

MINUTES
LOWER SWATARA TOWNSHIP MUNICIPAL AUTHORITY
LEGISLATIVE MEETING – JANUARY 22, 2024

The January 22, Legislative Meeting of the Lower Swatara Township Municipal Authority was called to order at 7:00 P.M by Mr. Wilkinson. Mr. Wilkinson called for the pledge of allegiance. The record indicated the following in attendance.

- Richard Wilkinson
- Scott Spangler
- Chester Hartz
- Frank Popp
- Don Bailes
- James Diamond, Eckert Seamans
- Caleb Krauter, Engineer
- Brain Davis, MS4
- Scott Washinger, Municipal Authority Representative
- Zachary Border, Township Manager
- Tracey Bechtel, Recording Secretary

Reorganization:

Solicitor Diamond acting as temporary Chairman for the limited purpose of asking for nominations for permanent Chairman, Mr. Spangler nominated Richard Wilkinson for Chairman. A vote was taken, and a motion to appoint Richard Wilkinson as Chairman was unanimously approved. The gavel was then turned over to Chairman Wilkinson.

A motion was made by Mr. Popp to nominate Scott Spangler as Vice Chairman. A vote was taken, and a motion to appoint Scott Spangler as Vice Chairman was unanimously approved.

A motion was made by Mr. Hartz to nominate Frank Popp as Treasurer. A vote was taken, and a motion to appoint Frank Popp as Treasurer was unanimously approved.

A motion was made by Mr. Popp to nominate Chester Hartz as Secretary. A vote was taken, and a motion to appoint Chester Hartz as Sectary was unanimously approved.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve the reappointment of Eckert Seamans as the Municipal Authority's Solicitor. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Spangler to approve the reappointment of Herbert, Rowland & Grubic as the Municipal Authority's Engineer. The motion was unanimously approved.

Residents and visitors in attendance: See attached list for others in attendance.

Public comments: None

Approval of Minutes:

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the Minutes of Legislative Meeting December 18, 2023. The motion was unanimously approved.

Approve/reject/table Financial Security Agreement #1 for Jednota South Lot.

A motion was made by Mr. Hartz seconded by Mr. Spangler to approve Financial Security Agreement #1 for Jednota South Lot PC#2021-04 in the amount of \$2,179,962.00 leaving a balance of \$532,092.00. The motion was unanimously approved.

Approve/reject/table Change Order #2 for Bryn Gweled Infrastructure Replacement Project.

A motion was made by Mr. Popp seconded by Mr. Bailes to approve Change Order #2 for Bryn Gweled Infrastructure Replacement Project for \$62,860.92 for changes in milling and paving, as identified in Work Change Directive #1. The motion was unanimously approved.

Approve/reject/table Application for Payment #3 for the Bryn Gweled Infrastructure Replacement Project.

A motion was made by Mr. Hartz seconded by Mr. Popp to approve Payment #3 for the Bryn Gweled infrastructure Replacement Project to Shiloh Paving & Excavating, Inc. in the amount of \$150,329.76. The motion was unanimously approved.

Approve/reject/table HRG recommendation To Award the bid for the 2023 LSTMA Drainage Project.

A motion was made by Mr. Spangler seconded by Mr. Popp to approve HRG recommendation To Award the bid for the 2023 LSTMA Drainage Project to MDX Site (A Mason Dixon Contractors LLC Co.) in the amount of \$383,749.06. The motion was unanimously approved.

Approve/reject/table Sewer Easement Agreement for Colony at Old Reliance.

Solicitor Diamond noted that he has the original as executed by the other parties. This is the off-site easement for the land, not the pipes. HRG reviewed the plan, the pipes will later get accepted and approved once they are installed and we will do a bill of sale at that point in time.

Solicitor Diamond indicated that we are looking for a motion to approve and direct the execution of the easement agreement to be delivered through the Solicitor's office for the recording to the Developer prior to the land development plan recording and conditioned on the delivery of the Title Insurance Policy.

A motion was made by Mr. Hartz seconded by Mr. Bailes to approve and direct the execution of the Easement Agreement to be delivered through the Solicitor's office for the recording prior to the land development plan recording and conditioned on the delivery of the Title Insurance Policy. The motion was unanimously approved.

Engineer's Report: Summary of recent activities performed on behalf of the Municipal Authority of the Township of Lower Swatara (Authority) from December 16, 2023, to January 16, 2024;

Act 537 Planning

The Project includes the review of the existing Act 537 Plan and taking into account the Township's significant changes over the years. The Plan update includes a comprehensive township-wide approach for sewage facility planning, evaluation of existing public sewage facilities, existing privately held sewer systems, and on-lot systems. (OLDS)

HRG has completed the preliminary preparation of the Act 537 Plan update and will provide it to the Authority and Township staff for review as soon as we get clarification from DEP and review with SEO.

2023 Sanitary Sewer CIPP Lining Project

The Project includes approximately 3,800 LF of 8" cured-in-place pipe (CIPP) lining and 2,100 LF of 10" CIPP lining. The areas for this work were evaluated and categorized on pipe condition per the LSTMA staff and HRG.

The Project has been revised to include the sewers within the Bryn Gweled neighborhood, as requested by Authority Staff. Authority Staff have requested this project be included in a CFA Small Water and Sewer Project Grant Application. This project is currently being worked on through the engineering process.

Lumber Street Interceptor Improvements Project

The Project consists of upsizing the current interceptor in and along Lumber Street for approximately 2,300 LF of 12" to 18" PVC pipping.

PADEP approved the Lumber Street Act 537 Plan Special Study. The WQM Part II Permit was submitted to PADEP in October and is waiting on approval. This project is waiting on the permit to proceed with any further construction preparations.

Highspire Borough Authority (HBA) – Biosolids System and Dewatering Improvements Project

HRG reached out to Rettew for an explanation of the recent bid results coming in over 60% higher than estimated. HRG received a response from RETTEW on the questioned bid results that were received on December 14, 2023. They are still moving forward with the project, and stated they provided the construction phase services contract to LSTMA and the increased funding request to CFA.

Jamesway Pump Station Investigations and Analysis

The Project consists of evaluating the current and future pump station capacity, permanent generator sizing and installation, and wiring upgrades.

LST Staff requested that HRG have a geotechnical inspection completed at needed areas on this Project, which ECS Mid-Atlantic, LLC was selected to do the work. The boring is scheduled to take place on November 27, 2023. The procurement of the equipment is anticipated to take place via COSTARS.

Capital Campus Interceptor Improvements Project

The Project consists of evaluating the interceptor going through the Capital Campus. This line is flat in many places causing significant capacity issues for current and future expansion in the township.

Final Design and permit application preparation has begun and is anticipated to be completed in the Spring of 2024. LSTMA requested help from HRG with the application of the CFA LSA Statewide grant program to hopefully receive up to \$1M for this project. HRG is currently reviewing the requested geotechnical boring requested by LSTMA to determine elevation requirements for the new interceptor.

STORMWATER PROJECTS UPDATE

Bryn Gweled Infrastructure Replacement Project

They are also waiting for two sanitary sewer manhole structures to be produced to finish the manhole replacement work, so the associated repairs for that and the final wearing course pavement will occur in the spring of 2024. We are reviewing a change order to make final contract adjustments for cost and to extend the substantial and final completion dates to next spring.

Substantial Completion	September 29, 2023, recommended to be extended to April 30, 2024
Final Completion	October 16, 2023, recommended to be extended to May 30, 2024

Hanover St and Meade Ave Stormsewer Repairs

We have performed the substantial completion site walk for January 11, 2024, and have issued a final punchlist of outstanding items that need to be addressed before final payment can be recommended.

2024 CIP Stormwater Improvement Project

Wetland delineations have been completed for all four sites. No major issues were encountered from the wetlands discovered for the projects.

2023 Drainage Improvements Project

Bid opening occurred on January 10, 2024. There were 12 bidders with the lowest portion being substantially under budget. We will review the bids and certify them and provide a letter of recommendation for the award for action by the board at their next meeting.

Land Development Projects Update

The Pond at Fulling Mill

No update to report.

Jednota South Warehouse

HRG has observed the sanitary sewer work progress on this project. The lines have all been installed and the testing has been completed. HRG has not received the as built for this work.

Kinsley Residential Subdivision

No update to report.

Union Knoll (Formerly Oberlin Road LD-Triple Crown)

HRG has reviewed and provided Plan Review #1 on December 20, 2023. There are sanitary sewer comments that need to be addressed.

1801 Oberlin Road – 3 Lots

HRG has reviewed and provided Plan Review #1 on December 19, 2023. There are sanitary sewer comments that need to be addressed.

Illuminated Integration

The contractor is still working on testing the line, because of a manufacturer defect at the pump.

The sanitary sewer tie-in to the gravity system along Fulling Mill Road is scheduled for this month. The connection to the main will require the pump station to be turned off for a period of time to do the connection.

Penn Preserve

No update to report.

Aberdeen Subdivision

No update to report.

HRG received the Planning Module documents signed on October 24, 2023. The updated plans dated October 20, 2023, were reviewed and responded to with Plan Review #4 on November 10, 2023. There are sanitary sewer comments that need to be addressed.

Colony of Old Reliance

HRG has reviewed and provided Plan Review #1 on December 15, 2023. There are sanitary sewer comments that need to be addressed.

Capital Valley Lots 3 & 4 Subdivision

Construction has not started to date.

HRG reviewed the most recent plans and responded with plan review #4 on October 4, 2023. The engineer satisfied all the sanitary sewer comments and is adequate for construction.

Wawa

No update to report.

HRG received the most recently requested sanitary sewer revisions from the engineer and responded on December 7, 2023. The engineer satisfied all the sanitary sewer comments, and it is adequate for construction.

MASD Elementary School

HRG has reviewed and provided Plan Review #2 on December 20, 2023. There are sanitary sewer comments that need to be addressed.

Catherine Hershey School

No update to report.

HRG reviewed the most recent plans which are adequate for construction. The preconstruction meeting was held on November 13, 2023, and construction is underway.

Cramer Auto LDP

HRG reviewed the most recent plan and is currently working on Plan Review #2.

Manager Report. Mr. Border indicated that included in the Board packets was a copy of Highspire's meeting Agenda and Minutes, we will continue to include these each month to keep the Board informed.

Mr. Border reported that next month, Mr. Krauter, the Township Accountant, and he will be meeting to look at all the funding sources for the Capital Improvement Project, to make sure we are not under or overborrowing.

Chairman Wilkinson noted that unfortunately Highspire's Minutes don't go into much detail, so they really don't tell us a lot. Mr. Border indicated that he is planning on attending those meetings and he will give a written report to the Board in order for them to have more information.

Municipal Authority Representative Report: Mr. Washinger noted that the Highspire meeting basically consisted of reorganization, there was not much discussion on any projects.

Approve/reject/table the purchase and installation of four FL 1500 Flo-Loggers, sensors and accessories in the amount not to exceed \$80,000.00.

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the purchase and installation of four FL 1500 Flo-Loggers, sensors and accessories in the amount not to exceed \$80,000.00. The motion was unanimously approved.

MS4 Report: Mr. Davis noted at last week's Legislative meeting of the Board of Commissioners, the Board did approve to continue to stay in the WREP program for the next two years at a tier service level of C. The first follow-up meeting with WREP is going to be in March. Chairman Wilkinson commented that if he is available, he would be interested in attending the WREP meeting.

Mr. Davis is currently working on updating the MS4 page on our website. He is adding a new section that will describe the 2024 Drainage Improvement Projects that we will be doing this year. If the public wants to stay informed, they can subscribe and receive updates as they are added on.

Approve January Expenses for Sewer Revenue Fund:

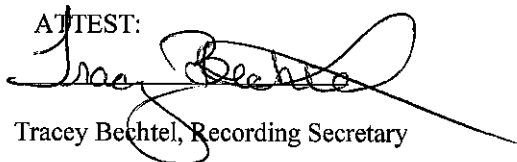
A motion was made by Mr. Popp seconded by Mr. Spangler to approve the January Expenses for the Sewer Revenue Fund in the amount of \$373,855.95. The motion was unanimously approved.

Approve January Expenses for Stormwater Fund:

A motion was made by Mr. Popp seconded by Mr. Bailes to approve the January Expenses for the Stormwater Fund in the amount of \$73,430.25. The motion was unanimously approved.

A motion was made by Mr. Popp seconded by Mr. Hartz to adjourn. The motion was unanimously approved, and the meeting adjourned at 7:29 P.M.

ATTEST:

A handwritten signature in black ink, appearing to read 'Tracey Bechtel', is written over a horizontal line.

Tracey Bechtel, Recording Secretary

LOWER SWATARA TOWNSHIP
MUNICIPAL AUTHORITY

Sign-In Sheet

Monday, January 22, 2024

PLEASE PRINT NAME LEGIBLY:

COMPANY NAME or RESIDENT:

1. RON BURKHOLDER

colony

2. Dale Missile

Resident

3. Ron Burkholder

LST

4. Chris DeWitt

LST

5. Todd Truntz

LST Board Liason

6. Devon Cook

HRG

7. Shawn Fabian

HRG

8.

9.

10.