflict of interest. A motion was made by Commissioner Paul, seconded by Commissioner Davies, to grant the deferral of §22-607 Sidewalks. The motion was approved by a 3 – 0 margin with Commissioner DeHart abstaining. With the waivers and deferral granted, a motion was then made by Commissioner Davies, seconded by Commissioner Paul, to approve the Final Subdivision Plan for SP Middletown Land Holdings, LP, PC File #2018-07. The motion was approved by a 3 – 0 margin with Commissioner DeHart abstaining.

### Reduction #5 of Performance Bond -- Fulling Mill Retirement Community Phase 1

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve Reduction #5 of Performance Bond No. SUR20000769 Fulling Mill Retirement Community Phase 1 PC File #2007-14 in the amount of \$34,775.00 from the current amount of \$726,742.00 leaving a balance of \$691,967.00. The motion was unanimously approved.

Ms. Hursh added that the developer of this plan may be before the Board in November to discuss changing the site layout from townhouses to duplexes, which she and Solicitor Henninger agree will require a revised land development plan.

#### Expenses relative to the Olmsted Regional Recreation Board

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to approve an expenditure not to exceed \$1,500 for expenses relative to the Olmsted Regional Recreation Board. Commissioner DeHart added that as of right now, the cost is \$1,267 but there may be other bills coming in. The motion was unanimously approved.

#### Requests for Funding to the Dauphin County Infrastructure Bank

A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve Request for Funding #5 in the amount of \$3,751.03 to the Dauphin County Infrastructure Bank for the Highland Street Bridge Replacement project. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve Request for Funding #6 in the amount of \$4,409.75 to the Dauphin County Infrastructure Bank for the Lumber Street Culvert Replacement project. The motion was unanimously approved.

#### Special Budget Meeting Scheduled

A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve authorization to advertise a special meeting for November 7, 2018 at 6:15 P.M. (prior to the 7:00 P.M. workshop meeting) to present the 2019 spending plan, or budget. The motion was unanimously approved.

#### FINAL COMMENTS:

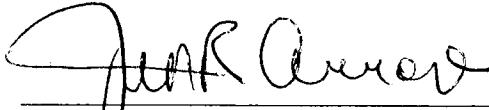
The Board thanked the public for their attendance and input.

Commissioner Davies thanked Commissioner Paul and Ms. McBride for their participating in the budget meetings.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other comments, a motion was made by Commissioner DeHart, seconded by Commissioner Davies, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 9:06 P.M.

ATTEST:

  
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Jean R. Arroyo, Secretary

**PLEASE PRINT NAME CLEARLY**  
**OCTOBER 17, 2018 LEGISLATIVE MTG. – 7:00 P.M.**

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