

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
NOVEMBER 24, 2008

Chairman Gingrich called the Regular meeting of the Lower Swatara Township Municipal Authority to order at 7:30 P.M. The record indicated the following officials in attendance:

- James R. Gingrich, Chairman
- James R. Brokenshire, Vice Chairman
- Charles A. High, Secretary
- Richard W. Wilkinson, Treasurer
- Donald Martino, Asst. Secretary/Treasurer
- Matthew D. Cichy, Engineer
- Peter R. Henninger, Solicitor
- Ronald J. Paul, Township Manager
- Leslie A. LaVia, Recording Secretary

Chairman Gingrich welcomed everyone to the meeting and noted that there were no visitors in attendance. Mr. High, seconded by Mr. Martino made a motion to approve the October 27, 2008 Meeting Minutes with a correction to the last paragraph on page one to read, “*Construction Contract Administration* ” and not “*Resident Project Representative Services*”. The motion was unanimously approved.

Engineer’s Report: Mr. Cichy distributed his monthly written report. Mr. Brokenshire, seconded by Mr. Wilkinson, made a motion to approve the Notice to Proceed to PSI Pumping Solutions, Inc for the Farr Pump Station Modification Project. The motion was unanimously approved.

Mr. Cichy reported on the meeting October 28, 2008 with PENNVEST and DEP to discuss funding for the wastewater treatment plant improvement projects. Lower Swatara Township Authority could be a co-applicant on the Highspire Borough Authority and also on the Middletown Borough Authority application or submit their own applications as a capital contributor. The projected annual rate PENNVEST would consider appropriate would be around \$1,272. This is based on the median income of the Township which is \$48,940* 1.3*2%. Lower Swatara Township may have to complete an Act 537 Plan Revision in order to be considered for the PENNVEST funding.

Highspire and Middletown would also have to update their 537 Plans. Ms. Johnson indicated that the Authority has a good chance at getting a funding offer and projected Lower Swatara Township .Authority would have approximately 40 points. It was noted that Middletown and Highspire might be better off going alone for the funding but Lower Swatara Township would most likely benefit by piggy-backing with Highspire and with Middletown.

Although DEP reimburses 50% for updating the Act 537 Plan, Mr. Cichy stated that it would cost \$50,000 to \$60,000. GIS mapping could be done at this time also and the Authority needs an estimate for that cost. Mr. Cichy will contact David Gates at DEP about Lower Swatara Township updating the Act 537 Plan. It would most likely take a year to complete the Act 537 Plan update. The cost for updating the Act 537 is not part of the PENNVEST funding. When the ACT 537 update is completed, areas may be identified which should be connected to the public sanitary sewer system. It was noted that it is not economically feasible at this time to take on a major sewer expansion project.

Meetings should be held with Highspire and Middletown in January to discuss the funding. The meetings could be with municipality representatives and not necessarily all Board Members.

Mr. Paul commented on the engineering expenses which are significantly over budget. Mr. Cichy will provide a breakdown of the \$19,500 estimate for the Construction Contract Administration for the Farr Pump Station Modification. Mr. Paul stated that at \$135.00 an hour, an estimate of \$19,500 would be approximately 145 hours of work. Mr. Brokenshire asked if there is any way the Authority can cut engineering expenses without jeopardizing services. It was noted that inspectors, not engineers are doing the sewer construction inspections.

Solicitor's Report: Mr. Henninger informed the Board that there is nothing new to report regarding the proposed Middletown Treatment Agreement. Chairman Gingrich will contact Peter Pappas, the Middletown Borough Authority Chairman and ask him the status of the proposed treatment agreement. Mr. Paul stated that the Authority should receive correspondence from Middletown Borough Authority annually regarding

Middletown's rate for treatment. Staff has heard that Middletown will be raising their sewer rates 15% in 2009. The Authority should also receive a copy of Middletown's O & M Budget.

Mr. Henninger stated that there isn't anything new regarding the Donna Lauck estate. There is a mortgage on the property of \$33,000 with Fulton Bank. Mr. Henninger stated that the family is two months in arrears with the mortgage payments. Mr. Henninger recommends waiting to see if the Authority receives payment from the Gary Strohm Estate before moving forward with the Lauck Estate.

The sister of Gary Strohm, Lanetta Haselhuhn indicated she would be in attendance tonight to discuss the settlement figure for that property located at 97 Wayne Avenue. According to Ms. Haselhuhn, the property will be sold December 4, 2008. If settlement occurs, the Authority should receive \$20,555.75 for the six liens on the property.

Mr. Brokenshire, seconded by Mr. Wilkinson, made a motion not to make any monetary adjustments for the property located at 97 Wayne Avenue. The motion was unanimously approved.

Manager's Report: Mr. Paul reported that the budget committee met last week. The Board received copies of the proposed 2009 Sewer Revenue Fund Budget of \$2,408,586. The adoption of the budget will be an agenda item for the December 22, 2008 meeting.

Mr. Wilkinson, seconded by Mr. High, made a motion to approve the November expenses of the Sewer Revenue Fund in the amount of \$646,570.41. The motion was unanimously approved.

Mr. Brokenshire, seconded by Mr. Wilkinson, made a motion to approve the revised agreement between BW Partnership, Fulling Mill Road LLC, Fulling Mill Properties, and Lower Swatara Township Municipal Authority to be affirmed also by the Highspire Borough Authority for the Lumber Street upgrade. The motion was unanimously approved. The date of November 24, 2008 will be used as the date for the planning module concurrence.

Chairman Gingrich received a copy from Von Hess of Rettew's estimated costs in the amount of \$19,500 for the Highspire grant submission to Commonwealth Financing Authority (CFA). It was noted that the proposal does include coordination with HRG.

The next meeting of the Authority is scheduled for December 22, 2008. Mr. High, seconded by Mr. Brokenshire, made a motion to adjourn. The motion was unanimously approved and the meeting adjourned at 8:38 P.M.

ATTEST:

Leslie A. LaVia
Recording Secretary