

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
LEGISLATIVE MEETING – FEBRUARY 26, 2024

The February 26, 2024, Legislative Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Mr. Wilkinson. Mr. Wilkinson called for the pledge of allegiance. The record indicated the following in attendance.

- Richard Wilkinson, Chairman
- Scott Spangler, Vice Chairman
- Chester Hartz, Secretary
- Frank Popp, Treasurer
- Don Bailes
- James Diamond, Eckert Seamans
- Caleb Krauter, Engineer
- Brain Davis, MS4
- Scott Washinger, Municipal Authority Representative
- Zachary Border, Township Manager
- Tracey Bechtel, Recording Secretary

Residents and visitors in attendance: See attached list for others in attendance.

Public comments: Bill Meiser from Middletown School District addressed the Board by reading a letter prepared by Dr. Chelton Hunter, regarding the delay in the timeline for the construction of the new sewer interceptor. Dr. Hunter was unable to attend tonight's meeting in person.

Mr. Meiser indicated that the School District would like to set up a meeting with Representatives from the Municipal Authority, Board of Commissioners, and staff to discuss how we can collaboratively reach an amicable solution regarding the sewer timeline.

Mr. Krauter noted that the reason for the timeline change was the permitting process. When we met with DEP the end of 2022, they wanted the Authority to complete planning first, DEP did not want us to do the Act 537 Plan special studies, because it would take longer, so they said go ahead and attach a one-page memo to whoever the first developers planning module is. The water quality management permit cannot be applied for before that planning module is approved by DEP. The schedule changed on the Authority side because the planning module was just received, so now we are applying for the water quality management permit.

After further discussion, Mr. Border and Mr. Meiser agreed that they would be in touch with each other to set up the requested meeting.

Approval of Minutes:

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the Minutes of Legislative Meeting January 22, 2024. The motion was unanimously approved.

Approve/reject/table Application for Payment No. 1 for Hanover St/Meade Avenue Stormsewer Outfall Repairs to Custer Excavating, Inc.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve Application for Payment No. 1 for Hanover St./Meade Avenue Stormsewer Outfall Repairs, to Custer Excavating, Inc. in the amount of \$150,042.87. The motion was unanimously approved.

Approve/reject/table Change MASD New K-3 Elementary request to waive the requirement to provide cost estimates and associated security for public improvements associated with the project.

Withdrawn, no action required.

Approve/reject/table Operation and Maintenance (O&M) Agreement for SW#2023-01 MI Windows-HIA Hanger Expansion.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the Operation and Maintenance (O&M) Agreement for SW#2023-01 MI Windows-HIA Hanger Expansion. The motion was unanimously approved.

Engineer's Report: Summary of recent activities performed on behalf of the Municipal Authority of the Township of Lower Swatara (Authority) from January 16, 2024 -- February 18, 2024:

Act 537 Planning

The Project includes the review of the existing Act 537 Plan and taking into account the Township's significant changes over the years. The Plan update includes a comprehensive township-wide approach for sewage facility planning, evaluation of existing public sewage facilities, existing privately held sewer systems, and on-lot systems (OLDS).

The Act 537 Draft was provided to Township Staff for review. We held a review meeting with Township Staff and the Township SEO on February 21, 2024. Upon receipt of comments from the Township staff, we will update and provide them to the Authority Board and Township Commissioners for review.

2024 Sanitary Sewer CIPP Lining Project

The Project includes approximately 3,800 LF of 8" cured-in-place pipe (CIPP) lining and 2,100 LF of 10" CIPP lining. The Authority has been awarded a CFA Small Water and Sewer Project Grant for this Project.

The Project has been revised to include CIPP lining of the sanitary sewer within the Bryn Gweled neighborhood and closed-circuit television (CCTV) inspection of future project areas, as requested by Authority Staff.

The Bidding documents are being finalized and the project is anticipated to be advertised for public bidding in March 2024.

Lumber Street Interceptor Improvements Project

The Project consists of upsizing the current interceptor in and along Lumber Street for approximately 2,300 LF of 12" to 18" PVC pipping. The Authority has been awarded a CFA H2O PA Project Grant for this Project.

The WQM Part II Permit was submitted to PADEP in October, which is currently under review. We responded to minor questions from PADEP on February 21, 2024. The bidding Documents will be finalized for bidding upon receipt of the WQM Part II Permit.

Highspire Borough Authority (HBA) – Biosolids System and Dewatering Improvements Project

HRG received the Project's Project Manual, Drawing set and four (4) addendums from RETTEW on January 22, 2024. No additional information or notice was provided since then.

Jamesway Pump Station Investigations and Analysis

The Project includes preparation of drawing sheets and technical specifications for use in obtaining COSTARS quotes for material procurement and installation of a backup generator at the Jamesway Pump Station.

We have requested COSTARS quotes from local suppliers and will provide them to the Authority staff for review upon receipt.

Capital Campus Interceptor Improvements Project

The Project includes the evaluation of the Capital Campus Sanitary Sewer Interceptor (Interceptor) capacity and design of the necessary improvements for land development in the area. Sags, deteriorated pipe, and minimal slopes were observed during the evaluation of land development capacity requests. We submitted a CFA local Share Account grant application in November 2023, and anticipate notification from CFA on grant awards in the fall of 2024.

We are currently completing the final design and permitting phases of the Project. The MASD's Planning Module was received on February 14, 2024, which was required prior to submission of the PADEP Water Quality Management (WQM) permit application has been prepared and will be submitted upon review and approval by the Authority Staff.

STORMWATER PROJECTS UPDATE

Bryn Gweled Infrastructure Replacement Project

The contractor completed the installation of the remaining sanitary manholes. The only construction item left is the wearing course pavement for the site.

Substantial Completion	April 30, 2024 – on target
Final Completion	May 30, 2024 – on target

Hanover St and Meade Ave Stormsewer Repairs

The substantial completion site walk was performed on January 11, 2024, with minor stabilization items listed in the punchlist to address. We expect to be able to recommend final payment and project closure in the spring.

2024 CIP Stormwater Improvement Project

We have started the initial design layout review and are working through the design challenges to each site before laying each out.

2023 Drainage Improvements Project

LSTMA awarded the bid at their January 22, 2024, meeting and the contractor has submitted the contract and bond documents for our review. We have minor comments on the certificate of insurance that they are addressing now and then the contract is ready to be executed, and then a pre-construction meeting will be scheduled with the contractor.

Land Development Projects Update

The Pond at Fulling Mill

No update to report.

Jednota South Warehouse

No update to report.

HRG has not received the as-built for this work.

Kinsley Residential Subdivision

HRG received a sewer facility planning module exemption package for review on January 31, 2024.

Union Knoll (ONSITE)

HRG has reviewed and provided Plan Review #2 on February 8, 2024. There are sanitary sewer comments that need to be addressed.

1801 Oberlin Road – 3 Lots

No update to report.

HRG has reviewed and provided Plan Review #1 on December 19, 2023. There are sanitary sewer comments that need to be addressed.

Illuminated Integration

No update to report.

Penn Preserve

No update to report.

Aberdeen Subdivision

No update to report.

The updated plans dated October 20, 2023, were reviewed and responded to with Plan Review #4 on November 10, 2023. There are sanitary sewer comments that need to be addressed.

Colony of Old Reliance

HRG reviewed and updated the land development plan and cost estimate which are currently under review.

Capital Valley Lots 3 & 4 Subdivision

No update.

The land development plan is acceptable for construction relative to sanitary sewer facilities. We have not received a proposed construction schedule at this time.

Wawa

No update to report.

HRG received the most recently requested sanitary sewer revisions from the engineer and responded on December 7, 2023. The engineer satisfied all the sanitary sewer comments, and it is adequate for construction.

MASD Elementary School

HRG has reviewed and provided Plan Review #3 on February 8, 2024. There are sanitary sewer comments that need to be addressed.

Catherine Hershey School

No update to report.

The preconstruction meeting was held on November 13, 2023, and construction is underway.

Cramer Auto LDP

HRG reviewed the most recent plan and responded with Plan Review #2. There are sanitary sewer comments that need to be addressed.

CVBP Lot 3 & 4 (REVISED)

HRG reviewed the most recent plans and responded with Plan Review #1. There are sanitary sewer comments that need to be addressed.

Manager Report. Mr. Border updated the Board on additional funding option for the Capital Campus Interceptor Improvements Project. Lou Verdelli, of Raymond James will be attending the Authority meeting in April to present to the Board.

Municipal Authority Representative Report: Mr. Washinger noted that the flow meters are ordered and reported that staff responded to a backup from a blocked line.

MS4 Report: No Report.

Approve February Expenses for Sewer Revenue Fund:

A motion was made by Mr. Popp seconded by Mr. Hartz to approve the February Expenses for the Sewer Revenue Fund in the amount of \$236,268.69. The motion was unanimously approved.

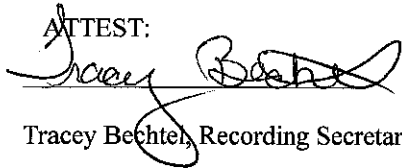
Approve February Expenses for Stormwater Fund:

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the February Expenses for the Stormwater Fund in the amount of \$361,381.21. The motion was unanimously approved.

Mr. Border requested an executive session to discuss legal issues.

A motion was made by Mr. Popp seconded by Mr. Hartz to adjourn and convene into executive session.
The motion was unanimously approved, and the meeting adjourned at 7:27 P.M.

ATTEST:

A handwritten signature in cursive script, appearing to read "Tracey Bechtel", written over a horizontal line.

Tracey Bechtel, Recording Secretary

Monday, February 26, 2024

COMPANY NAME or RESIDENT:

- | | | |
|-----|----------------|------------------|
| 1. | Dale Messick | Asst Dir |
| 2. | William Meis | MIDTOWN AVESSO |
| 3. | Ron Burkholder | LST |
| 4. | ROX PAUL | LST |
| 5. | Grace Heiland | CRA |
| 6. | Todd Truntz | LST Board Liason |
| 7. | Shawn Fabian | HRG |
| 8. | MARK KROUSKI | K FW |
| 9. | | |
| 10. | | |