

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
OCTOBER 27, 2008

Chairman Gingrich called the Regular Meeting of the Lower Swatara Township Municipal Authority to order at 7:30 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- James R. Brokenshire, Vice Chairman
- Charles A. High, Secretary
- Donald Martino, Assistant Secretary/Treasurer
- Matthew D. Cichy, Engineer
- Peter R. Henninger, Solicitor
- Ronald J. Paul, Township Manager
- Leslie A. LaVia, Recording Secretary

Absent: Richard W. Wilkinson, Treasurer

Others in attendance: Beverly Reinhold

Mr. Brokenshire, seconded by Mr. Martino made a motion to approve the September 22, 2008 Minutes. The motion was unanimously approved.

Engineer's Report: Mr. Cichy distributed his monthly written report. Bids for the Farr Pump Station Upgrade were opened October 21, 2008. The low bidder for the project was PSI Pumping Solutions, Inc. with a bid of \$115,500.00. The Engineer's estimate for the construction cost was \$108,000. Mr. Henninger reviewed the documents and everything appears in order.

Mr. Brokenshire, seconded by Mr. High, made a motion to issue a Notice of Intent to Award to PSI Pumping Solutions, Inc. at a bid of \$115,500.00. The motion was unanimously approved.

Mr. Cichy prepared a proposal to provide Construction Contract Administration and Resident Project Representative Services for the Farr Pump Station Upgrade Project. The estimated fee is \$19,500 and was calculated on a time and material basis.

Mr. Cichy stated that the Construction Contract Administration covers notifying the contractor, preconstruction conferences and monthly conferences, ten (10) site visits, the review of shop drawings, reviewing the applications for payment, issuing change orders,

if necessary and the completion inspection. It was noted that Jeff Sipe should be able to handle most of the inspections.

Mr. Brokenshire, seconded by Mr. High made a motion to approve the Engineer's estimate for the Construction Contract Administration and RPR Services at an estimated cost of \$19,500. The motion was unanimously approved.

Mr. Cichy informed the Board that York Building Products is working on the Act 537 Planning Module Mailer for submission to the Township. Mr. Paul stated that he met with Wayne Schutz from Derry Township Municipal Authority and representatives from York Building Products at the site. York Building Products is still investigating ways to reduce the number of EDU's by recycling their water. York Building Products should contact the Authority when their analysis is completed.

Mr. Cichy informed the Board that the Department of Environmental Protection accepted completion of the Corrective Action Plan for the Lumber Street and Cherry Alley interceptors and referenced the correspondence from DEP. A copy of that correspondence is attached to the October Engineer's Report. The Township Authority will continue with groundwater infiltration and stormwater inflow removal efforts in these interceptors.

A meeting is scheduled for tomorrow, October 28, 2008 at 8:30 A.M. at the Lower Swatara Township Municipal Building with Vickie Johnson of PENNVEST and Ed Ruch of DEP to discuss the PENNVEST funding for the Highspire Borough Authority and Middletown Borough Authority treatment plant Chesapeake Bay upgrades.

Mr. Cichy informed the Board that HRG reviewed the sewage planning module for the Timothy Clouser Subdivision. There is ample collection and conveyance capacity for the 4,200 gallons per day of flow for this proposed development.

Solicitor's Report: Mr. Henninger reported that he met with Tom Wenger, Middletown Borough Authority Solicitor to review the proposed treatment agreement. A few language changes needed to be made to the agreement and the Authority should soon have a revised copy for review.

Mr. Henninger stated that he received a letter from Lanetta Haselhuhn, the sister of the late Gary Strohm. Ms. Haselhuhn indicated that the estate should be settled by the end of the year. Ms. Haselhuhn also stated the house is for sale, but it was noted that there is not

a for sale sign on the property. There is nothing new to report regarding the Donna Lauck Estate.

Manager's Report: Mr. Paul asked if Mr. Brokenshire and Mr. High would again serve on the budget committee. Both members indicated that they would be willing to serve and a meeting date and time will be scheduled. The Authority should have budget information from Highspire by November 15.

Mr. Paul informed the Board that in the process of amending the fee schedule, it has come to the staff's attention that Mr. Burkholder's Construction Agreement expired as of December 31, 2006. Reimbursement fees (\$160.00 per EDU) continued to be collected on new sewer connection permits issued through 2007 and 2008 and Mr. Burkholder was paid reimbursement fees for eleven EDU's less the 5% administrative fee. Mr. Burkholder should remit those fees back to the Township Authority and the property owners should be reimbursed. Mr. Burkholder will be contacted and request made that he remit payment to the Authority for those reimbursement fees collected and paid in error. It was noted that the expiration dates on the Construction Agreements vary, some agreements were eight-year agreements, and other agreements were ten years. The number of years should be consistent.

Mr. High, seconded by Mr. Brokenshire acknowledged that effective 1-1-2009, the new employee Charles Cline would be assigned to sewer maintenance duties and Steve Severin who will be returning shortly from medical leave would be assigned to public works duties. The motion was unanimously approved.

The Board briefly discussed contacting legislators to help the Township acquire funding for the Chesapeake Bay upgrades for the two treatment plants. Perhaps President Linn and Vice President Leonard can be instrumental in talking with some of the State legislators. Question was raised how the McCollough Consulting Group is viewed by certain State agencies, especially the CFA. Mr. Cichy stated that the guidelines for the funding should be available mid November.

Mr. Brokenshire commented that the wording of the referendum question on the ballot November 4, 2008 is confusing. Mr. Brokenshire stated that flyers should be distributed at the polls asking for a "Yes" vote for the referendum. It was noted that flyers can be distributed ten feet or more from the door into the polling place.

Mr. Brokenshire questioned the engineering expenses of \$63,695.56 through September 2008. The budget amount for engineering expenses for 2008 was \$33,000. Some of the expenditures will be billed to the developers however; engineering expenses are considerably over budget. The Authority authorized \$3,000.00 for the new sewer specifications and \$4,700 for the Middletown build-out flow study. Those expenditures were not budgeted. It was noted that much of the engineering expense is associated with the Farr Pump Station Upgrade Project.

Mr. High, seconded by Mr. Martino made a motion to approve the October expenses of the Sewer Revenue Fund in the amount of \$131,777.83. The motion was unanimously approved. Mr. Wilkinson's check will be void and the \$30.00 board fee for the Joint Highspire meeting will be included with next month's Board Fee payment.

The next Authority meeting is scheduled for November 24, 2008. Mr. Brokenshire seconded by Mr. High made a motion to adjourn. The motion was unanimously approved and the meeting adjourned at 8:05 P.M.

ATTEST:

Leslie A. LaVia
Recording Secretary