

MINUTES
LEGISLATIVE MEETING – SEPTEMBER 18, 2019

The September 18, 2019 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 by President Jon G. Wilt.

The following officials were in attendance:

- Jon G. Wilt, President
- Todd F. Truntz, Vice President
- Michael J. Davies, Commissioner
- Ronald J. Paul, Assistant Secretary
- Christopher DeHart, Commissioner
- Elizabeth McBride, Manager
- Jean R. Arroyo, Secretary
- Peter R. Henninger, Solicitor
- Jeff Vargo, Chief of Police
- Andrew Kenworthy, HRG

Residents and visitors in attendance: (PLEASE SEE ATTACHED SIGN-IN SHEET)

BOND REFINANCING UPDATE:

Jay Wenger of Susquehanna Group Advisors updated the Board on market conditions for the possible bond refinance. The Feds met today to announce their current step and projected next steps. Rates were cut by another 25 basis points, which was fully expected by the market. It was also essentially pre-announced that another 25 basis points will be cut sometime between now and the end of the year. The Feds have two more meetings this year, so Mr. Wenger anticipated this cut will probably occur in the December meeting. He explained the market has been upset lately, and the savings they had projected last time they were here to speak to the Board had entirely evaporated by the middle of last week. The market has settled down now, and the 10-year Treasury closed today following the Fed announcement at just under 1.8%. Essentially, rates went from a low 1.5 to 2 and then to 1.8. Mr. Wenger explained that the Township's savings today would be around \$120,000, which represents a little over 2% of the bonds to be refunded. He asked if the Board would like them to begin the rating process. When the savings evaporated a few days ago, the rating agency had been contacted and asked to stand down.

Lou Verdelli, RBC, explained that the market has been very volatile as far as the movement of interest rates in the last few weeks. A few basis points has a big impact on what the savings would be. As Mr. Wenger mentioned, savings today would be about \$121,000. He added that September 30 is the earliest they could be in the market, assuming a rating can be obtained next week. Commissioner DeHart asked the cost of the rating. Mr. Wenger explained it would be approximately \$15,000, and noted that if the rating is received, the Township would be obligated for about \$10,000 of that. Ratings are good for about ten to twelve weeks, so if interest rates don't cooperate on September 30, the rating could be used until almost the end of the year. If the Township is contemplating any new money projects in 2020 and the refunding cannot be done this year, they could probably negotiate with the agency to hold the invoice until the new money project comes along, and pay it as part of that. This was done previously.

President Wilt asked if the Township is in danger of losing any upfront money right now. Mr. Wenger explained the rating is the only fee that the Township would be at risk for until it gets to closing. He stayed it is now crystal-ball time, and asked the Board if it has a threshold or target amount in mind to move forward. He stated his suggestion would be a minimum savings threshold of 2%. Vice President Truntz stated his opinion is a 3% threshold should be realized. The Board members agreed with the 3% threshold. Mr. Wenger explained they will not proceed with the rating until they see the market begin to move closer to that 3% threshold. Ms. McBride will be kept apprised.

LOWER SWATARA ATHLETIC ASSOCIATION UPDATE:

Jason Wagner, President of the Lower Swatara Township Athletic Association, provided the Board with the annual update. He noted the Athletic Association has been around for 53 years, and has year-round activities. He thanked the Board and staff for a great cooperative effort in making the program successful. This year, there were 248 kids (ages 4 to 16) registered for baseball and softball. There were 24 teams, and 98 adult coaches, managers, scorekeepers, etc. There were also countless parents who helped with field maintenance, concessions, uniform distribution, etc. In response to a question from Vice President Truntz, Mr. Wagner explained these numbers are for Lower Swatara players, although some may include Middletown players from the teener baseball program. He stated there is also baseball/softball programs in the fall, although the numbers are not nearly as significant.

All the fields that the Township owns are utilized: the fields in the Little Hollywood complex, Woodridge, and Shopes. Also used are school district fields at the Kunkel Elementary School and the High School. The Athletic Association must obtain permission to use the softball field at the High School, since it is a secondary user. Mr. Wagner noted that the Association did hold a few successful tournaments this year; these seem to be popular and are good fundraisers as far as concessions.

Mr. Wagner reported on recent improvements, some which were done in partnership with the Township. This year, the covered dugouts at the Shope Gardens field were completed. There is also constant upgrading of equipment. A big project was a new equipment shed at Memorial Field. Current projects include working on a concession stand at the Shope Gardens field. This is the structure that the Athletic Association had placed at the Glad Tidings Church. It has now been moved to the Shope Gardens field, but is not functional quite yet. Mr. Wagner explained the Athletic Association never did concessions at Shope Gardens before, because the Lions' Club used to operate one as its fundraiser. However, the Lions' Club has not done this for several years now, and the Athletic Association feels this is a missed opportunity to raise some funds. Mr. Wagner added they are also working with Mr. Lanman and the Public Works to possibly redo/rebuild the Woodridge and Memorial Field pitching mounds. The Association is also hoping to get some funding from sponsors to do bullpen areas at some of the fields.

The future of the Kunkel Field remains a concern; losing that field would be very difficult on the Athletic Association. Discussions on the Shireman tract and the possibility of any fields being put on that facility is of great interest to the Association. The girls' softball program is the biggest concern in terms of finding field space. Mr. Wagner also asked that the Athletic Association be included in any discussions the Board may have with the Public Works regarding repair and maintenance schedules, since the Association can provide information on scheduling and downtimes.

Mr. Wagner stated that he has been the President of the Athletic Association for about eight years now. The last year or two, there have been more security issues than ever. Vandalism and break-ins have occurred about three times in the last year. The Association is thinking about putting motion lighting up at some of the sheds in the parks. Commissioner Paul asked if one facility is being hit more than others. Mr. Wagner explained there was a break-in at

the smaller equipment shed at Memorial. The Steppe concession stand was also hit, and the Shope Gardens shed was broken into.

Commissioner Davies asked for the breakdown as far as the girls' softball program. Mr. Wagner reported that of the 248 players, about 170 were baseball players. Commissioner Davies stated that the girls' softball teams have to compete for space with the school district programs. Mr. Wagner confirmed this is correct; they are allowed to use the field when the school district is not. Commissioner Davies also noted his understanding that the field at Kunkel is in poor shape. Mr. Wagner agreed the field needs some work. In addition, the backstop fence is very close to the home plate so it cannot be used for older groups that need an umpire. Since it cannot meet regulations, it is used for the younger players. Commissioner Davies stated he is aware of the shortcomings of the softball facilities, which is one of the reasons he is interested in seeing an additional facility. In response to a question from Commissioner Paul, Mr. Wagner explained there is only a fast-pitch softball league now.

The Board thanked Mr. Wagner for the update.

PUBLIC COMMENTS:

Dennis Fausey, 1780 Mountain View Road, gave accolades to Jason Wagner for the job he has done over the last eight years as President of the Athletic Association.

Beth Malpass, 2047 Market St. Ext., stated that she has some videos and photos to share with the Board pertinent to a water problem on her property. She explained that in 2007, she became a first-time homeowner. In late 2012/early 2013, she noticed flooding in her backyard. By May of 2013, all of the grass was dead and all the soil had eroded away due to flooding. This was a result of a stormwater drain that was placed in the pass-thru in between her home and the neighbors' yard. In May of 2014 she was visited by Dan Wagner, who was Director of Public Works at that time, to discuss this issue. In early 2015, she was told of a project, which is now referred to as the Rosedale Manor Storm project, which should provide some relief.

Ms. Malpass showed a video from 2015 depicting how the storm drain on the top of the property blows off every time there is a decent rain. There are children that run back there, which is a huge concern. She presented several other video clips showing the depth of rain in the street. She noted this began a series of phone calls to the Township, usually about once a quarter. In many of these, she mentioned that her son has nowhere to play in the yard. A video from 2018

was presented, showing the water almost up to her ankles and a monsoon going from her yard into the street. That water is also carrying soil from the top of the property onto the street.

In response to a question from Vice President Truntz, Ms. Malpass explained that just a decent, soaking rain causes this. She has been told that there is a 24" storm drain pipe going into an 18" drain pipe, and everyone's runoff from the top of the Rosedale area goes through her backyard and into her side yard. The Township has tried to use hay bales, jersey barriers, rocks. Since Mr. Lanman took over as Public Works Director, efforts have been made to put a temporary fix until the permanent fix – the Rosedale Manor project -- is completed.

Ms. Malpass noted she is continuously told this project will happen soon.

Ms. Malpass explained her position now is that she must sell her house within five months due to a family circumstance. She has been dealing with this problem now for about eight years. She stated that she knows there is light at the end of the tunnel, but she is out of time. Ms. Malpass asked for a reasonable solution to something that was caused by the Township. In response to a question from Vice President Truntz, Ms. Malpass explained that in 2014, the Township attempted to televise the storm drain line but the camera was choked from the roots.

Mr. Kenworthy stated there should be relief from the Rosedale Manor project which is scheduled to begin, but he will have to look at those plans in relation to her property. Ms. McBride added they will be meeting with the contactor on September 23 to start that project. The contractor will be strongly encouraged to begin this portion of the project first, if possible. Ms. Malpass expressed concern with the schedule and the fact that winter is right around the corner. She noted that at the time of the meeting in 2014, she was told that the Township agreed it messed up and needed to fix this. She has been very patient, but now she will have to present this issue when she goes to sell her home. Mr. Kenworthy stressed that the project has already been bid out and the contract awarded, and therefore it will be physically started very soon.

Commissioner Paul referenced the comment about the existing line being televised. Ms. Malpass explained that in 2014, Dan Wagner had told her that they attempted to place a camera to snake the 18" line of the storm drain but almost lost the camera. Apparently there were a lot of tree roots at the top, so they could only go in partially. Commissioner Paul asked if the tree roots were removed. Ms. Malpass stated they were not; she had told them at that time to chop down any trees necessary, but just to fix it. Vice President Truntz stated that he sat on the

Municipal Authority for years and has now been a commissioner for four years, yet only heard about this situation at the last Authority meeting. If there were tree roots in there, they should have been removed. He agreed the staff needs to impress upon the contractor the urgency of addressing this immediately. If this cannot be done, staff needs to explore how to remove those tree roots, at least as a temporary fix. Commissioner Paul agreed, and added he feels this should be done anyway. Solicitor Henninger explained that a project the size of the Rosedale Manor one did take time to get to this stage, but it should resolve the issue.

Commissioner Davies asked if this is a Township drainage easement. Ms. Malpass explained she did not sign an easement; it was already put in. Her understanding when she bought the property is that it is a pass-thru for the Township to have access. Solicitor Henninger noted that Mr. Kenworthy can review the Rosedale Manor Stormwater Project plans specifically as it relates to her property and this situation, and can then provide more specific information on a solution. Mr. Kenworthy agreed he will do this and get back to Ms. Malpass. Charles Criswell asked, on behalf of his daughter, if there are any provisions in the Township's budget or insurance to do some type of remediation to her property after the situation has been corrected and there is no longer a deluge coming down. Solicitor Henninger stated this would need to be looked into. Mr. Kenworthy added that if work is done there, there would certainly be a restoration procedure. Again, he will need to look at the plans first.

Bruce Righter, 841 Timber Lane, asked if the location of the Shireman tract is at the end of Ebenezer Road, and observed it is pretty slopy. He also questioned why there are no solar panels on the buildings, since this would help with costs. Commissioner DeHart noted the Fire Department had looked into this, but there are longevity issues with the panels. Ms. McBride agreed to look into this possibility. Mr. Righter expressed concern when coming down the hill at Lumber Street and Spring Garden Drive and the 35 MPH speed limit on this steep grade. He suggested a sign be placed: "Steep Grade – Stop Sign Ahead". He also questioned the 35 MPH speed limit. Solicitor Henninger suggested Mr. Righter speak to Chief Vargo about the speed limit. Request for the other signage would be a decision of the Board. Mr. Righter reported on an individual who brings his child trick-or-treating to his home and then takes a photo of the child, with the candy, on his front porch. He stated that he will dis-invite him if he catches him this year. Mr. Righter also observed that police officers on foot patrol in the evening should wear reflective gear, as they are difficult to see and could be hit by a vehicle.

APPROVAL OF MINUTES:

A motion was made by Commissioner Davies, seconded by Vice President Truntz, to approve the Minutes of the September 4, 2019 Workshop Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve the payment of bills as presented on Warrant No. 2019-08. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Commissioner Paul, seconded by Commissioner DeHart, to approve the Treasurer's Report for August 2019. The motion was unanimously approved.

PUBLIC SAFETY REPORTS:

Police Department

Chief Vargo provided the summary of statistics for the Police Department for the month of August. There were 639 calls for service, which included 32 cases investigated. There were 22 criminal arrests, which included 4 DUI arrests. There were 99 traffic citations issued, 3 non-traffic citations, and 105 written warnings. In addition, officers investigated 19 total traffic accidents that occurred in the Township. The Township's motor carrier enforcement officer conducted a total of 15 motor carrier enforcement details; 13 of these were Level I inspections. The MCSAP officer issued 8 citations and 45 warnings for the month. Commissioner DeHart observed the report provided indicates that the Township's MCSAP officer assisted Steelton Police Department twice. Chief Vargo confirmed that this is correct; Steelton used the Township's MCSAP officer, but the officer cannot write a citation outside of the Township.

Chief Vargo also invited the public to attend "Coffee with a Cop" on October 2, 8:00 A.M. to 10:00 A.M., at the McDonalds on Route 230.

Fire Department

Ms. McBride reported that Fire Chief John Weikle could not be here tonight, but did provide the monthly statistics for August. There were 53 calls in August, bringing the total for the year to 356. There were 27 responders. Average personnel per response was 8.

ENGINEER'S REPORT:

Andrew Kenworthy, HGR, referenced his written report, and updated the Board on projects. The Greenfield Park Basin Retrofit and Riparian Buffer project is being completed as far as design and permitting, and being prepared for bidding. The punch list for work on the Old Reliance and Shope Gardens Parks Stormwater BMPs is being completed in order to close-out these projects. As discussed earlier, a preconstruction meeting for the Rosedale Manor Stormwater Project is scheduled for September 23. Bid opening for the Highland Street and Lumber Street/Greenwood Drive projects is getting closer. There are still easements needed prior to moving forward. Vice President Truntz commented that he is glad to see the Highland Street project moving forward.

SOLICITOR'S REPORT:

Solicitor Henninger requested a brief executive session immediately upon conclusion of this evening's meeting in order to discuss an ongoing litigation matter.

MANAGER'S REPORT:

Woodridge ½ court basketball court

Ms. McBride reported that she is still waiting on more information on this agenda item, specifically regarding costs for pervious pavement. Commissioner DeHart noted that at the last Recreation Board meeting, HRG commented that this pervious paving will need to be vacuumed. This gets expensive. He stated that this item has been dragging, and suggested prices be obtained on regular blacktop. Ms. McBride agreed that the drawback of the pervious paving is the cost and the need for a vacuum to do the maintenance. The advantage, however, is that it offers some type of soundproofing. It would also offer an MS4 credit. Ms. McBride added that the Township now has pervious pavement in the Shope Gardens and Old Reliance parks, so a vacuum will probably need to be looked into regardless.

PennVest loan closing for Rosedale Manor stormwater project

As previously mentioned, closing has now occurred on the PennVest loan, so the Rosedale Manor stormwater project should be up and running.

Trick-or-Treat scheduled for October 31, 6:00 P.M. to 8:00 P.M.

The Dauphin County Chiefs of Police Association voted to recognize October 24 as “trick-or treat” in the County. Many of the Lower Swatara residents expressed their displeasure when this date was announced, so the Township will now recognize October 31 as the date.

Recreation Board Mtg. scheduled for September 25, 6:45 P.M.

Ms. McBride reported that there was a very good Recreation Board meeting last week. Purpose was to focus on the Shireman tract and the possibilities if the Township chooses to develop it. Another meeting of the Recreation Board is scheduled for next week. Between now and then, the Recreation Board will be visiting many of the Township parks to see what they offer and then discuss needs. For example, earlier tonight the future of the Kunkel field was questioned, so that will be taken into consideration when looking at all the parks and the comprehensive plan and focus on Shireman for development.

Dauphin County Land Bank

Ms. McBride explained that Dauphin County has a land bank. This is kind of an authority that looks at properties that are on the repository list. Properties on this repository list are those that have not paid their taxes on time and have gone through the upset sale but did not get sold. The land bank will identify these properties, with the goal to buy them lien-free, rehab them, and sell them. The ultimate goal is to get these back on the tax rolls. They would then ask that the Township, County, and School District forfeit 50% of their taxes for the first five years. Ms. McBride stated this is a good program, and does involve a Memo of Understanding. She stated that it probably does not fit here in Lower Swatara Township, but she wanted to make everyone aware of this program that the Dauphin County Commissioners has brought forward. Solicitor Henninger agreed that the Township probably does not have any blighted properties that it needs to be worried about. However, this avenue could be pursued if the need ever arises.

Future Meetings/Events:

President Wilt reviewed the list of upcoming meetings:

September 23	7 PM	Municipal Authority Mtg.
September 25	CANCELLED:	Zoning Hearing Board Mtg.
September 25	6:45 PM	Recreation Board Mtg.
September 26	7 PM	Planning Commission Mtg.
October 2	7 PM	Board of Commissioners Workshop Mtg.

COMMITTEE REPORTS:

Public Safety Committee: Commissioner Paul reported that all Board members should have been informed of the ribbon cutting ceremony on September 23 at 9:30 A.M. for the restoration of the Stoner Cemetery. He noted there has been significant effort put forth on this by the Township's Historical Preservation Society. He commended Nancy Avolesse for all her efforts on this project. In addition, the Board members are invited to a legislative luncheon with SARAA representatives on September 23, from 11:00 A.M. to 1:00 P.M., to go over its plans for maintenance and operations on the four airports it currently operates. Commissioner Paul added he is still waiting on a date for the joint meeting with the Municipal Authority to discuss MS4 items. Commissioner Davies asked if the Board could offer Ms. Avolesse some recognition, perhaps in terms of a resolution. The Board agreed this could be pursued.

Budget and Finance Committee: Commissioner Davies reported that work on the budget will be occurring in the very near future. Later on the agenda, the Board will take action on items regarding the MMO requirements for the pension and also a change in mortality assumptions. He added that during the pension board meetings, there was also discussion about possibly changing the investment return assumptions that the Township has traditionally used which are relatively high – 8%. The downside of beginning to move to lower that will be that it will cost the Township a bit more in terms of its pension obligation every year. However, it will make for a healthier set of pension funds. Both the Police and the Non-Uniformed pension boards are interested in this possibility, so it may be explored in the future.

Public Works Committee: Vice President Truntz reported that recent jobs include mowing right of ways, repairing storm inlets, paving and patching work, and preparing the trucks and equipment for the winter season. He noted the Township is fortunate to have Township mechanic Rodger Mason in-house, as he has the skills to rebuild and repair many of the large

plows. This saves the Township a lot of money. Commissioner Paul did ride along with one of the public works employees to identify areas that should be handled by the Township as far as right of way maintenance. Mr. Lanman is in the process of tweaking that list.

Community Development: Commissioner DeHart asked about the possibility of having a joint meeting next Monday with the Municipal Authority to discuss the MS4 credit policy and the agreement between the two entities. He noted that he is not worried about the fees yet, but feels the language of the agreements needs to be set up so the Township can move in that direction. A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to schedule a Special Joint Meeting of the Board of Commissioners and Municipal Authority on September 23, at 7:15 P.M. or immediately upon conclusion of the regular scheduled meeting of the Municipal Authority

Personnel Committee: President Wilt – no report

UNFINISHED BUSINESS:

Preliminary/Final Subdivision/Land Development Plan for Star Barn Duplex Units

The Board tabled the Preliminary/Final Subdivision/Land Development Plan for Star Plan for Star Barn Duplex Units, Planning Commission File #PC2018-03, with a time deadline of October 15, 2019. Plan is located on Nissley Drive, south of I-283, one lot, 3.67 acres, 12 duplex units, zoned Residential Urban, owned by Star Barn Townhomes, LP, submitted by Navarro & Wright Consulting Engineers, Inc. The Planning Commission took action on February 28, 2019 to recommend approval of the plan with conditions and with two waivers. Waivers requested: (1) Section 22-404: Preliminary Plan and (2) Section 22-606: Curbing. The Board of Commissioners, at its June 19, 2019 Legislative Meeting, granted a time extension through October 15, 2019 on this plan.

Improvement Guarantee reduction #2 for Woodridge

A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to approve Improvement Guarantee reduction #2 for Woodridge Phase 2, Section 9, Triple Crown Corporation, File PC 2018-02 in the amount of \$110,000.00 from the current amount of \$175,956.00, leaving a balance of \$65,956.00. Mr. Kenworthy verified that there was a site meeting held to discuss some of the outstanding issues; there are also still funds being held. Ms. McBride added that she had spoken to Ms. Hursh about this, and the remaining \$65,000

allows for permanent seeding and the erosion and sedimentation protection. Commissioner Davies asked if the drainage issues have been substantially addressed. Mr. Kenworthy explained that there were remediation measures taken, and they are under observation. The motion was unanimously approved.

NEW BUSINESS:

Change to mortality assumptions

A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve Conrad Siegel Actuaries' recommendation to change the Mortality assumptions for the January 1, 2021 actuarial valuation report for the Lower Swatara Township Police Pension Plan and the Lower Swatara Township Non-Uniformed Pension Plan. Commissioner Paul asked Solicitor Henninger if he should abstain from this vote, since his pension is with the Township. Solicitor Henninger noted for the record that he does not see a conflict of interest with Commissioner Paul voting on the assumptions within the plan at this point. The motion was unanimously approved.

MMO

A motion was made by Commissioner Davies, seconded by Vice President Truntz, to approve the Minimum Municipal Obligation for the Police and Non-Uniform Pension Plans for 2020. Solicitor Henninger again noted for the record that he does not see a problem with Commissioner Paul voting on this item. The motion was unanimously approved. Commissioner Davies added that this amount does reflect an increase over last year, probably in the range of \$100,000+. The Board agreed it was expected due to the market, and an unavoidable increase.

EHD Agreement for insurance brokerage services

Matt Ashford, representing EHD, stated that a presentation was provided to the Board at the last meeting regarding a proposal to work alongside the Township by managing its insurance program. The intent is to provide better coverage, lower the overall cost of risk, and enhance the overall risk management program. He explained that insurance brokers have two ways to charge for this. One way is to charge a commission, and the other is to charge a flat fee. Currently, the Township pays a commission to its insurance broker based off its insurance premiums. EHD, on the other hand, proposes a \$12,000 annual flat fee which would not change during the three-year contract. Mr. Ashcroft explained how a commission-based fee works out in dollars. The current

annual liability premium is \$86,109. An industry average on commission is 15% of this, which amounts to \$12,916.35. The current premium for the Township's workers compensation program is just over \$52,000. The industry average on commission is 10% of this, or \$5,200. Mr. Ashford added that the Board should keep in mind that brokers on a commission actually get rewarded by a pay raise if the Township has a bad year as far as claims. EHD also discussed a few coverage enhancements, such a cyber liability and social engineering. Again, this is all included in the \$12,000/per year, three-year contract. Lastly, EHD will visit staff on a regular basis to provide risk management education, such as defensive driving training. Solicitor Henninger added the contract also provides an out every year, so the Township is not locked into three years. A motion was made by Vice President Truntz, seconded by Commissioner DeHart, to approve a three-year agreement with EHD for insurance brokerage services at a cost of \$12,000 per year. The motion was unanimously approved.

Cintas Agreement for uniforms

A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to approve renewal of an agreement with Cintas for leasing of Public Works/Municipal Authority employee uniforms. The motion was unanimously approved.

Deputation of Madison Smith

The Board discussed deputizing Madison Smith, MS4 Supervisor, to enforce Township ordinances related to MS4. Commissioner DeHart asked Solicitor Henninger how this would impact the agreement between the Municipal Authority and the Township as far as MS4. Solicitor Henninger responded that it would be a matter of assigning what portion of Ms. Smith's salary is related to stormwater management and what is not. He explained that at present time, the Municipal Authority does not have any funds to pay her; it can only pay sanitary sewer related expenses. This can be handled within that budget once it is in place; Ms. Smith's salary, as it relates to MS4, will be a line item. He stated his understanding after speaking to Don Fure, Director of Codes and Planning, is that this is an added duty because the Code Office is swamped and does not have the ability to get out there immediately to enforce issues like grass blown on the road. By the time they get out there, the grass has blown away. Commissioner Paul asked if this enforcement will be more of an educational process to the homeowners rather than immediate citation. Ms. McBride agreed it will. She explained that when she receives a call about neighbors blowing grass onto the street, she goes over to the Code Department to

report this, and finds Mr. Fure and Mr. Jenakovich are just too busy to run out. This is an MS4 issue, and Ms. Smith can go out and educate the resident. Commissioner Paul added this should also help out with the required educational component of the MS4 requirements. Ms. McBride agreed.

A motion was made by Commissioner Davies, seconded by Commissioner Paul, to approve deputizing Madison Smith, MS4 Supervisor, to enforce Township ordinances related to MS4. The motion was unanimously approved.

Requests for Funding to DCIB

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve Request for Funding 18 (DCIB 2017 loan) in the amount of \$2,500.69 to the Dauphin County Infrastructure Bank for the Highland Street Bridge Replacement. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve Request for Funding (DCIB 2015 loan) in the amount of \$1,829.95 to the Dauphin County Infrastructure Bank for the Lumber Street Culvert Replacement Project. The motion was unanimously approved.

A motion was made by Commissioner Paul, seconded by Commissioner Davies, to approve Request for Funding No. 19 (DCIB 2017 loan) in the amount of \$1,697.85 to the Dauphin County Infrastructure Bank for the Lumber Street Culvert Replacement. The motion was unanimously approved.

Hiring of Administrative Assistant for the Police Dept.

A motion was made by Vice President Truntz, seconded by Commissioner Paul, to approve the hiring of Lisa Backus, effective September 16, 2019, as Administrative Assistant for the Police Department. The motion was unanimously approved.

Resolution No. 2019-R-9 for purchase of 163 Bradford Ave.

The final agenda item was Resolution No. 2019-R-9 authorizing the purchase of 163 Bradford Avenue. Solicitor Henninger noted that there is a blank in the draft resolution; the estimated total purchase price should be \$171,046.27. Again, this is federal money with zero net cost to the Township. A motion was made by Vice President Truntz, seconded by Commissioner DeHart, to approve Resolution No. 2019-R-9 authorizing the purchase of 163 Bradford Avenue for the estimated cost of \$171,046.27. The motion was unanimously approved.

GOOD AND WELFARE:

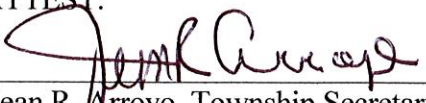
Commissioner DeHart referenced the email from Ms. Arroyo regarding previous discussions to update the Township logo. Some of the graphics on the current logo are outdated and not even relevant anymore. He suggested the idea of a contest, or obtaining public input, for a new design. President Wilt added there were some samples provided a few years ago by a local graphic artist. Vice President Truntz noted the Board would have to consider how many trucks or pieces of Township equipment would need to be relabeled. Commissioner DeHart explained his thought would not to be relabel, but to use the new logo as equipment is replaced. However, a new updated logo would be nice for things like letterhead, the website, etc. Commissioner Davies stated that as much as he admires broad participation, contest-winning logos may not be sufficiently modern looking or quality products. He stated it might be good to explore what the costs would be to deal with a design professional.

Vice President Truntz congratulated the Press & Journal on their award as Best Weekly Newspaper in the State by the Newspaper Media Association. He also congratulated reporter Laura Hayes, who does a great job in reporting for Lower Swatara Township. Vice President Truntz also acknowledged Denny Fausey and Jason Wagner and his wife Susan, who are the unsung heroes of the Athletic Association. Mr. Fausey is retired and has no children in the Athletic Association, yet is always willing to do whatever is asked of him to help. Vice President Truntz also reiterated Commissioner Paul's remarks about Nancy Avolesse and the Historical Society, and added that Ben Hall is also one of the individuals who works behind the scenes at the Historical Society. There are a lot of good things going on in the Township due to the great people who are getting involved.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other comments, a motion was made by Vice President Truntz, seconded by Commissioner Paul, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 8:53 P.M.

ATTEST:



Jean R. Arroyo, Township Secretary

PLEASE PRINT NAME CLEARLY
SEPTEMBER 18, 2019 LEGISLATIVE MTG. – 7 PM

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