

MINUTES

LEGISLATIVE MEETING – AUGUST 19, 2020

The August 19, 2020 Legislative Meeting of the Lower Swatara Township Board of Commissioners was called to order at 7:00 P.M. by President Jon G. Wilt. The following officials were in attendance:

- Jon G. Wilt, President
- Todd F. Truntz, Vice President
- Ronald J. Paul, Assistant Secretary (via Zoom)
- Michael J. Davies, Commissioner
- Christopher DeHart, Commissioner
- Betsy McBride, Township Manager
- Jean R. Arroyo, Township Secretary
- Peter R. Henninger, Solicitor
- Shawn Fabian, HRG
- Ann Hursh, Planning and Zoning Coordinator
- Dominic Visconti, Police Chief

Residents and visitors in attendance: (please see attached sign-in sheet)

President Wilt welcomed everyone to the meeting, and opened the floor for public comment.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES:

A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to approve the Minutes of the August 5, 2020 Workshop Meeting. The motion was unanimously approved.

APPROVAL OF BILLS:

A motion was made by Commissioner Davies, seconded by Vice President Truntz, to approve the payment of bills as presented on Warrant No. 2020-7. The motion was unanimously approved.

APPROVAL OF TREASURER'S REPORT:

A motion was made by Vice President Truntz, seconded by Commissioner Davies, to approve the Treasurer's Report for July 2020. The motion was unanimously approved.

PUBLIC SAFETY REPORTS:

Police Department

Activity Report:

Chief Visconti provided the summary of statistics for the Police Department for the month of July. The Department had 609 total calls for service. There were 14 part 1 crimes which included assaults, burglaries and thefts and 23 part II crimes which included vandalisms, frauds, and embezzlements. There was 1 DUI arrest, 115 traffic citations, 34 written warnings, and a total of 5 traffic accidents during the month. There were 18 criminal arrests for the month and 18 non-traffic citations issued. Total patrol miles driven for the month was 7,731 miles. Foot patrol minutes totaled 665. Vice President Truntz asked if officers can get back to their vehicles quickly enough if they receive a call while on foot patrol. Chief Visconti explained the officers normally do not travel too far from their vehicles, and they do have portable radios. Vice President Truntz added that the residents really appreciate seeing the officers on foot patrol.

Proposal for new police uniforms:

Chief Visconti referenced a packet of information he had provided to the Commissioners regarding the purchase of new uniforms for the department during this budget year. Included is a description of each piece that is being proposed. The total retail price from the manufacturer's website to outfit the entire department is \$21,213.00. Chief Visconti explained he submitted seven requests for bids to seven separate uniform vendors through Costars. Two quotes were received so far. A vendor in Palmyra quoted \$14,701 and a vendor in Coatesville quoted \$10,609. This is not a full quote for all the items; it includes all of the 511 tactical items which is the bulk of the order. Also not included in that quote is the price of the 500 new patches (estimated cost of \$1,100 - \$1,200), and the price of the tailoring to actually apply these patches to the garments. September 8 was the deadline given to the vendors to submit quotes. Commissioner DeHart suggested Chief Visconti verify with the vendors that the items are in stock. He also questioned if all the officers are on board with this change in style, as he understands some do not care for the new style. Chief Visconti stated at the last staff meeting,

this was reviewed and all were in agreement with what is being proposed. He added that this was just a confirmation, since he had received the packet of suggested uniforms when he started his employment here. Chief DeHart questioned whether this new style will make the officers appear less authoritative. Chief Visconti stated he feels the appearance will be relatively the same, since the vest carrier goes over these garments. He added this is similar to how other local departments are uniformed. Commissioner DeHart suggested Chief Visconti obtain samples for the Board to view, since it is hard to look at pictures and get a good idea. Chief Visconti agreed to do this once a vendor is selected. Vice President Truntz commented that what is shown looks pretty good, but he is fine with seeing them first hand. The reality is that the police uniform is one of the faces of the Township that everybody sees.

Purchase of suppressors for rifles:

Chief Visconti discussed with the Board a proposal to outfit fifteen of the department's short barrel rifles with suppressors. The lowest quote, which also includes the muzzle device, came in at \$5,346. This does not include a product that he must apply to the thread of the barrel to make sure the muzzle device does not become loose; there will be no cost to the Township for this since he is certified to do the installs. Chief Visconti explained that these 10 ½" barrel rifles are very loud, and should they need to be deployed indoors, there is the risk of permanent hearing damage to the officer and anyone else in the vicinity. Commissioner DeHart and President Wilt both commented the Board was never told about the need for these suppressors when the rifles were requested. In response to a question from Commissioner Davies, Chief Visconti stated the length of the suppressor usually runs 6" – 7". Commissioner Davies also asked the decibel reduction achieved through the use of these devices. Chief Visconti explained that normally a suppressor with a 223 round will result in a decibel reduction to a 120 decibel rating.

Commissioner Davies stated that he supports this purchase in order to protect the safety of the officers. Vice President Truntz agreed this is important in today's world, should there be a situation in a school or indoor facility. In response to a question from Commissioner Davies, Ms. McBride confirmed there is leeway in the budget for this purchase. Chief Visconti added this is not a Costar's quote, but the lowest quote received is from Silencer Shop in Austin, Texas in the amount of \$5,346. This is for fifteen units (\$356.40/each) with the muzzle device included. Commissioner DeHart asked if these are in stock. Chief Visconti stated he will need

to ask the vendor that question. President Wilt suggested the approval state that the purchase not exceed \$5,500. A motion was made by Commissioner Davies, seconded by Vice President Truntz, to approve the purchase of the suppressors at a cost not to exceed \$5,500. The motion was unanimously approved.

Staffing:

Chief Visconti explained that with the resignation of Officer Shea, the department is technically down one officer. He asked the Board to consider, for discussion in the future, hiring an officer. President Wilt asked if this will save money on overtime. Chief Visconti explained he cannot guarantee this, but confirmed that some of the overtime is to fill this gap in the schedule. If an officer should become injured, sick, or separate from the Township, this would be a significant burden on the schedules of the remaining officers. The Board agreed to address this at the appropriate time.

Cell phones:

Chief Visconti reported that there are currently four cell phones issued to the department's supervisory staff, including him, and four cell phones that are available for patrol officer use. Purchase of cell phones for all officers would eliminate the need for them to use their personal cell phones for police business, which is not good since it opens up the phones to the discovery process. The four phones currently used for patrol are flip phones and do not have the best photo quality. With the assistance of Ms. McClain, some cost estimates were obtained. In order for each officer to be accommodated with a phone, five additional lines would need to be added; the cell phones themselves would be free. The fee would be \$711 month. Chief Visconti explained the phones would be for business use only, and he would write a policy specifying exactly how they can be used. At a minimum, he requested that the four existing flip phones be replaced. Cost of the lines for these four new smartphones would go from \$29/month to \$48/month.

Vice President Truntz suggested this be addressed immediately, as he does not like the idea of officers using their personal cell phones for business. The flip phones should be replaced now, and the option to purchase phones for the entire department can be discussed in the future. The Commissioners agreed. A motion was made by Vice President Truntz, seconded by Commissioner Davies, to upgrade the current four flip phones to smartphones, at an increase per line from \$29 to \$48 per month. The motion was unanimously approved.

Vehicles:

Chief Visconti discussed the proposed upgrade to the department's vehicle fleet. This includes auctioning for sale the SRO (School Resource Officer) vehicle, which is a 2011 Dodge Charger (80,000 miles), and two of the criminal investigation vehicles, a 2014 Dodge Charger (92,000 miles) and a 2014 Ford Taurus (79,000 miles). These would be sold to purchase two new Ford Explorers for the patrol unit. The criminal investigation unit would then get two of the older Explorers. Vice President Truntz commented that he believes the current criminal investigation vehicles were recently repurposed and painted. President Wilt stated that unless these two vehicles cannot pass inspection, he feels they should still be used. The Board agreed to discuss this further. Chief Visconti remarked that the 2011 Dodge Charger assigned to SRO Thomas is in pretty bad shape. Vice President Truntz stated that the Township has an excellent mechanic who can provide input on this.

Chief Visconti also asked for formal approval to replace the transmission in the 2014 police vehicle. The Township mechanic has indicated the cost would be about \$2,500 - \$3,000 for the transmission. The Board noted that permission to do this was previously granted but agreed to make a formal motion. A motion was made by Commissioner Davies, seconded by Vice President Truntz, to replace the transmission on the 2014 Explorer. The motion was unanimously approved. Commissioner Davies addressed the proposed replacement schedule, and asked Chief Visconti if he wanted these vehicles in the coming year's budget. Chief Visconti agreed this is what he proposes. He explained that the sooner these vehicles go to auction, the more money the Township will be able to get for them.

In response to a question from Commissioner Paul, Chief Visconti remarked that he does have the quote for the flashlights, but did not realize the \$150 price per unit also includes the holster that clips on to the vest carrier. This is a very good price for a high quality flashlight. Additional quotes will be obtained, including through Costars, but this will be a hard price to beat.

Fire Department

Chief Weikle provided the statistics for the month of July and for the year thus far. There were 265 calls for the year thus far. In July, there were 47 total calls with 29 responders, an average of 7 personnel per response. Two of the live-ins graduated and moved, and the Department is currently interviewing for one or two more live-ins. Incident breakdown is as

follows: 7 fire incidents, 9 rescue and EMS incidents, 4 hazardous condition incidents, 8 good intent calls, and 19 false alarms. Mutual aid summary is as follows: Harrisburg City – 1, Derry Township – 3, Highspire Borough – 6, Hummelstown Borough – 1, Londonderry Township – 2, Middletown Borough – 1, and Steelton Borough – 2.

Chief Weikle reference the high number of false alarms, and noted there have been issues with these at several businesses. There have probably been as many as 15 - 20 false alarms at 1400 AIP Drive. The Fire Department is working closely with Mr. Fure to try to get them to fix their system. Right now, they have the system bi-passed. Chief Weikle requested the Board revisit the fine structure for false alarms, as this township's fees are extremely low. A \$200 fine to a big corporation is nothing; it is cheaper for them to pay this than repair a system. He added that if the Board would be gracious enough to take those fees and pass them on to the Fire Department rather than the General Fund, this would also be appreciated. Commissioner Davies asked if Chief Weikle has information on what other municipalities have in place. Chief Weikle responded that he does not, but can probably obtain these figures from the Fire Chief or Fire Marshal of Swatara Township. Commissioner DeHart added that these false alarms also take up the police department's time. He noted that he had talked to Mr. Fure about 1400 AIP Drive, and the plan is for them to replace the entire system. Chief Weikle added that FedEx at 200 Fulling Mill Road is also having issues with water flow alarms. The Fire Department has been there four times this week. Again, resources are being used needlessly. These companies are getting fined but not enough to provide much incentive to fix things.

Bill Leonard thanked the Township, particularly the police department, for its support and assistance with the funeral services for former Fire Department President Mike McKillip. Mr. Leonard noted that he is filling the unexpired term of Mr. McKillip. He supported Chief Weikle's concerns about the false alarms, and then referenced the Fire Department's presentation in March regarding its financial outlook. The Fire Department is now actively fixing the air conditioning system in the building. The front of the building faces the south, where the heat comes. It was felt it would be a good idea to apply protection to the windows; this is also being pursued. In addition, there are some issues with the sprinkler system that are being addressed. The latest projection for the air conditioning and sprinkler system is \$100,000; the window protection is projected to cost between \$10,000 to \$15,000. The Fire Department is also actively looking at its insurances. For some reason, the vehicle insurance was partially

covered by the Fire Department, and partially covered by the Township. An agreement has been reached as of now that this insurance responsibility will be fully with the Fire Department. If down the road it is more economical to shift this to the Township, it can be discussed. The Fire Department is also looking at personnel insurance, line-of-duty, etc. It is making sure, based on the agreement between the Fire Department and the Township, that there is adequate replacement cost insurance coverage for the building. Also in the agreement is a statement that any major enhancements to the building should be communicated to the Township and an invoice for the repairs should be provided. Mr. Leonard explained that along with the check that the Fire Department gives the Township monthly for the mortgage, it will begin attaching invoices for repair work so the Township has a record of what is being done. He again noted that the Department did give the financial outlook back in March. He observed that the agenda has an approval item for someone to take a look at the Fire Department finances. He stated that he personally sees no reason not to do this, and would prefer to see it done as soon as possible.

ENGINEER'S REPORT

Mr. Fabian referenced his written report, and provided updates. With Mr. Lanman out on Coast Guard Duty, he has been handling some of the coordination for the microsurfacing work that Stewart & Tate is performing. They started installation of tar and chips on Cockley Road and Ebenezer Road on August 11, but had an equipment breakdown on the chip spreader, causing a delay. They will be out to complete the other roads starting next Tuesday. Mr. Fabian noted his understanding that there were complaints received about the signage and the fact that the tar and chip process is a bit different than traditional paving. The stone usually sits for at least a week to have normal commuter traffic pack it down into the tar before it is surfaced. Vice President Truntz commented that when this was first talked about, he did not recall a tar and chip procedure being discussed. While the decision to use this option may have been the same, he expressed his opinion that it should have been explained so that residents could have been informed of the process. By the time the equipment comes back on August 25, Vice President Truntz expressed hopes that more information can be provided to the community, such as door hangers to the impacted neighbors and information about the process on the website. Mr. Fabian added the contract does provide for Stewart and Tate to put door hangers on the homes of affected residents. It appears this did not happen.

The Greenfield Park Basin Retrofit has been going well. The major portion of the basin modification is complete, and the water quality plantings and site stabilization is all that remains to reach substantial completeness for this project. Approval for payment #2 came in today and is being reviewed for inclusion on the agenda of the next Board meeting.

The Township is still waiting on a revised schedule for mobilization to the field for the Rosedale Manor Stormwater Project. However, the contractor anticipates this to occur in September.

HRG completed a site inspection for the Bradford Avenue Residential Home Demolition Assistance Project to review the items on the first pay application. The contractor has a few touch up items to address for final completion, and the pay application appears later on tonight's agenda. The final pay application is expected to be ready for approval at the September workshop meeting.

The Township Comprehensive Recreation, Park and Open Space (PROS) Plan was submitted to DCNR for review; DCNR has requested a time extension for their review and ask that Board approval of the final plan be pushed back one month. Board approval of the plan is now anticipated to occur at its September 16 legislative meeting.

In response to a question from Mr. Fabian, Solicitor Henninger confirmed that staff continues to work on acquiring the necessary easements for the Spring Garden Drive Culvert Replacements. Mr. Fabian noted that if all four easements are not in hand by the time of the preconstruction meeting, it will be communicated to the contractor that they cannot start work until they are all obtained.

The MS4 annual report is due at the end of September. Mr. Fabian noted that he and Brian Davis are finalizing the report to upload, and do not anticipate any issues.

A notice was received that the Pennsylvania Fish and Boat Commission changed the coding on all its contracts, so a new agreement for the Boating Facility Grant Application was sent to the Township for re-execution. Ms. Arroyo has the revised paperwork for signature.

SOLICITOR'S REPORT: None

MANAGER'S REPORT:

Covid-19

Ms. McBride reported that 13 weeks ago, there were less than 1,000 cases and there are now over 3,000. Awareness will continue, and items such as masks, sanitizers, and gloves are being inventoried and reordered as necessary.

Tax Refunds

The Township has been notified of the need to make some tax refunds on two properties on which assessments went down. The Township will need to issue a check to the property owners. In that refund will be some Fire Department money, so the next time the Township remits to the Fire Department, the remittance will be reduced by that amount. These refunds will appear later on tonight's agenda for formal approval. Commissioner DeHart asked if the Township puts money into escrow for these appeals. Ms. McBride explained that it depends. Solicitor Henninger added that the Township does not hold back the Fire Department portion at the time an appeal is made.

EMS update

Several weeks ago, the Township met with Scott Bouchle of the Life Lion EMS. In the Board packets is a report regarding activity of the Lower Swatara EMS. This report will be provided monthly. This report indicates that Mr. Bouchle is happy with call response times and ambulance availability.

Fire department vehicle repair

Township mechanic Rodger Mason took a look at one of the Fire Department's SUVs which needs repair work. Cost will be \$895 in materials plus about 16 hours of Mr. Mason's time. Ms. McBride asked how the Board would like to handle this. Vice President Truntz noted the idea was to see if perhaps another year or two could be squeezed out of the two vehicles. Ms. McBride explained that Mr. Mason has only looked at one of these vehicles, but definitely feels it is worth fixing. Commissioner DeHart stated that he feels the Township should absorb the costs of the materials and labor in this case. The Commissioners agreed that they would support this. President Wilt asked if this is a one-time situation, since he does not want to set a precedent. Ms. McBride explained this may be the first request of two.

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to absorb the estimated cost of \$895, plus the labor hours of the Township mechanic, to repair one of the Fire Department's SUVs. The motion was unanimously approved.

Comcast

Ms. McBride reported that information pertinent to the renewal of the Comcast contract will be included in the packets for the next meeting.

Executive session requested:

Ms. McBride requested an executive session immediately upon conclusion of this evening's meeting in order to discuss a personnel issue and a legal issue.

Future Meetings/Events:

August 24	7 PM	Municipal Authority Mtg.
August 26	7 PM	Zoning Hearing Board
August 27	7 PM	CANCELLED: Planning Commission Mtg.
September 2	6 PM	Recreation Board Mtg.
September 2	7 PM	Board of Commissioners' Workshop Mtg.

COMMITTEE REPORTS:

Public Safety Committee: Commissioner Paul – no report

Budget and Finance Committee: Commissioner Davies – reported that preliminary work continues on the 2021 budget.

Public Works Committee: Vice President Truntz reported that Mr. Lanman is presently serving the country on his Coast Guard duty, and will be out yet another week. Normal maintenance work continues, as well as rebuilding and repair of stormsewer inlets.

Community Development: Commissioner DeHart – reported that he had also attended the EMS meeting along with Ms. McBride and President Wilt. It was enlightening, and regular reports were requested. They did change the way they move their vehicles around in order to ensure coverage in the Township. There was also discussion about having a group meeting with different municipalities.

Personnel Committee: President Wilt – no report

UNFINISHED BUSINESS: None

NEW BUSINESS:

Fiddlers Elbow Warehouse

The Board addressed the Preliminary/Final Subdivision Plan and Land Development Plan for Proposed Fiddlers Elbow Warehouse – Planning Commission File #PC2020-02, located along the east side of N. Union Street, adjacent to 2090 N. Union Street. The property consists of approximately 109 acres from which an approximately 19 acre lot will be subdivided for a proposed warehouse. The land proposed for development is in the Industrial District and is owned by Byler Quarries, LLC.

Ms. Hursh reported that their variance request to permit a 50' building height was approved. A traffic impact study was submitted, along with a letter from HRG stating that they had reviewed it and approved the numbers. Vice President Truntz remarked that it appears there will not be much traffic in and out of there. Ms. Hursh explained that at this point they do not have a tenant. Commissioner DeHart agreed these numbers seem very low, and asked if they will have to redo the study after a tenant comes in. Ms. Hursh turned the floor over to Michael Swank of Byler Quarries. Mr. Swank explained there is no tenant at this point, so they used the Institute of Transportation Engineers' Manual which estimates traffic based on square footage of a warehouse. The road is being improved as part of the UPS project to accommodate their truck traffic. The plan is in good shape, pending administrative items. Vice President Truntz asked for verification this that is already zoned for a warehouse. Mr. Swank agreed this is correct.

Mr. Swank commented that he does understand that the Municipal Authority has been looking to put a gravity line through this property for some time. Byler Quarries is willing to be a partner to provide a means for this to happen in the future and fully intends to provide that easement as part of this plan. Commissioner DeHart added that the property to the north on Fulling Mill Road has a plan in review right now for parking. It might be time to ask for that right of way. He added that he is still concerned with traffic flows, as well as the flooding and underground spring in this area. Mr. Swank confirmed that they are aware of the spring and are staying away from it as much as possible. Commissioner Davies questioned the entryway to the new facility, and asked if it will be the road that presently enters that lower quarry property. Mr. Swank stated this is correct. It is being realigned in order to make it more of a 90 degree entrance, since it is at an angle right now. Commissioner DeHart asked if there will be another

entrance. Mr. Swank explained that the main entrance, which is being used now, is closer to Longview Drive, closer to the north. They did get a permit for the “middle driveway” that exists now, and they are trying to figure out what the traffic flow will be to see if they can do “one in and one out” to keep trucks separate. Commissioner DeHart stated that he is not in favor of this. Mr. Swank commented that they will take that into consideration.

In response to a question from Commissioner Paul, Mr. Swank explained they have been working with UPS and their engineer Ron Secary and have coordinated the access work. As far as the work is concerned, UPS is completing all of the improvements to North Union Street. However, Byler has provided UPS with some easements for temporary construction, as well as provided an easement to the Township for a stormwater pipe. Commissioner Davies questioned the proposed flow of sewerage from the property, and asked if it will come out to North Union Street. Mr. Swank confirmed that it will go out to the sewer main that UPS is installing. Ms. Hursh reported there is still an issue with a PPL pole near the property. UPS was having trouble getting PPL back to take care of this. The Township made contact, and PPL has indicated it will be moved.

Commissioner DeHart asked Ms. Hursh for her recommendation on this plan. Ms. Hursh responded that she would recommend a conditional approval. The Planning Commission did recommend approval after its comments were addressed. Ms. Hursh noted most of her comments were addressed, other than the standard ones such as letters of credit, signing of the plans, etc. She added they are also requesting a waiver of the Preliminary Plan so they can do the Preliminary/Final Plan. They have submitted the forms for that. Mr. Fabian added that the first time the Planning Commission tabled the plan, there were some substantial comments regarding outstanding stormwater design aspects. They then did a resubmission that addressed all of those comments. The only comments HRG has at this point are administrative in nature. The biggest item is the sanitary sewer easement.

Commissioner DeHart asked if a note could be put on the plan requiring a traffic review after one year of being occupied. He noted this has been done before at other locations, such as 140 Fulling Mill Road. If traffic volume increases significantly after a year of occupancy, there could be costs to re-signal the timing of the lights down there.

Commissioner Paul questioned taking action tonight without a decision on the sewer easement. Mr. Swank suggested the condition could be that the easement is finalized and shown

on the plan before staff releases it for recording. Solicitor Henninger explained that the Municipal Authority meets Monday night. There would need to be an agreement with the Municipal Authority on the location and expense related to the sanitary sewer easement. Commissioner DeHart stated his recommended conditions would be approval of the sewer easement and the earmarking of a small amount – maybe \$4,000 - \$5,000 – in case something needs done with traffic management a year after occupancy.

Solicitor Henninger explained the first order of action, if the Board so desires to move on this plan, is to act on the waiver of the Preliminary Plan. A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to grant a waiver of §22-404 – Preliminary Plan. The motion was unanimously approved. A motion was then made by President Wilt, seconded by Commissioner DeHart, to conditionally approve the Preliminary/Final Subdivision Plan and Land Development Plan for Proposed Fiddlers Elbow Warehouse, subject to all outstanding staff and HRG comments being addressed, subject to the Municipal Authority agreeing on the location and the cost of the survey work to locate a gravity sewer line through the property, and subject to a traffic study being performed upon full occupancy, similar to the note that was placed on the plan for 140 Fulling Mill Road. The motion was unanimously approved.

Proposed amendment to D&H Proposed Warehouse Development Agreement

Solicitor Henninger suggested the Board table the amendment (traffic signal) to the Development Agreement for the D&H Proposed Warehouse. He explained this pertains to the Meade Avenue signal at Route 230. Design standards have changed since the time that was originally installed, so they have proposed an amendment with some certain phasing analysis. HRG's traffic division has reviewed the amendment and made some proposed changes; this was only communicated back to D&H today, so the Township has not yet received their response to the proposed amendment. The Board agreed to table this item.

Improvement Guarantee releases

A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve the Improvement Guarantee release for Old Reliance 18B File #2010-01 in the amount of \$3,043.01 leaving a balance of \$0 and closing out the project. The motion was unanimously approved.

A motion was made by Vice President Truntz, seconded by Commissioner DeHart, to approve the Improvement Guarantee release for AvFlight File #2016-05 in the amount of

\$15,407.50 leaving a balance of \$0 and closing out the project. The motion was unanimously approved.

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve the Improvement Guarantee Reduction #2 for Phoenix Contact (2017-04) in the amount of \$82,491.73, leaving a balance of \$35,191.62. The motion was unanimously approved.

A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to approve Improvement Guarantee Reduction #1 for Campus Heights III in the amount of \$1,136,500.00, leaving a balance of \$619,387.00. The motion was unanimously approved.

Wilsbach Distributors request for continuation of earth work

The Board discussed a request from Evans Engineering on behalf of Wilsbach Distributors, Inc. for continuation of earth work prior to recording of the plan. Ms. Hursh explained that the Board had previously granted them permission to do early earth work for some relocation of PPL utility poles on the site. Due to a DEP hold-up, they are before the Board asking for continuation of earth work before the plan is recorded.

Holly Evans, Evans Engineering, explained that they unexpectedly received a letter from DEP in late July approving their 537 sewage planning module but also requiring a Part II General Sewage Permit for the installation of the force main along Oberlin Road. The permit is to be issued in the name of the Township. Until this permit is obtained, Wilsbach is unable to record its plan. The Part II Permit is scheduled for action at the Authority's August 24 meeting. Once approved by the Authority, it must then be approved by DEP. Ms. Evans stated that DEP had not mentioned the need for this Part II Permit in March. In response to a question from Commissioner DeHart about responsibility for this main, Ms. Evans explained that there will be an agreement forthcoming stating that it will be the responsibility of Wilsbach to take care of repair of that lateral between the time it enters the public right of way and it reaches the manhole. Ms. Evans added that all other paperwork is in place, including the security. Solicitor Henninger confirmed that he had reviewed the site work agreement and also received an email of Fulton Bank's letter of credit for \$1,293,820. He stated that he is comfortable with the approval. Commissioner DeHart stressed the importance of also having a signed agreement regarding responsibility of Wilsbach for that lateral. Solicitor Henninger agreed that this will be part of the motion for approval at the Municipal Authority's meeting on Monday.

A motion was made by Vice President Truntz, seconded by Commissioner DeHart, to approve the First Amendment to Site Work Agreement with Wilsbach – LRRE. The motion was unanimously approved.

Requests for Funding

A motion was made by Commissioner Davies, seconded by Commissioner DeHart, to approve Request for Funding No. 38 (DCIB 2017 loan) in the amount of \$4,748.63 to the Dauphin County Infrastructure Bank for the Highland Street Culvert Replacement Project. The motion was unanimously approved.

A motion was made by Vice President Truntz, seconded by Commissioner Davies, to approve Request for Funding No. 39 (DCIB 2017 loan) in the amount of \$3,026.70 to the Dauphin County Infrastructure Bank for the Lumber Street Culvert Replacement Project. The motion was unanimously approved.

Payment Application #1 to Ebersole Excavating for Bradford Ave. Mitigation Project

A motion was made by Vice President Truntz, seconded by Commissioner DeHart, to approve Application for Payment #1 in the amount of \$42,575.00, as submitted by Ebersole Excavating, Inc. for the Bradford Avenue Mitigation Assistance Property Demolition. The motion was unanimously approved.

RKL auditing proposals

Ms. McBride referenced a proposal for auditing services from the Township's current auditor. Commissioner DeHart asked if there was any thought given to obtaining other quotes. Ms. McBride agreed this is always a good idea, and other proposals will probably be sought about a year before this one expires. A motion was made by Commissioner Davies, seconded by Vice President Truntz, to approve a proposal from RKL for auditing services for the years ended December 31, 2020 through 2022. The motion was unanimously approved.

A motion was made by Vice President Truntz, seconded by Commissioner Davies, to approve a proposal from RKL to perform a professional project audit in accordance with the Early Intervention Program Grant Contract for the contract period ending June 30, 2021. The motion was unanimously approved.

Resolutions

Ms. McBride reported on submission of a CARES grant application in the amount of \$1,013,569.16. Commissioner Davies asked how this amount was chosen. Ms. McBride

explained the grant specifies not to apply for anything that has been budgeted. Every dollar the Township has asked for was budgeted. However, their consultant suggested the Township apply for the amount it expects to pay for police services from March 1 through the end of the year. This is the number that is being submitted. Ms. McBride stated she is hoping for 1/3 of this amount. A motion was made by Commissioner DeHart, seconded by Commissioner Davies, to approve Resolution No. 2020-R-13, authorizing submission of the 2020 Dauphin County CARES Act Municipal Grant Program Application in the amount of \$1,013,569.16. The motion was unanimously approved.

A motion was made by Vice President Truntz, seconded by Commissioner Davies, to approve Resolution No. 2020-R-14 appointing Dominic Visconti as the Right to Know Officer for the Police Department. The motion was unanimously approved.

Proposal for financial evaluation of the Fire Department

Vice President Truntz suggested the Board table the proposal from Rob Consulting LLC for financial evaluation of the Lower Swatara Fire Department. This is a \$10,000 proposal, and he explained that he would simply like a little more time to look into it. Commissioner DeHart suggested this be placed on the next meeting agenda for action.

Partial real estate tax refunds

A motion was made by Commissioner Davies, seconded by Vice President Truntz, to approve a partial refund of \$727.03 for 2014-2020 real estate taxes to John Ertel (Executor for Richard Grimm's Estate), 2020 Eshelman St., Middletown, PA. The motion was unanimously approved.

A motion was made by Commissioner DeHart, seconded by Vice President Truntz, to approve a partial refund of \$13,177.70 for 2019 and 2020 real estate taxes to CRS Realty Harrisburg, LLC, 517 Airport Dr., Middletown, PA. Commissioner Davies observed that he has never seen one that reduces the property value by this much. Solicitor Henninger explained that this was the result of an appraisal performed on behalf of the County, and they were comfortable with this number. Both the County and School District have already agreed to this. The motion was unanimously approved.

GOOD AND WELFARE:

The Commissioners thanked everyone for coming out. Commissioner Davies also thanked Solicitor Henninger for helping the Board understand the complexities of some of the items discussed, and thanked Chief Visconti for his detailed report tonight.

ADJOURN AND CONVENE INTO EXECUTIVE SESSION:

Hearing no other comments, a motion was made by Commissioner DeHart, seconded by Vice President Truntz, to adjourn the meeting and convene into executive session. The motion was unanimously approved, and the meeting adjourned at 9:12 P.M.

ATTEST:

A handwritten signature in black ink, appearing to read "Jean R. Arroyo", written over a horizontal line.

Jean R. Arroyo
Township Secretary

